



## Student Enrolment Exemption Application Form

Please check one: ☐ City of Regina ☐ Outside of City, Elementary ☐ Outside of City, High School

This form is to be used for students who are seeking to attend a school in the Regina Public School Division other than their designated attendance-area/neighbourhood school or who live outside of the City of Regina.

### Student Information

Gender ☐ Male ☐ Female ☐ Not specified Are you a Canadian citizen? ☐ Yes ☐ No

<input type="text"/>	<input type="text"/>	<input type="text"/>
LEGAL Last Name	LEGAL First Name	LEGAL Middle Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
USUAL Last Name	PREFERRED First Name	Birthdate (dd/mm/yy)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Apt. # House # Street Name	City	Prov Postal Code

### Parent/Legal Guardian Information

Relationship to Student	<input type="text"/>		
Last Name	<input type="text"/>	First Name	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Home phone #	Work phone #	Cell phone #	Email

**Please ensure you are familiar with the following information governing the request for exemption of out-of-area and out-of-division students. Please make sure you complete and sign page 2.**

- All Regina Public schools, both elementary and high school, have closed boundaries.

#### **Out-of-Attendance Area, Living in the City of Regina (proof of address with legal guardian will be required)**

- Siblings of continuing students in the school whose residence falls outside the school's attendance area.
- Students receiving before- and/or after-school childcare within the school's attendance area. Proof of enrollment will be required.
- Students whose residence falls within the attendance areas of other Regina schools.

#### **Out of Division, Living outside of the City of Regina**

- Siblings of continuing students in the school whose residence falls outside of the City of Regina.
- Students whose residence falls outside of the City of Regina.

#### **Please note:**

- All elementary and high school exemption application forms must be submitted to the Division Office by March 31st. Please email completed form to [exemptions@rbe.sk.ca](mailto:exemptions@rbe.sk.ca).
- Applicants who have submitted their application on time will be advised of the decision by April 30th.

### School Information

<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of School Where Student Currently Attends	City	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>
Neighbourhood School	City	Grade
Name of School Where Student is Requesting to Transfer		For what school year?
<input type="text"/>		<input type="checkbox"/> This Year <input type="checkbox"/> Next Year
<input type="checkbox"/> English Program <input type="checkbox"/> French Immersion Program		

**Reason for Transfer** (Please indicate the reason(s) why this student is requesting to attend this school. If you are applying because of a student's daycare location, you must provide a letter from the daycare verifying this information.)

**\*Please note that high school is determined by residence, not by the elementary school attended.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

#### For Office Use Only – To Be Completed by Requested School

	Verification Signature	Elementary Principal Signature
<input type="checkbox"/> Out-of-Area Transfer Application Form signed by parent/legal guardian		
<input type="checkbox"/> Proof of residency (for inside the City of Regina)		
<input type="checkbox"/> Proof of guardianship when not living with parents		
<input type="checkbox"/> Academy enrolment verified		
<input type="checkbox"/> Proof of licensed childcare use verified		
<input type="checkbox"/> Sibling(s) currently attending the school		
<input type="checkbox"/> Currently enrolled student moving out of area		
Application Received by: _____		Date: _____
<input type="checkbox"/> Transfer Approved at the Elementary School Level		Principal's Signature: _____ Date: _____

☐ Transfer Approved ☐ Transfer Not Approved (reason)

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_