

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mr. Adam Hicks, Chair Ms. Lacey Weekes, Vice-Chair Mrs. Cindy Anderson Mr. Ted Jaleta	Mrs. Tracey McMurchy Mr. Brandon-Shea Mutala Mrs. Sarah Cummings Truskowski
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Administration Present	Mr. Mark Haarmann, Director of Education/CEO Ms. Naomi Mellor, Deputy Director, Division Services/CFO Mr. Rick Steciuk, Deputy Director, Student Achievement/School Services
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Ted Jaleta acknowledged the location of every Regina Public School and the School Division Office on Treaty 4 land.

The Chairperson called the meeting to order and asked for a motion to adopt the agenda.

Adoption of Agenda	<u>Motion by Brandon-Shea Mutala:</u> That the agenda be adopted as prepared.
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Motion Carried.

Declaration of Any Conflicts	The Chairperson asked if there were any conflicts of interest to be declared. None were reported.
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Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meeting held on October 8, 2024, and the Organizational meeting held on November 19, 2024.
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Motion by Sarah Cummings Truskowski:

That the minutes of the Board meeting of October 8, 2024, and the Organizational meeting of November 19, 2024, be approved as distributed.

Motion Carried.

Student Voice	Students from five different Regina Public schools or programs attended the meeting to share with Board members what they like about their school/program and their recommendations to enhance student achievement and engagement. The presenters included a student from Winston Knoll Collegiate, a student from Campbell Collegiate, two students from Imperial Community School, two students from Marion McVeety School, and three students from Campus Regina Public. The students responded to questions relative to support from Educational Assistants, favourite classes in the land-based program, the new Tawâw School being built, leadership skills, welcoming environments, diversity, and attendance. Board members expressed appreciation for the presentation.
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Chair	CFO

Audit and Risk Management Committee Adam Hicks advised that the minutes of the November 5, 2024 Audit and Risk Management Committee meeting are included in the Board agenda package. He outlined the agenda items discussed, including a review of changes to Administrative Procedure 529 *Financial Reserves*, a review of the draft 2023/24 Audited Financial Statements together with a review of the Auditor’s Reports, an in-camera discussion with the Auditors, an update on the Provincial Auditor’s Report on the Division’s Delivery of Prekindergarten Programming, a review of the draft 2023/24 Annual Report, and the annual cyber security update. Naomi Mellor, Deputy Director of Division Services/CFO, responded to a question relative to the driver education program.

2023-2024 Audited Financial Statements Copies of the draft Audited Financial Statements for the year ending August 31, 2024, had been distributed. Ashley Kuntz, Superintendent of Business Services, provided a summary of the assets/liabilities and revenues/expenditures. She advised that, in the opinion of the external auditor, the financial statements present the financial position of the Board fairly in all material respects and are in full compliance with GAAP and PSAB requirements. Of note, she advised that the Division is in a net financial debt position of \$716K, which is an improvement of \$2.27M from a net debt of \$3.4M in 2022/23. She also pointed out that the Ministry of Education implemented PS 3160 Public Private Partnerships for tangible capital assets that were previously granted to the Division. At the time the assets were constructed, the Government used its rate of borrowing; under the new standard, the weighted average cost of capital is used to value the assets. This has resulted in an adjustment to the Division’s tangible capital assets and accumulated surplus, which now totals \$257M, a decrease of \$1.4M from 2022/23. She and Naomi Mellor, Deputy Director of Division Services/CFO, responded to questions relative to major capital priorities, additional funding for enrolment growth, expansion of special support programs, and the new accounting standard relative to tangible capital assets.

Motion by Ted Jaleta:

That the Audited Financial Statements for the year ending August 31, 2024, be approved, subject to minor changes made after final review and approval by the Ministries of Education and Finance.

Motion Carried.
(Unanimously)

2023-2024 Annual Report Copies of the 2023-2024 Annual Report had been distributed. Delaine Clyne, Supervisor of Strategic Supports, noted that the Annual Report is due to the Ministry of Education by November 29th for tabling in the Legislature by December 29th. She further advised that the Ministry continues to specify the format and content of the report, and that draft versions of the report were reviewed by the Ministry of Education and the Audit and Risk Management Committee, with recommended edits having been incorporated. She outlined some notable items in the Report, including: enrolment growth with 861 new students from 2022/23 to 2023/24; improvements in student achievement measurements that indicate targeted investments are making an impact; strategic initiatives related to Mental Health and Wellbeing and Diversity, Equity and Inclusion; new Human Resources processes to support staff and build leadership skills; new school funding announcements, progress on school construction projects, and investments in existing facilities through Preventative Maintenance and Renewal funding; new procedures and systems to support the Division’s Information Technology services and security; continued efficiencies in transportation management and spending; and the transition to a new Director of Education/CEO in August 2024. She further advised that, this year, school divisions were required to report on the new Provincial Education Plan priorities

Chair	CFO

in a new section, titled “Progress in 2023-24: School Division Strategic Activity in support of the Provincial Education Plan Priority Actions,” where actions are listed that support each of the priorities. She noted that, also new in this year’s report, the Division’s *2023-2027 Strategic Plan* is summarized and actions that supported the Division’s strategic plan are identified for Human Resources, Infrastructure, and Transportation in addition to Student Achievement. Erik Van Dusen, Supervisor of Assessment, outlined Student Achievement results, focusing on Early Years Evaluation, Grade 3 Reading, Credit Attainment, 3-Year Graduation Rates, 5-Year Graduation Rates, Grade 9 Cohorts Achieving eight or more credits the following school year, Grades 5, 7, 9 and 11 students with a positive sense of belonging, Grades 5, 7, 9 and 11 students who feel safe at school, and Students with at least 80% attendance. He advised that the Division is encouraged with achievement results showing improvements in all measures, that results generally compare well to provincial results and is committed to reducing the achievement gap between First Nations, Métis or Inuit/Inuk (FNMI) students and non-FNMI students. Mr. Van Dusen and Rick Steciuk, Deputy Director of Student Achievement and School Services, responded to questions relative to the students’ sense of belonging and not feeling safe at school data, French Immersion data, graduation rates, choosing OurSchool survey grades, Grade 9 to 10 transitions, attendance rates, student engagement, and full-day Kindergarten.

Motion by Cindy Anderson:

That the 2023-2024 Annual Report of the Board of Education of the Regina School Division No. 4 of Saskatchewan be approved, pending any final edits approved by the Director of Education/CEO.

Motion Carried.
(Unanimously)

Appointment of Standing Committee Members

Based on member preferences expressed and in accordance with revised Policy 8 *Committees of the Board*, Adam Hicks asked for a motion to appoint members to serve on the Audit and Risk Management Committee, the Priorities, Planning and Policy Committee, and any established Advisory Committee until the next Organizational Meeting.

Motion by Tracey McMurchy:

That:

- a) Tracey McMurchy, Cindy Anderson and Brandon-Shea Mutala be appointed to serve on the Audit and Risk Management Committee;
 - b) All Board members be appointed to serve on the Priorities, Planning and Policy Committee, with the Chair being chosen by the Committee members; and
 - c) All Board members be appointed to serve on any established Advisory Committee, with the Chair being chosen by the Committee members;
- until the next Organizational Meeting of the Board.

Motion Carried.
(Unanimously)

Appointment of Board Representatives

In accordance with Policy 9 *Board Representatives*, Adam Hicks asked for a motion to appoint members to represent the Board on certain external committees.

Chair	CFO

Motion by Sarah Cummings Truskowski:

That:

- a) Adam Hicks and Lacey Weekes be appointed to serve as Board Representatives on the School Boards/City Council Liaison Committee; and
- b) Brandon-Shea Mutala be appointed to serve as Board Representative on the Public Section Executive of the Saskatchewan School Boards Association;

until the next Organizational Meeting of the Board.

Motion Carried.
(Unanimously)

2024 SSBA
AGM:
Appointment of
Voting
Delegates and
Vote
Distribution

Information regarding the appointment of voting delegates and the distribution of votes for the Saskatchewan School Boards Association 2024 Annual General Meeting had been distributed.

Motion by Cindy Anderson:

That Adam Hicks and Lacey Weekes be appointed as voting delegates to the Annual General Meeting of the Saskatchewan School Boards Association to be held December 2 and 3, 2024; and that the 51 vote allocation to be cast on behalf of the Board at the 2024 Saskatchewan School Boards Association Annual General Meeting be allocated as follows:

Adam Hicks - 26 votes;

Lacey Weekes - 25 votes;

and that, as a matter of policy, if for some reason a Board member who is listed as a “voting” delegate is unable to attend the general meeting, the Board Chair or other person authorized by the Board can have that Board member’s ballots allocated to another Board member, by contacting the SSBA prior to 9:30 AM on December 2, 2024, to make the change.

Motion Carried.
(Unanimously)

Planned Agenda
Items

For Board member information, the Chairperson noted the planned agenda items currently set for the December 10, 2024 Board meeting, including Celebration of Student-centered Facility Renovations at Glen Elm School, Director’s Report, Audit Tender, Quarterly Finance Accountability Report, Quarterly Transportation Accountability Report, and SSBA Fall General Assembly Summary.

Information

The Chairperson advised that the Biannual Administrative Procedures Update was included in the Board agenda package for information. He asked if tracked edits could be included in future updates. Mark Haarmann, Director of Education/CEO, and Rick Steciuk, Deputy Director of Student Achievement and School Services, provided clarification relative to the display of flags, recess, and the discarding of learning resource materials.

Chair	CFO

Information –
Subdivision
Reports

Lacey Weekes advised that École Centennial School hosted a Double Ball tournament with six schools participating, and they are hoping to make it an annual event.

Brandon-Shea Mutala advised that he has reached out to the School Community Councils in his subdivision so that he can attend some future meetings.

Tracey McMurchy advised that Indigenous Advocate Alison Kimbley and the Thomson School team worked hard to organize a So You Think You Can Jig competition for students and a great time was had by all. She also attended a Games Night at Marion McVeety School on November 26th where there was a great turnout. She noted that École Massey School is holding their Massey Market this Saturday, bringing the community together and to support local businesses. She commented on the amazing musical “Mean Girls” put on by Campbell Collegiate and advised that she would be attending Balfour Collegiate’s musical “High School Musical” this week. In preparation for the holiday festivities, she noted that schools are collecting warm winter apparel for those in need. She also stressed the importance of staying safe, especially in school zones, not just at this busy time of year, but year-round. She noted that concerns of cars blocking traffic and site lines create an unsafe environment for students and families, and she reminded everyone to adhere to speed limits and parking designations and also noted that U-turns are not permitted in school zones.

Ted Jaleta advised that, since the election, he has attended School Community Council meetings at École Wascana Plains and W.S. Hawrylak School.

On behalf of the Board of Education, Ted Jaleta acknowledged that every student, staff and community member has equal value as prescribed under the United Nations Universal Declaration of Human Rights and the Saskatchewan Human Rights Code, noting that diversity makes us stronger.

Closed Session

Motion by Cindy Anderson:

That we go into closed session to consider matters identified on the meeting agenda for referral to said session.

Motion Carried.

Motion by Lacey Weekes:

That we rise and report.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole recommended to the Board:

Meeting
Adjournment
Time

- 1) That the November 27, 2024 Board meeting be authorized to continue beyond the 8:30 p.m. presumptive adjournment time.

Chair	CFO

Motion by Lacey Weekes:

That recommendation No. 1 (above) from the Committee of the Whole be approved.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *SSBA Bylaw and Resolution Package and Priorities, Planning and Policy Committee Work Planning*. The progress reports were accepted.

Adjournment

The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Brandon-Shea Mutala:

That the meeting adjourn.

Motion Carried.

Time of meeting: 5:30 to 8:57 p.m.

Chairperson

Chief Financial Officer