

At the Organizational meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Cindy Anderson	Mrs. Elizabeth Strom
	Mr. Adam Hicks	Mrs. Sarah Cummings Truszkowski
	Mr. Ted Jaleta	Ms. Lacey Weekes
	Ms. Tara Molson	
Administration Present	Mr. Greg Enion, Director of Education	
	Ms. Naomi Mellor, Deputy Director, Division Services/CFO	
	Mr. Darren Boldt, Deputy Director, Student Achievement	

Ms. Naomi Mellor, Deputy Director, Division Services/CFO, acknowledged the location of every Regina Public School and the School Division Office on Treaty 4 land.

Ms. Naomi Mellor, Deputy Director, Division Services/CFO, called the meeting to order and read the following, based upon the Returning Officer’s Declarations of Results, with respect to the election held on November 9, 2020:

I declare that these are accurate statements of the votes cast for PUBLIC SCHOOL BOARD TRUSTEE and further declare:

- TED JALETA (in Subdivision #1);
- ELIZABETH STROM (in Subdivision #2);
- ADAM HICKS (in Subdivision #3);
- CINDY ANDERSON (in Subdivision #4);
- SARAH CUMMINGS TRUSZKOWSKI (in Subdivision #5);
- TARA MOLSON (in Subdivision #6); and
- LACEY WEEKES (in Subdivision #7);

duly elected as PUBLIC SCHOOL BOARD TRUSTEES for a four-year term expiring in 2024.

A Declaration of Office and Endorsement Certificate, as required under Section 71 of *The Education Act, 1995*, was received from each of the above-named elected members of the Board and same are attached to the minutes of this meeting.

Adoption of Agenda	Ms. Naomi Mellor, Deputy Director, Division Services/CFO, then called for a motion to adopt the agenda.
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Motion by Mrs. C. Anderson:

That the agenda be adopted as prepared.

Motion Carried.

Declaration of Any Conflicts	Ms. Naomi Mellor, Deputy Director, Division Services/CFO, asked if there were any conflicts of interest to be declared. None were reported.
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Chair	CFO

Election of Chairperson	In accordance with the provisions of Board Policy 7 <i>Board Operations</i> , Ms. Naomi Mellor, Deputy Director, Division Services/CFO, asked each member of the Board to state whether she/he would be willing to serve as Chairperson until the next Organizational Meeting. Mr. A. Hicks stated that he would be willing to serve in that capacity. All other members declined. Mr. A. Hicks was declared elected by acclamation to the office of Chairperson of the Board of Education of the Regina School Division No. 4 of Saskatchewan, effective immediately.
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Election of Vice-Chairperson	Mr. A. Hicks then took the Chair and asked each of the other members of the Board to indicate whether she/he would be willing to serve as Vice-Chairperson for the ensuing year. Mrs. C. Anderson, Ms. T. Molson and Mrs. E. Strom stated that they would be willing to serve in that capacity. All other members declined. Following a vote by secret ballot, Ms. T. Molson was declared elected to the position of Vice-Chairperson of the Board of Education of the Regina School Division No. 4 of Saskatchewan, effective immediately.
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Establishing Date, Time and	Consideration was given to the establishment of dates, time and place of regular meetings of the Board, as well as the 2021 Organizational meeting of the Board.
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Motion by Mrs. C. Anderson:

That, during the period December, 2020, to September, 2021, regular meetings of the Board be held on the following days:

Tuesday, December 8, 2020	Tuesday, April 13, 2021
Tuesday, January 12, 2021	Tuesday, May 4, 2021
Tuesday, February 9, 2021	Tuesday, May 25, 2021
Tuesday, March 2, 2021	Tuesday, June 15, 2021
Tuesday, March 23, 2021	Tuesday, September 7, 2021

commencing at 5:30 p.m., to be held at the Regina Public School Board Office, 1600 4th Avenue, Regina, unless otherwise scheduled by resolution; and that the 2021 Organizational meeting be held on Tuesday, September 28, 2021, at 5:30 p.m., in the Regina Public School Board Office, 1600 4th Avenue, Regina.

Motion Carried.
(Unanimously)

Establishing Board Standing	Information regarding current standing committees of the Board, as outlined in Policy 8 <i>Committees of the Board</i> , had been distributed.
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Motion by Mr. T. Jaleta:

That the six Standing Committees, as outlined in Board Policy 8 *Committees of the Board*, be confirmed, pending priority-setting and further discussion by the Board over the next several months.

Motion Carried.
(Unanimously)

Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meeting held on September 29, 2020.
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Chair	CFO

Motion by Mrs. S. Cummings Truszkowski:

That the minutes of the Board meeting of September 29, 2020, be approved as distributed.

Motion Carried.

Appointment of Auditors In accordance with provisions of *The Education Act, 1995*, consideration was given to the appointment of auditors for the 2020-2021 fiscal year.

Motion by Mrs. E. Strom:

That, subject to submission of an acceptable audit plan (including fee schedule) to the Audit and Risk Management Committee, MNP LLP be appointed auditors for the Regina School Division No. 4 of Saskatchewan for the 2020-2021 fiscal year.

Motion Carried.
(Unanimously)

Audit and Risk Management Committee Mr. A. Hicks advised that the Audit and Risk Management Committee met on November 5, 2020, to review the draft Audited Financial Statements and the draft Annual Report. He advised that Mr. Bruce Lipinski, Superintendent, Business Affairs, presented the Audited Financial Statements for the year ending August 31, 2020. He further advised that Mr. Rod Sieffert, the External Auditor from MNP LLP, provided a summary of the Auditor’s Report, and reported that, in the opinion of the External Auditor, the Financial Statements present the financial position of the Board fairly in all material respects and are in full compliance with GAAP and PSAB requirements, and that Ms. Melissa Yanyu, Senior Manager with the Office of the Provincial Auditor, concurred with the External Auditor. Relative to the Division’s current financial reserves and Administration’s recommendations moving forward, he commented that Ms. Naomi Mellor, Deputy Director, Division Services/CFO, provided detail on a reserves strategy, together with priorities for the coming year, that Committee members agreed with the strategy presented, and that more details will come to the Committee this year. In addition, Mr. Hicks advised that Ms. Delaine Clyne, Supervisor of Policy, Planning and Research, provided a brief overview of the 2019-2020 Annual Report, noting that the Ministry of Education continues to stipulate the format and content of the report, and that drafts had been provided to and approved by the Ministry.

Motion by Ms. L. Weekes:

That the Audited Financial Statements for the year ending August 31, 2020, be approved, subject to minor changes made after final review and approval by the Ministries of Education and Finance.

Motion Carried.
(Unanimously)

Motion by Ms. T. Molson:

That the Annual Report 2019-2020 be approved, subject to minor changes made after final review and approval by the Ministry of Education.

Motion Carried.
(Unanimously)

Chair	CFO

SSBA 2020
Annual General Meeting:
Appointment of Voting Delegate(s)

Information regarding the appointment of voting delegates and the distribution of votes for the Saskatchewan School Boards Association 2020 Annual General Meeting had been distributed. Mr. A. Hicks noted the change in the number of voting delegates to a maximum of two for this year’s meeting, due to COVID-19 restrictions and the meeting being held online. Mr. Hicks, Mrs. E. Strom and Mrs. S. Cummings Truszkowski advised that they would attend the virtual meeting.

Motion by Mrs. C. Anderson:

That Mr. A. Hicks and Mrs. E. Strom be appointed as voting delegates to the Annual General Meeting of the Saskatchewan School Boards Association to be held November 26, 2020, in Regina; and that the 51 vote allocation to be cast on behalf of the Board at the 2020 Saskatchewan School Boards Association Annual General Meeting be allocated as follows:

- Mr. A. Hicks - 26 votes;
- Mrs. E. Strom - 25 votes;

and that, as a matter of policy, if for some reason a Board member who is listed as a “voting” delegate is unable to attend the general meeting, the Board Chair or other person authorized by the Board can have that Board member’s ballots allocated to another Board member, by contacting the SSBA prior to 4:30 PM on November 25, 2020, to make the change.

Motion Carried.
(Unanimously)

Agenda Requests

Mrs. S. Cummings Truszkowski requested that a COVID-19 update be included on the next Board meeting agenda.

Trustee Remuneration

Pursuant to policy requirements, information regarding Trustee remuneration rates had been distributed for information purposes only.

Trustee Conflict of Interest / Code of Conduct Provisions

Pursuant to policy requirements, conflict of interest provisions from *The Education Act, 1995* and Board Policy 4 *Trustee Code of Conduct* had been distributed for information purposes.

Adjournment

The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Mrs. E. Strom:

That the meeting adjourn.

Motion Carried.

Time of meeting: 5:30 to 6:02 p.m.

Chairperson

Chief Financial Officer