

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair Mr. Adam Hicks, Vice-Chair Mrs. Cindy Anderson Dr. Jane Ekong	Mrs. Tanya Foster Mr. Jay Kasperski Ms. Aleana Young
Administration Present	Mr. Greg Enion, Director of Education Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer Mr. Darren Boldt, Deputy Director, Student Achievement Mr. Mike Walter, Deputy Director, School Services	
 Mr. J. Kasperski acknowledged the location of every Regina Public School and the School Division Office on Treaty 4 land.		
 The Chairperson called the meeting to order and asked for a motion to adopt the agenda.		
Adoption of Agenda	<u>Motion by Ms. A. Young:</u> That the agenda be adopted as prepared.	
 Motion Carried.		
Declaration of Any Conflicts	Mr. A. Hicks declared a conflict of interest with respect to the matter of Public Section Update.	
Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meeting held on November 6, 2018.	
<u>Motion by Dr. J. Ekong:</u> That the minutes of the Board meeting of November 6, 2018, be approved as distributed.		
 Motion Carried.		
Graduation and Post-Graduation Planning	Mr. Rick Steciuk, Superintendent, Student Achievement, introduced Mr. Jason Coleman, Principal, Winston Knoll Collegiate, and Ms. MacKenzie Sawchyn, Learning Leader, Winston Knoll Collegiate. Mr. Coleman advised that Ms. Sawchyn was the Core Leader of Outgoing Transitions for the last two years and has been instrumental in the development of the Division's Graduation and Post-Graduation Plan. Ms. Sawchyn provided an outline of the Division's commitment to the Plan, through the Division's Strategic Plan and the Ministry of Education's mandate. She advised of professional development opportunities	

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provided for teachers and noted that the Plan was officially implemented this year. She highlighted the myBlueprint Education Planner (MBP) and its role in assisting students with mapping their future plans. She provided a sample of what is available through MBP, including a student dashboard, a student portfolio, a high school planner, a post-graduation search engine, goal setting abilities, and student surveys. She also commented on the need for engaging parents in the process. She concluded by outlining how the Division is supporting the implementation of the Graduation and Post-Graduation Plan, and future plans of the working committee. Ms. Sawchyn, Mr. Coleman, and Mr. Stuart Harris, Coordinator, Engagement and Transitions, responded to questions relative to the cost and effectiveness of the MBP program, data ownership and privacy protection, parental involvement and communication, and the ability to customize MBP content. Board members expressed appreciation for the presentation.

Audit and Risk
Management
Committee

Mr. J. Kasperski advised that the Audit and Risk Management Committee met with the External and Provincial Auditors on November 21, 2018, to discuss the draft Audited Financial Statements for the period ending August 31, 2018. He advised that Mr. Rod Sieffert, from Meyers Norris Penny, reviewed the role of the Audit Committee, and Ms. Nicole Dressler, Senior Manager with the Office of the Provincial Auditor, outlined the role of the Provincial Auditor. Mr. Bruce Lipinski, Superintendent, Business Affairs, provided a summary of the year’s assets/liabilities and revenues/expenditures. Mr. Kasperski advised that, in the opinion of the External Auditor, the Financial Statements present the financial position of the Board fairly in all material respects and are in full compliance with GAAP and PSAB requirements. He further noted that clean opinions would be provided with respect to Legislative Compliance, Internal Controls and Other Controls Matters, and that the Office of the Provincial Auditor concurred with all of the opinions of the External Auditor.

Motion by Mr. J. Kasperski:

That the Audited Financial Statements for the year ending August 31, 2018, be approved, pending any minor changes made after the Ministries of Education and Finance format review and approval.

Motion Carried.

In addition, Mr. Kasperski advised that Mr. Mark Whiting, Supervisor, Policy, Planning and Research, presented the draft Annual Report 2017-2018 to the Committee. It was noted that the Ministry of Education continues to stipulate the format and content of the report, and that drafts had been provided to and approved by the Ministry to date. He did point out that student writing and attendance data has been included in the report this year.

Motion by Mr. J. Kasperski:

That the Annual Report 2017-2018 be approved, subject to final approval from the Ministry of Education.

Motion Carried.

Mr. Kasperski concluded by noting a Committee review of a draft risk register/heat map, that was developed following an environmental assessment by the Division Management team, that led to the creation of an inventory of organizational risks that consider high-level operational and governance-related issues. He advised that the highest ranking items will form part of Division Management's work plan for the year, and that the Committee will be reviewing same at its next meeting.

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Policy and Governance Committee

Mrs. T. Foster advised that the Policy and Governance Committee met on October 23, 2018, and that Mr. Mark Whiting, Supervisor, Policy, Planning and Research, had presented a list of nine Board policies that require review within the next two years. Following a discussion and some recommendations from Mr. Whiting, it was determined that the Committee will review Policies 4, 5, 6 and 15 this year. She noted that the Committee received updates on:

1) revisions to Administrative Procedure 610 "Naming of Educational Facilities;" 2) an action plan for the Division around safe schools; and 3) the Education Sector Strategic Plan, that is heading into Cycle 4 planning for 2019-20. Mrs. Foster further advised that Mr. Whiting provided an update on accommodations and spirituality in schools, highlighting existing Administrative Procedures that provide guidelines for accommodating students’ spirituality and religious rights. She advised that the Committee determined that no further action was required with respect to this matter at this time. She concluded by noting a presentation of the Trustee Baseline Matrix consolidated report completed by Trustees two years ago that, apart from the request of the Auditors, is an excellent tool to be used for self-awareness and to identify areas where training could be provided to Trustees.

Indigenous Education Advisory Council

Mrs. T. Foster advised that she had the pleasure to chair the Indigenous Education Advisory Council meeting on October 18, 2018. She outlined discussions held at the meeting, including the Board's commitment to display the Treaty Four flag in the Board room, the protocol on displaying other flags, a potential partnership with the Regina Police Service to build a sweat lodge shelter, and the achievement results on Indigenous student graduation rates. She further advised that Ms. Sarah Longman, Supervisor, Indigenous Education, presented on Cree language programming and aligning resources and materials being taught, as well as targeted supports provided to schools where Cree language is offered. In addition, she noted that Mr. Jeff Cappo, Indigenous Advocate Teacher, provided an overview on student and community engagement through smudging, cultural language, math and sciences. Mrs. Foster concluded by noting that the Feast and Round Dance will held on March 29, 2019, at Winston Knoll Collegiate, and that a date for an Indigenous Student Forum has yet to be confirmed.

Appointment of Standing Committees

Based on member preferences expressed and in accordance with Policy 8 “Committees of the Board,” Mrs. K. Gagne asked for a motion to appoint members to serve on the five standing committees until the next Organizational Meeting.

Motion by Mr. A. Hicks:

- That:
- a) Mr. A. Hicks (Chair), Dr. J. Ekong and Mr. J. Kasperski be appointed to serve on the Audit and Risk Management Committee;
 - b) Mrs. T. Foster (Chair), Mrs. C. Anderson and Ms. A. Young be appointed to serve on the Community Relations Committee;
 - c) Mr. J. Kasperski (Chair), Mrs. T. Foster and Mr. A. Hicks be appointed to serve on the Policy and Governance Committee;
 - d) Dr. J. Ekong (Chair), Mrs. C. Anderson and Ms. A. Young appointed to serve on the Communication and Advocacy Committee; and
 - e) Ms. A. Young (Chair), and all other Board members be appointed to serve on the Indigenous Education Advisory Council;
- until the next Organizational Meeting of the Board.

Motion Carried.

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Appointment of Board Representatives In accordance with Policy 9 “Board Representatives,” Mrs. K. Gagne asked for a motion to appoint members to represent the Board on certain external committees.

Motion by Mrs. C. Anderson:

- That:
- a) Mrs. K. Gagne and Mr. A. Hicks be appointed to serve as Board Representatives on the School Boards/City Council Liaison Committee; and
 - b) Mrs. T. Foster be appointed to serve as Board Representative on the Public Section of the Saskatchewan School Boards Association; until the next Organizational Meeting of the Board.

Motion Carried.

2018 Fall General Assembly Update Mrs. K. Gagne advised that the Saskatchewan School Boards Association Fall General Assembly was held November 15-17, 2018, in Regina. Mrs. T. Foster advised that this year's theme was "Inclusive Education." She highlighted some of the presentations, including a keynote speech by Dr. Jody Carrington on staff wellness, a presentation from the Saskatchewan Alliance for Youth and Community Well-being, as well as the Thursday evening entertainment that featured students from the Balfour Arts Collective. Mr. A. Hicks congratulated Dr. J. Ekong and Mr. J. Kasperski on having their submitted resolutions adopted at the Annual General Meeting. Mrs. C. Anderson advised that she attended the pre-assembly session on School Community Councils Review that resulted from a resolution passed in 2016. She also congratulated Ms. A. Young on being acclaimed as Vice-Chairperson of the SSBA for a second term.

Confirm 2018-19 Board Meeting Dates In accordance with Section 16(1) of *The School Division Administration Regulations*, and, as all Board members were not present at the November 6th meeting, Mrs. K. Gagne requested a motion to confirm the 2018-2019 Board meeting dates.

Motion by Dr. J. Ekong:

That it be confirmed that, during the period November, 2018, to October, 2019, regular meetings of the Board be held on the following school days:

Tuesday, November 27, 2018	Tuesday, May 7, 2019
Tuesday, December 11, 2018	Tuesday, May 28, 2019
Tuesday, January 15, 2019	Tuesday, June 18, 2019
Tuesday, February 12, 2019	Tuesday, September 3, 2019
Tuesday, March 5, 2019	Tuesday, September 24, 2019
Tuesday, March 26, 2019	Tuesday, October 15, 2019
Tuesday, April 16, 2019	

commencing at 5:30 p.m., to be held at the Regina Public School Board Office, 1600 4th Avenue, Regina, unless otherwise scheduled by resolution.

Motion Carried.

Subdivision Reports Mr. A. Hicks advised that he recently attended a Sheldon-Williams School Community Council meeting, and was pleased to report that the Council is holding strong at 10+ members. He further advised that, at a recent Crescents School Community Council meeting, it was reported that a lunch program has been started to assist almost 10% of the school's population, who rely on the

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school to meet their most basic needs. He noted that sponsorship and partnerships have been garnered but that more assistance is welcomed. Lastly, Mr. Hicks drew attention to his moustache, that he grew for the month of November (aka "Movember"), to raise awareness and funds for men's health and wellness, and to pay homage to those men who have lost their lives to prostate cancer, testicular cancer, and suicide.

Dr. J. Ekong advised that she attended a School Community Council at F. W. Johnson Collegiate on November 14th, and was pleased to announce that the SCC is flourishing this year. She further advised that two students from the Entrepreneur Club made a funding presentation to the SCC for equipment needed for their business. She noted that the presentation provided an opportunity for the parents to learn about the Entrepreneur Club, and for those in attendance to give feedback to the two students on the presentation.

Closed Session Motion by Ms. A. Young:

That we go into closed session in order to consider those matters identified on the meeting agenda for referral to said session.

Motion Carried.

Motion by Dr. J. Ekong:

That we rise and report.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole recommended to the Board:

Personnel
Matter

- 1) That the tentative agreement between the Board of Education of the Regina School Division No. 4 of Saskatchewan and SGEU Local 4292, effective September 1, 2017, to August 31, 2020, be approved, and that the appropriate officers be authorized to execute the agreement on behalf of the Board.
- 2) That the Métis Nation flag be displayed in the Board room at the Division Office.

Motion by Ms. A. Young:

That recommendation No. 1 (above) from the Committee of the Whole be approved.

Motion Carried.

Motion by Ms. A. Young:

That recommendation No. 2 (above) from the Committee of the Whole be approved.

Motion Carried.

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At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Personnel Matter, Audit and Risk Management Committee, Indigenous Education Advisory Council, Public Section Update, Legal Matter, School Boards/City Council Liaison Committee Meeting Update*, and *Board Chairs Council Update*. The progress reports were accepted.

[Pursuant to his earlier conflict of interest declaration, Mr. A. Hicks absented himself from the discussion with respect to Public Section Update.]

Adjournment The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Mrs. C. Anderson:

That the meeting adjourn.

Motion Carried.

Time of meeting: 5:30 to 8:25 p.m.

Chairperson

Secretary-Treasurer