

At the Organizational Meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Cindy Anderson	Mr. Adam Hicks
	Dr. Jane Ekong	Mr. Jay Kasperski
	Mrs. Tanya Foster	Ms. Aleana Young
	Mrs. Katherine Gagne	
Administration Present	Mr. Greg Enion, Director of Education	
	Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer	
	Mr. Darren Boldt, Deputy Director, Student Achievement	
	Mr. Mike Walter, Deputy Director, School Services	

The Secretary-Treasurer called the meeting to order and read the following, based upon the Returning Officer’s Declarations of Results, with respect to the election held on October 26, 2016:

I declare that these are accurate statements of the votes cast for BOARD TRUSTEE: THE BOARD OF EDUCATION OF THE REGINA SCHOOL DIVISION NO. 4 OF SASKATCHEWAN and further declare:
ALEANA YOUNG (in Subdivision #2);
ADAM HICKS (in Subdivision #3);
CINDY ANDERSON (in Subdivision #4);
TANYA FOSTER (in Subdivision #5); and
KATHERINE GAGNE (in Subdivision #6);
duly elected as BOARD TRUSTEES: THE BOARD OF EDUCATION OF THE REGINA SCHOOL DIVISION NO. 4 OF SASKATCHEWAN for a four-year term expiring in 2020.

In addition, I declare JANE EKONG (in Subdivision #1) and JAY KASPERSKI (in Subdivision #7) duly elected by acclamation as BOARD TRUSTEE: THE BOARD OF EDUCATION OF THE REGINA SCHOOL DIVISION NO. 4 OF SASKATCHEWAN for a four-year term expiring in 2020.

A Declaration of Office and Endorsement Certificate, as required under Section 71 of The Education Act, 1995, was received from each of the above-named elected members of the Board and same are attached to the minutes of this meeting.

Adoption of Agenda	The Secretary-Treasurer then called for a motion to adopt the agenda.
	<u>Motion by Mrs. C. Anderson:</u>
	That the agenda be adopted as prepared.

Motion Carried.

Chair	S/T

Election of Chairperson In accordance with the provisions of Board Policy 7 “Board Operations,” the Secretary-Treasurer asked each member of the Board to state whether he/she would be willing to serve as Chairperson until the next Organizational Meeting. Mrs. K. Gagne stated that she would be willing to serve in that capacity. All other members declined. Mrs. K. Gagne was declared elected by acclamation to the office of Chairperson of the Board of Education of the Regina School Division No. 4 of Saskatchewan, effective immediately.

Election of Vice-Chairperson Mrs. K. Gagne then took the Chair and asked each of the other members of the Board to indicate whether he/she would be willing to serve as Vice-Chairperson for the ensuing year. Mr. A. Hicks and Ms. A. Young stated that they would be willing to serve in that capacity. All other members declined. Following a vote by secret ballot, Ms. A. Young was declared elected to the position of Vice-Chairperson of the Board of Education of the Regina School Division No. 4 of Saskatchewan, effective immediately.

Mrs. K. Gagne acknowledged Mr. Shawn Davidson in the gallery, Board Chairperson for Prairie South School Division and candidate for President, Saskatchewan School Boards Association.

Establishing Date, Time and Place of Board Meetings Consideration was given to the establishment of dates, time and place of regular meetings of the Board.
Motion by Dr. J. Ekong:

That, during the period November, 2016, to October, 2017, regular meetings of the Board be held on the following school days:

- | | |
|----------------------------|-----------------------------|
| Tuesday, November 29, 2016 | Tuesday, May 2, 2017 |
| Tuesday, December 13, 2016 | Tuesday, May 23, 2017 |
| Tuesday, January 10, 2017 | Tuesday, June 13, 2017 |
| Tuesday, February 14, 2017 | Tuesday, September 5, 2017 |
| Tuesday, March 7, 2017 | Tuesday, September 26, 2017 |
| Tuesday, March 28, 2017 | Tuesday, October 17, 2017 |
| Tuesday, April 11, 2017 | |

commencing at 7:00 p.m., to be held at the Regina Public School Board Office, 1600 4th Avenue, Regina, unless otherwise scheduled by resolution.

Motion Carried.

Trustee Remuneration Pursuant to policy requirements, information regarding Trustee remuneration rates had been distributed for information purposes only.

Trustee Conflict of Interest / Code of Conduct Provisions Pursuant to policy requirements, conflict of interest provisions from *The Education Act, 1995* and Board Policy 4 “Trustee Code of Conduct” had been distributed for information purposes. The Chairperson inquired as to whether there were any questions or comments from Board members regarding the materials. None were raised.

Chair	S/T

Approving of Minutes The Chairperson then asked for a motion to approve the minutes of the meeting held on September 27, 2016.

Motion by Mrs. C. Anderson:

That the minutes of the Board meeting of September 27, 2016, be approved as distributed.

Motion Carried.

Confirm Standing Committees and Appoint Interim Audit and Compliance Committee Information regarding current standing committees of the Board, as outlined in Policy 8 *Committees of the Board*, had been distributed. Mr. Greg Enion, Director of Education, advised that, in addition to confirming the standing committees for the year, an interim Audit and Compliance Committee would need to be established in order to meet with the External Auditors and Provincial Auditor to review the Board’s 2015-16 Audited Financial Statements and 2015-16 Annual Report prior to the November 29th Board meeting. He further noted that, standing committee members are appointed pursuant to the provisions of Policy 8, and that the committee membership can be reviewed at the November 29th Board meeting and either confirmed or varied.

Motion by Mrs. T. Foster:

That the five Standing Committees, as outlined in Board Policy 8 *Committees of the Board*, be confirmed until the next Organizational Meeting of the Board.

Motion Carried.

Motion by Mrs. C. Anderson:

That Ms. A. Young (Chair), Dr. J. Ekong and Mr. J. Kasperski be appointed to serve on the Audit and Compliance Committee, subject to further consideration at the November 29, 2016 Board meeting.

Motion Carried.

SSBA: 2016 Annual General Meeting: Appointment of Voting Delegates and Vote Distribution Information regarding the appointment of voting delegates and distribution of votes for the Saskatchewan School Boards Association 2016 Annual General Meeting had been distributed. Ms. Debra Burnett, Deputy Director, Division Services, provided additional information.

Motion by Mr. J. Kasperski:

That Mrs. K. Gagne, Ms. A. Young, Mrs. C. Anderson, Dr. J. Ekong, Mr. A. Hicks, and Mr. J. Kasperski be appointed as voting delegates to the Annual General Meeting of the Saskatchewan School Boards Association to be held November 13-15, 2016, in Saskatoon.

Motion Carried.

Motion by Dr. J. Ekong:

That, in accordance with the established formula, the 51 vote allocation to be cast on behalf of the Board at the 2016 Saskatchewan School Boards Association Annual General Meeting be allocated as follows:

 Mrs. K. Gagne – 8 votes;
 Ms. A. Young – 9 votes;
 Mrs. C. Anderson – 9 votes;

Chair	S/T

Dr. J. Ekong – 9 votes;
Mr. A. Hicks – 8 votes;
Mr. J. Kasperski – 8 votes;

and that, as a matter of policy, if for some reason the number of Board members attending the general assembly is less than the number specified, the total available votes be divided among members in attendance as evenly as possible, as determined by the Chairperson, in order to ensure that the Board’s entire voting allotment can be cast.

Motion Carried.

Appointment of Auditors In accordance with provisions of *The Education Act, 1995*, consideration was given to the appointment of auditors for the 2016-2017 fiscal year.

Motion by Mrs. C. Anderson:

That, subject to submission of an acceptable audit plan (including fee schedule) to the Audit and Compliance Committee, Meyers Norris Penny be appointed auditors for the Regina School Division No. 4 of Saskatchewan for the 2016-2017 fiscal year.

Motion Carried.

2016 Meetings In accordance with previous practice, it was requested that the dates for the 2017 Annual Meeting of Electors and Organizational Meeting be established at this time.

Annual Meeting of Electors Motion by Mrs. T. Foster:

That the 2017 Annual Meeting of Electors be held on Tuesday, January 31, 2017, at 7:00 p.m., at a location to be determined at a later date.

Motion Carried.

Organizational Meeting Motion by Mr. A. Hicks:

That the 2017 Organizational Meeting be held on Tuesday, November 7, 2017, at 7:00 p.m., in the Regina Public School Board Office, 1600 4th Avenue, Regina.

Motion Carried.

SaskPower Utility Easement Agreement Amendment Information regarding a request from SaskPower for an easement amendment relative to the École Connaught Community School property on 4th Avenue had been distributed. Mr. Dave Bryanton, Superintendent, Educational Facilities, provided additional information and responded to question relative to the specific nature of the easement.

Motion by Mrs. C. Anderson:

That the Board authorize the amendment to the Easement Right-of-Way with SaskPower, dated August 7, 2014, relative to the École Connaught Community School property.

Motion Carried.

Chair	S/T

Adjournment The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Mrs. C. Anderson:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 7:23 p.m.

Chairperson

Secretary-Treasurer