

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair Mrs. Cindy Anderson Ms. Carla Beck	Dr. Jane Ekong Dr. Kathleen O'Reilly Miss Aleana Young
Administration Present	Mr. Ernie Cychmistruk, Interim Director of Education Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer Mr. Greg Enion, Deputy Director, Student Achievement Mr. Mike Walter, Deputy Director, School Services	

The Chairperson called the meeting to order. Board members recognized Mr. Ernie Cychmistruk for filling the role of Interim Director of Education, and thanked him for his service over the past four months.

The Chairperson then asked for a motion to adopt the agenda. It was requested that the following items be added: *Public Section Update* and *Personnel Matter*.

Adoption of Agenda	<u>Motion by Dr. J. Ekong:</u> That, with the additions requested, the agenda be adopted. Motion Carried.	
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Declaration of Any Conflicts	Mrs. K. Gagne declared a conflict of interest with respect to the Agenda Item 10(b) <i>Legal Matter</i> .	
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Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meetings held on May 8, 2015, and May 26, 2015. <u>Motion by Mrs. C. Anderson:</u> That the minutes of the Board meetings of May 8, 2015, and May 26, 2015, be approved as distributed. Motion Carried.	
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Strategic Plan Update	Information on progress relative to Regina Public Schools' Strategic Plan had been distributed. Mr. Greg Enion, Deputy Director, Student Achievement, highlighted student achievement data and pointed to the Education Sector Strategic Plan. He outlined the Division's priority targets and noted that they align with the Province's targets. Mr. Enion and Mr. Mike Walter, Deputy Director, School Services, summarized actions relative to the following core strategies: 1) Development of a First Nations, Métis and Inuit Achievement Initiative; 2) Implementation of a Comprehensive Program to Improve Reading	
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Performance at All Grade Levels; 3) Increasing the Number of Kindergarten Students Who Enter Grade One Ready to Learn; 4) Increasing the Number of Students Who Achieve Grade Level Performance in Literacy and Numeracy; and 5) Improving Student Attendance and Credit Attainment as a Means of Increasing Graduation Rates. Ms. Debra Burnett, Deputy Director, Division Services, summarized progress relative to the final core strategy: 6) Ensuring All Current and Future Program and Service Expenditures Contribute Positively to Student Success. Mr. Enion concluded the presentation by noting that data from the 2014-15 school year will be presented to the Board in the Fall, and thanking everyone involved across the Division who assisted with implementing the work in the six core strategy areas. Mr. Enion responded to questions relative to late developing readers, future Treaty 4 training, and new Prekindergarten programs. Board members expressed appreciation for the presentation.

Third Quarter
Operating
Results and
Subsequent
Events Audit

Third Quarter Financial results for the 2014-2015 fiscal year as well as information relative to a Subsequent Events Audit had been distributed. Mr. Bruce Lipinski, Superintendent, Business Affairs, provided additional information, advising that the revenue stream for the School Division is, for the most part, realized proportionally over the 12-month fiscal year, and that major expenditures are realized over a 10-month period from September to June, resulting in expenditures being greater than revenues as at May 31, 2015 (excluding capital grants). With regard to the Subsequent Events Audit, he advised that, as at June 3, 2015, only one significant change was noted, specifically the execution of the contract relative to the construction of the North Central Shared Facility. Board members expressed appreciation for the report.

Life
Threatening
Conditions
Policy

Information relative to the draft Guidelines for Saskatchewan School Divisions regarding Life-Threatening Conditions had been distributed. Mrs. C. Anderson provided additional information and asked Board members to peruse the draft and provide comments and feedback on its content.

On a related matter, and further to an inquiry at the May 26th Board meeting, Mr. Ernie Cychmistruk, Interim Director of Education, advised that automated external defibrillators had been ordered for all Regina public elementary schools.

Budget 2015-
2016

Copies of the 2015-2016 Budget Submission had been distributed. Mr. Greg Enion, Deputy Director, Student Achievement, Mr. Mike Walter, Deputy Director, School Services, and Ms. Debra Burnett, Deputy Director, Division Services, provided additional information. Mr. Enion noted the Division’s challenges: working with the Ministry of Education to deliver educational services in an era of changing operational and capital funding approaches; ensuring literacy and numeracy development that supports attainment of the targets and intents specified in the Education Sector Strategic Plan; delivering culturally relevant and engaging curriculum supported by high quality instruction and appropriate assessment practices; preparing students for a changing and increasingly technological society; meeting the needs of growing First Nations/Métis and English as an Additional Language populations; facilitating appropriate interventions to serve the needs of students who require intensive supports; preparing students to move successfully into education, employment, community and life beyond graduation; maintaining strong family, school and community partnerships; supporting program offerings and providing efficient and effective school facilities; focusing investment in targeted and relevant professional learning opportunities; and achieving a balanced approach

Chair	S/T

to adjustments necessitated by 2015-16 provincial budget allocation. Ms. Burnett outlined factors impacting 2015-16 revenues, including elimination of the current enrolment factor. She highlighted that while the costs associated with the first three years of the provincial teachers’ agreement were recognized, there was no provision for non-teaching salary/benefit adjustments and no inflation factor applied to all non-salary costs. She noted that reductions associated with transition funding and the efficiency quota were continued. In addition, she noted the change in funding methodology for Supplementary Employment Benefit and Internship Seminar costs. She pointed out that \$66.1M in capital funding is projected to be received from the Ministry as school construction projects proceed over the course of the upcoming year. She further noted that the Board will receive over \$2.9M in Preventative Maintenance and Renewal funding. She summarized that total operating revenues, not including capital project receipts, are projected to increase by 4.17% over 2014-15 levels. She advised that, as a result of aforementioned circumstances and factors, the Board faced a \$6.1M budget dilemma, comprised of a \$3.1M shortfall associated with maintaining existing programs, services and staffing levels, and a further \$3M shortfall associated with the fact that the staffing increases necessitated by the projected enrolment increase in Fall 2015 were not recognized by the government. Ms. Burnett and Mr. Walter outlined significant program and staffing adjustments necessitated at the Division and School levels in order to balance the budget. Mr. Walter, Ms. Burnett and Mr. Enion further summarized three actions identified to occur in the 2016-2017 school year, thus providing a full year’s notice of the impending changes and providing time for adjustment and transition. The actions identified were: elimination of the universal noon hour supervision; an increase of the Grade 1 walking distance to 1200m; and the reduction in substitute teacher utilization for professional development. Ms. Burnett advised that, taking all the foregoing adjustments in consideration, as well as required PSAB entries for amortization, other non-cash expenses and capital items, 2015-2016 budget expenditures total \$237,367,087. She explained that the PSAB-compliant budget projects a \$57,684,051 surplus, with a projected cash budget deficit of \$3,550,000, directly attributable to certain one-time expenditures. Mr. Walter, Ms. Burnett and Mr. Enion responded to questions relative to reduction in school-based budget accounts, concerns expressed relative to changes to the noon hour supervision and walking distances and funding for Supplementary Employment Benefit and Internship Seminar costs. Board members extended appreciation for the hard work and dedication demonstrated by staff in finalizing a very difficult budget submission, skillfully managing to maintain pupil teacher ratios and other supports at the classroom level.

Motion by Miss A. Young:

That the 2015-2016 budget be approved as presented for submission to the Ministry of Education.

Motion Carried.

Facilities Matter Information relative to the presentation made by Eden Care Communities at the May 26, 2015 Board meeting had been distributed. Mrs. C. Anderson expressed interest in seeing continued dialogue with Eden Care Communities and having a Board representative sit on the Eden Care Facility Steering Committee.

Motion by Mrs. C. Anderson:

That the Administration appoint a Board Representative to sit on the Eden Care Facility Steering Committee.

Motion Carried.

Chair	S/T

- Destruction of Public Documents

In keeping with the Records Retention and Disposal Guide for Saskatchewan School Divisions, authorization was requested to proceed with destruction of public documents as listed below, subject to approval by the Ministry of Education:

 - Documents and records to be disposed of after time lapse of seven years:
 - 2007 Banking – including bank statements, cancelled cheques, deposits, and bank reconciliations
 - 2007 Charitable Organization Returns
 - 2007 Goods and Services Tax Returns
 - 2007 Ledgers and Journals
 - 2007 Requisitions and Purchase Orders
 - 2007 Tenders – including tenders for materials, supplies, services and equipment
 - 2007 Payroll time sheets, Payroll Input Forms and related correspondence
 - Student Records Cumulative Folders to be destroyed after the student has reached the age of 25 years of age
 - Cumulative records of 14,484 students which have reached the age of 25 years of age

Motion by Miss A. Young:

That, subject to approval by the Ministry of Education, the Administration be authorized to destroy the documents identified.

Motion Carried.

Subdivision Reports

Mrs. C. Anderson advised that she was invited to attend a pow-wow at Thomson School on Friday, June 19th, and invited any other Board members interested in attending same. She further advised that the Adult Campus graduation will be held Monday, June 22nd.

Miss A. Young advised that the final Farewell at Cochrane High School is also scheduled for Friday, June 19th, and encouraged all to attend.

At the conclusion of the open portion of the meeting, Mrs. K. Gagne, on behalf of the Board, expressed appreciation for the work of all Regina Public School employees throughout the 2014-15 school year.

Closed Session

Motion by Mrs. C. Anderson:

That we go into closed session.

Motion Carried.

Motion by Ms. C. Beck:

That we rise and report.

Motion Carried.

Chair	S/T

At the conclusion of closed session, the Committee of the Whole recommended to the Board:

- Personnel Matter

1) That the tentative agreement between the Board of Education of the Regina School Division No. 4 of Saskatchewan and the Regina Public School Teachers’ Association effective, July 1, 2013, to June 30, 2016, be approved, and that the appropriate officers be authorized to execute the agreement on behalf of the Board.
- Facilities Matter

2) That a major capital project funding application for a proposed joint-use high school facility for Southeast Regina be submitted to the Ministry of Education.
- Legal Matter

3) That the signing officers of the Board be authorized to execute an amendment to the October 27, 2003 agreement with Nekaneet First Nation and The Regina Roman Catholic Separate School Division No. 81 of Saskatchewan to facilitate the establishment of an additional urban reserve property at 4400 Diefenbaker Drive.

Motion by Dr. K. O’Reilly:

That recommendation No. 1 (above) from the Committee of the Whole be approved.

Motion Carried.

Motion by Dr. J. Ekong:

That recommendation No. 2 (above) from the Committee of the Whole be approved.

Motion Carried.

Motion by Ms. C. Beck:

That recommendation No. 3 (above) from the Committee of the Whole be approved.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Facilities Matter*, *Shared Values Recognition Program for 2014-2015*, *Public Section Update*, and *Personnel Matter*. The progress reports were accepted.

[Mrs. K. Gagne absented herself from the discussion with respect to *Legal Matter*.]

Chair	S/T

Adjournment The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Mrs. C. Anderson:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 9:16 p.m.

Chairperson

Secretary-Treasurer