

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair	Dr. Jane Ekong
	Mr. Dale West, Vice-Chair	Dr. Kathleen O'Reilly
	Mrs. Cindy Anderson	Miss Aleana Young
	Ms. Carla Beck	
Administration Present	Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer	
	Mr. Greg Enion, Deputy Director, Student Achievement	
	Mr. Mike Walter, Deputy Director, School Services	

The Chairperson called the meeting to order and noted that the Director of Education, Ms. Julie MacRae, was absent, and that Mr. Mike Walter, Deputy Director, School Services, would be late arriving to the meeting, both due to personal matters. She then asked for a motion to adopt the agenda.

Adoption of Agenda	<u>Motion by Mrs. C. Anderson:</u>
	That the agenda be adopted as prepared.

Motion Carried.

Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meeting held on May 27, 2014.
	<u>Motion by Dr. J. Ekong:</u>
	That the minutes of the Board meeting of May 27, 2014, be approved as distributed.

Motion Carried.

Business Education Partnership	Information regarding a proposed partnership between Arcola Community School and ISM Canada had been distributed. Mr. Luke Friesen, Principal, welcomed the new partnership. Mr. Ngee Cau, Business Development Executive, ISM Canada, expressed appreciation for the opportunity to be involved with Arcola Community School in a shared community venture.
	<u>Motion by Mrs. C. Anderson:</u>
	That the proposed educational partnership between Arcola Community School and ISM Canada be approved.

Motion Carried.

Chair	S/T

United Way Presentation The Board received a presentation from Ms. Joanne Grant, CEO, United Way Regina, relative to the United Way’s community investment strategy. Ms. Grant outlined areas of focus to improve educational outcomes for students, including minimizing summer learning loss, grade level reading attainment and reducing absenteeism. She noted that, over the next five years, a shift in funding will focus on achieving community development goals including increased graduation rates. Ms. Grant responded to questions relative to online access to the organization’s Strategic Plan and Summer Success Program. Board members expressed appreciation for the presentation.

Third Quarter Operating Results and Subsequent Events Audit Third Quarter Financial Results for the 2013-14 fiscal year as well as information relative to a Subsequent Events Audit had been distributed. Mr. Bruce Lipinski, Superintendent, Business Affairs, provided additional information, advising that the Subsequent Events Audit, as at June 4, 2014, noted no significant changes had occurred. With regard to the Third Quarter Operating results, he advised that the revenue stream for the school division is, for the most part, realized proportionally over the 12-month fiscal year, and that major expenditures are realized over a 10-month period from September to June, resulting in expenditures being greater than revenues as at May 31, 2014 (excluding capital grants). Board members expressed appreciation for the report.

School Site Selection Information relative to the rebuilding of École Connaught Community School had been distributed. Mrs. K. Gagne outlined that the Board passed a motion in February, 2013, relative to the rebuilding of the school on either the current site or an alternative suitable site in the neighbourhood. She highlighted that, with students and staff being relocated for the 2014-2015 school year, the current facility will be vacated by June 27, 2014. She further noted that confirmation has been received from the Ministry of Education that funding for planning and design work has been approved. She advised that the architectural services of CA 360 Studio and Number 10 Architectural Group have been secured, and that a decision regarding the location of the new school building is a pre-requisite for their work to begin. She explained that Division staff, at the request of the Board, and in response to a submission from community members, explored the feasibility of relocating the school to Les Sherman Park, which would require a land exchange with the City of Regina. She elaborated that due diligence with respect to that option identified a number of considerations that would mitigate against it being pursued, including: 1) the flood plain of Wascana Creek potentially posing a safety risk to students and staff, and additional expenditures for flood protection and response; 2) the need to request and consult the public on the necessary re-zoning and subdivision applications, the need for Water Security Agency approval, the need to assess environmental impacts on an existing green space and ensuring compliance with the City Forestry Bylaw, all having the potential to delay the start of construction, and the return of students to their neighbourhood school; 3) the need to address sewer capacity issues in the area, the ability of surrounding streets to handle increased automobile and school bus traffic, and the need to relocate existing recreational fields; 4) previous concerns raised by area residents in response to a proposed installation of a skate-park in the same area including noise, infringement on green space, and changing the bucolic nature of what has been a passive park area; and 5) the indication by the City of Regina that it would only be interested in pursuing the suggested land exchange if the site on Elphinstone Street is bare land, dictating the demolition of the existing structure regardless of where the new building is located. Mrs. Gagne expressed the view that, in light of the foregoing, it would not be sensible to incur additional costs, delays, and risks associated with a decision to move the school to alternative location.

Chair	S/T

Motion by Mr. D. West:

That, in consideration of the availability of the current site and the technical issues associated with the Les Sherman Park alternative, the current École Connaught Community School site at 2124 Elphinstone Street be designated as the location for the rebuild of École Connaught Community School.

Commenting in favour of the motion, Ms. C. Beck expressed concern with the number of issues identified with the Les Sherman Park location, and advised that she does not want to delay the students’ return to a school in the area. She explained that she was not taking this decision lightly, but felt, with the City’s bare land exchange stipulation and the pending outcome of the heritage designation applications, the likelihood exists that the current facility will have to be deconstructed.

Motion Carried.

Budget 2014-2015

Copies of the 2014-15 Budget Submission had been distributed. Mr. Greg Enion, Deputy Director, Student Achievement, and Ms. Debra Burnett, Deputy Director, Division Services, provided additional information. Mr. Enion noted the Division’s challenges: working with the Ministry of Education to deliver educational services in an era of evolving operational and capital funding approaches; ensuring literacy and numeracy development that supports attainment of the targets and intents specified in the Education Sector Strategic Plan; delivering culturally relevant and engaging curriculum supported by high quality instruction and appropriate assessment practices; preparing students for a changing and increasingly technological society; meeting the needs of growing First Nations/Métis and English as an Additional Language populations; facilitating appropriate interventions to serve the needs of students who require intensive supports; preparing students to move successfully into education, employment, community and life beyond graduation; maintaining strong family, school and community partnerships; supporting program offerings and providing efficient and effective school facilities; and continuing to invest in targeted and relevant professional learning opportunities.

In a year-to-year comparison, Ms. Burnett noted that the level of government funding continues to pose a challenge. She pointed out that increased teacher salary costs will be determined once a new provincial agreement is ratified and, thus, those costs are not included in this budget submission. She advised that adjustments to the funding model rates for 2014-2015 were limited and did not keep up with the rate of inflation experienced over the last year. She highlighted that, this year, funding recognition will continue to be based on actual September, 2014, enrolment. In addition, she outlined two reduction factors applied against what otherwise would have been the Board’s funding entitlement based on the strict application of the distribution formula. Firstly, she advised of a transition adjustment, introduced three years ago, designed to cushion funding shifts between school boards, which was continued at last year’s level of \$482,835. Secondly, she outlined an efficiency reduction of approximately \$830,000, being the Board’s pro-rated share of the government’s province-wide expectation that school divisions achieve \$7.5 million dollars in efficiency savings in 2014-15. These two factors, she noted, combined to reduce the Board’s funding by just over \$1.3 million dollars. She highlighted capital funding estimates and the increase in Preventative Maintenance and Renewal funding. She advised that total 2014-2015 revenues are projected at \$228,013,245 (including capital project receipts).

Mr. Enion summarized the key actions in the School Division’s Strategic Plan priority areas of Higher Literacy and Achievement, Equitable Opportunities and

Chair	S/T

Outcomes for All, and Smooth Transitions Into and Through the System.
Ms. Burnett highlighted activities in the Governance and Accountability area.

Notwithstanding the gains and advancements in the priority areas outlined, Ms. Burnett noted that funding pressures resulted in the re-evaluation of a number of staffing and programming areas. Taking all the foregoing priorities and adjustments into consideration, as well as required PSAB entries for amortization, other non-cash expenses and capital items, Ms. Burnett advised that 2014-2015 budget expenditures total \$228,953,571. She explained that the 2014-2015 PSAB-compliant budget projects a \$940,326 deficit, with a projected cash budget deficit of \$3,715,000, directly attributable to certain one-time expenditures associated with Campus Regina Public renovations, wireless system upgrades, and the High School Strategy consultation process. Ms. Burnett responded to questions relative to non-teacher salaries. On behalf of the Board, Mrs. K. Gagne extended appreciation for the hard work and dedication demonstrated by staff in finalizing the budget submission.

Motion by Mr. D. West:

That the 2014-2015 budget be approved as presented for submission to the Ministry of Education.

Motion Carried.

[Mr. Mike Walter, Deputy Director, School Services, joined the meeting.]

School Bundles Project

Information relative to Phase 2 of the Saskatchewan School Bundles Project had been distributed. Mr. Mike Walter, Deputy Director, School Services, provided additional information, highlighting Phase 1 consultations, and the Phase 2 Report that summarizes the process undertaken to modify the Base School Concept Design for the specific sites and school division needs. Mr. Mark Whiting, Supervisor, Policy, Planning and Research, further highlighted the Regina Modified Base Design contained in the Phase 2 Report, including visual representations for the proposed schools. Mr. Walter outlined the Phase 3 process that will continue to involve Division representatives in the development of the Performance Specifications, which will describe the quantitative and qualitative requirements for the project. He noted that select representatives of the Lean 3P process and School Division leadership will provide feedback on the adherence to the Quality Metrics at a series of three Pre-collaborative Design Reviews. Board members commended staff for their hard work during these processes.

Motion by Dr. J. Ekong:

That the Phase 2 Concept Design Draft Report dated June 11, 2014, as prepared by Group2 Architecture Interior Design for the Saskatchewan School Bundle Project, be approved.

Motion Carried.

Destruction of Public Documents

In keeping with the Records Retention and Disposal Guide for Saskatchewan School Divisions, authorization was requested to proceed with destruction of public documents as listed below, subject to approval by the Ministry of Education:

Chair	S/T

- Documents and records to be disposed of after time lapse of seven years:
 - 2006 Banking – including bank statements, cancelled cheques, deposits, and bank reconciliations
 - 2006 Charitable Organization Returns
 - 2006 Goods and Services Tax Returns
 - 2006 Ledgers and Journals
 - 2006 Requisitions and Purchase Orders
 - 2006 Tenders – including tenders for materials, supplies, services and equipment
 - 2006 Payroll time sheets, Payroll Input Forms and related correspondence
- Student Records Cumulative Folders to be destroyed after the student has reached the age of 25 years of age
 - Cumulative records of 51,454 students which have reached the age of 25 years of age

Motion by Dr. K. O’Reilly:

That, subject to approval by the Ministry of Education, the Administration be authorized to destroy the documents identified.

Motion Carried.

Subdivision
Reports

Mrs. C. Anderson advised that she attended the Joy of Strings Concert at Holy Trinity Church and extended congratulations to the Campbell Collegiate students and staff for a very enjoyable evening of music.

Dr. K. O’Reilly noted that Elder Noel Starblanket and Mr. Edmund Bellegarde, Tribal Chairman of File Hills Qu’Appelle Tribal Council, were invited to speak to Winston Knoll Collegiate students on May 30, 2014, and commended the school’s staff for organizing these presentations. She reminded Board members that National Aboriginal Day, June 21, 2014, is an occasion for all Canadians to celebrate the rich contributions of the First Nations and Métis communities.

Mr. D. West advised that he attended the Spring Concert at Sheldon-Williams Collegiate on May 28, 2014, where he enjoyed performances by the senior and junior Concert Choirs, Jazz Choirs, Concert Bands, and Jazz Bands. He noted that over 20% of the student population at Sheldon-Williams is involved in band or choir. He extended congratulations to the students and staff for a wonderful evening.

Closed
Session

Motion by Miss A. Young:

That we go into closed session.

Motion Carried.

Motion by Mr. D. West:

That we rise and report.

Motion Carried.

Chair	S/T

At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Shared Values Recognition Program for 2013-14* and *Public Section Update*. The progress reports were accepted.

Adjournment The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Mrs. C. Anderson:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 8:25 p.m.

Chairperson

Secretary-Treasurer