

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair	Dr. Jane Ekong
	Mr. Dale West, Vice-Chair	Dr. Kathleen O'Reilly
	Mrs. Cindy Anderson	Miss Aleana Young
	Ms. Carla Beck	
Administration Present	Ms. Julie MacRae, Director of Education	
	Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer	
	Mr. Greg Enion, Deputy Director, Student Achievement	
	Mr. Mike Walter, Deputy Director, School Services	

The Chairperson called the meeting to order and asked for a motion to adopt the agenda. It was requested that the following items be added: *Reminder* and *Facility Discussion*.

Adoption of Agenda	<u>Motion by Dr. J. Ekong:</u>
	That, with the additions requested, the agenda be adopted.
Motion Carried.	

Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meeting held on November 5, 2013.
	<u>Motion by Mrs. C. Anderson:</u>
	That the minutes of the Board meeting of November 5, 2013, be approved as distributed.
Motion Carried.	

Appointment of Standing Committees	Based on member preferences expressed and in accordance with Policy 8 “Committees of the Board,” Mrs. K. Gagne asked for a motion to appoint members to serve on the four standing committees until the next Organizational Meeting.
	<u>Motion by Dr. J. Ekong:</u>
	That:
	<div><div>a) Mr. D. West (Chair), Ms. C. Beck and Miss A. Young be appointed to serve on the Audit and Policy Review Committee;</div><div>b) Miss A. Young (Chair), Mrs. C. Anderson and Dr. J. Ekong be appointed to serve on the Community Relations Committee;</div><div>c) Mrs. C. Anderson (Chair), Dr. J. Ekong and Dr. K. O'Reilly be appointed to serve on the Public Education Advocacy Committee; and</div><div>d) Ms. C. Beck (Chair), Dr. K. O'Reilly and Mr. D. West be appointed to serve on the Strategic Planning Committee;</div></div> until the next Organizational Meeting of the Board.
Motion Carried.	

Chair	S/T

Appointment of Board Representatives

In accordance with Policy 9 “Board Representatives,” Mrs. K. Gagne asked for a motion to appoint members to represent the Board on certain external committees.

Motion by Dr. K. O’Reilly:

- That:
- a) Mr. D. West be appointed to serve as Board Representative on the Public Section of the Saskatchewan School Boards Association;
  - b) Mrs. K. Gagne and Mr. D. West be appointed to serve as Board Representatives on the School Boards/City Council Liaison Committee;
  - c) Dr. J. Ekong be appointed to serve as Board Representative on the Community Leaders Advisory Committee; and
  - d) Miss A. Young be appointed to serve as Board Representative for the Saskatchewan Assessment Management Agency;
- until the next Organizational Meeting of the Board.

Motion Carried.

Audit and Policy Review Committee

Mr. D. West advised that the Audit and Policy Review Committee met with the External Auditor and a representative from the Office of the Provincial Auditor on November 19, 2013, to discuss the draft 2012-13 Audited Financial Statements. Mr. Bruce Lipinski, Superintendent, Business Affairs, outlined the year’s operating results, and provided additional information relative to the reporting of capital grants and expenditures. Ms. Debra Burnett, Deputy Director, Division Services, further noted that confirmation had been received from the Office of the Provincial Auditor indicating concurrence with the opinion of the External Auditor.

Motion by Mr. D. West:

That the Audited Financial Statements for the period September 1, 2012, to August 31, 2013, including the internally restricted surplus designations, be approved as presented, and that the Chairperson and Secretary-Treasurer be authorized to endorse same.

Motion Carried.

Strategic Planning Committee

The draft 2012-2013 Annual Report had been distributed. Ms. C. Beck advised that the Report had been discussed at the Strategic Planning Committee meeting held November 5, 2013. Ms. Julie MacRae, Director of Education, advised that this new format replaces the Continuous Improvement Report. As this was the initial report following this format, she noted that its completion was carefully monitored by Ministry of Education personnel and assurance has been provided that it complies with their requirements. She further noted that the Audited Financial Statements and Auditor’s Report, just adopted, will be appended to the Report.

Motion by Ms. C. Beck:

That the draft 2012-2013 Annual Report of the Board of Education of the Regina School Division No. 4 of Saskatchewan be approved for printing and distribution.

Motion Carried.

Ms. MacRae also provided a brief overview of the new Education Sector Plan, an approach called “Hoshin Kanri” which, when translated, means direction and execution. She outlined discussions held and deadlines for feedback submission.

Chair	S/T

Public  
Education  
Advocacy  
Committee

Mrs. C. Anderson provided a brief summary of the Public Education Advocacy Committee meeting held October 29, 2013, highlighting the development of the Public Education Advocacy Plan for 2013-2014.

Motion by Mrs. C. Anderson:

That the proposed Public Education Advocacy Plan 2013-2014 be approved as presented.

Motion Carried.

2013 Fall  
General  
Assembly  
Update

Mrs. K. Gagne advised that the Saskatchewan School Boards Association Fall General Assembly was held November 11-13, 2013, in Saskatoon. She provided a brief summary of presentations showcasing Regina Public Schools’ student and division successes, including videos profiling Ms. Julie MacRae, Director of Education, the staff at Gladys McDonald and Kitchener Schools, and Ms. Laurie Gatzke, Supervisor of Assessment. On behalf of the Board, she expressed appreciation to all Regina Public Schools staff for their leadership. Mrs. C. Anderson advised that the Board brought forward three resolutions, all of which were adopted by the Assembly. She outlined that the first resolution advocated for full Board decision-making authority regarding portable classrooms; the second related to the development of a provincial anaphylactic policy; and the third related to the development of a provincial health policy guideline to assist school divisions in developing comprehensive health policies. Mrs. Anderson thanked Ms. Debra Burnett, Deputy Director, Division Services, Ms. Yanyan Han, SSBA Strategic Corporate Services Advisor, and Ms. Lisa Lambert, Trustee, Greater Saskatoon Catholic Services, for their assistance. Miss A. Young advised that, on nomination by this Board, former Board member, Dr. Barbara Young, won the 2013 Award of Distinction, that honours school board members who demonstrate outstanding service to public education in Saskatchewan. Miss Young outlined a number of Dr. Young’s awards and accomplishments during her term as Board member. She thanked Dr. J. Ekong, Ms. Burnett, Ms. Suzanne Shuba, Mrs. Linda Hecker, and Ms. Alma Tholl for their assistance in completing the award nomination.

Consideration  
of Information  
Technology for  
Trustees

Dr. J. Ekong presented the motion of which she had given notice at the October 15, 2013, Board meeting. A friendly amendment, suggested by Ms. C. Beck, to include the phrase, “through the Audit and Policy Review Committee’s Policy Review to be conducted November 29 and December 11, 2013,” was accepted by Dr. J. Ekong. In support of the motion, Dr. Ekong observed that information technology plays a critical role in how students learn, how schools communicate with parents, and that trustees are entrusted with how the system works and evolves. She suggested that the Board should, in their upcoming Policy Review, explore how technology can assist trustees in performing their duties, including attending meetings via conference call. She noted that, being self-employed, her hours are not fixed, and she cannot always be present to receive her Board agenda packages on designated Friday evenings, thereby having to wait until Monday to review the documents. Other Board members expressed concern relative to compliance with the technology guidelines and etiquette. Mr. D. West advised that the Audit and Policy Review Committee, at its Policy Review Meetings, will engage in a broad discussion of this topic area.

Motion by Dr. J. Ekong:

RESOLVED that the Board, through the Audit and Policy Review Committee’s Policy Review to be conducted November 29 and December 11, 2013, consider the use of IT strategies by Trustees to augment their ability to execute their duties whenever appropriate.

Motion Carried.

Chair	S/T

Joint Letter to  
Regina Public  
School Board  
Trustees

A joint letter to the Regina Public School Board Trustees, relative to heritage designation for École Connaught Community School, had been distributed.

Motion by Mr. D. West:

That the joint letter to the Regina Public School Board Trustees, dated October 29, 2013, be received and filed.

Motion Carried.

Subdivision 3  
Update

Mr. D. West advised that the Board/School Community Council Forum for Subdivision 3 had been held on November 14, 2013, and highlighted discussion topics. He expressed appreciation to the school principals and community members in attendance for their valuable input. Mr. West further thanked the principal, staff and students at Ethel Milliken School for their efforts in organizing a moving Remembrance Day Ceremony.

Reminder

Mrs. C. Anderson made note of the Board/School Community Council Forum for Subdivision 4, scheduled for Thursday, November 28, 2013, 7:00PM, at Ruth Pawson School.

Closed  
Session

Motion by Miss A. Young:

That we go into closed session.

Motion Carried.

Motion by Mr. D. West:

That we rise and report.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Audit and Policy Review Committee*, *CSBA Congress Attendance and Presentation*, *School Boards/City Council Liaison Committee Meeting Update*, and *Facilities Discussion*. The progress reports were accepted.

Adjournment

The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Dr. K. O'Reilly:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 8:32 p.m.

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Chairperson

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Secretary-Treasurer