

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair Ms. Carla Beck, Vice-Chair Mrs. Cindy Anderson Dr. Jane Ekong	Dr. Kathleen O'Reilly Mr. Dale West Miss Aleana Young
Administration Present	Ms. Julie MacRae, Director of Education Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer Mr. Greg Enion, Deputy Director, Student Achievement Mr. Mike Walter, Deputy Director, School Services	
<p>The Chairperson called the meeting to order and asked for a motion to adopt the agenda. It was requested that the following items be added: <i>Personnel Matter</i>, <i>Legal Matter</i>, and <i>Follow-up on School Board/City Council Meeting</i>. In addition, it was noted that items 7cii, <i>Facility Matter</i>, and 9b, <i>Student Request</i>, would be considered in the open session portion of the meeting.</p>		
Adoption of Agenda	<p><u>Motion by Dr. K. O'Reilly:</u></p> <p>That, with the amendments requested, the agenda be adopted.</p> <p>Motion Carried.</p>	
Approving of Minutes	<p>The Chairperson then asked for a motion to approve the minutes of the meetings held on May 21, May 27, and June 3, 2013.</p> <p><u>Motion by Miss A. Young:</u></p> <p>That the minutes of the Board meetings of May 21, May 27, and June 3, 2013, be approved as distributed.</p> <p>Motion Carried.</p>	
Presentation	<p>Ms. Julie MacRae, Director of Education, made a presentation to Mr. Bruce Baldwin, Superintendent, School Services, on the occasion of his retirement and in recognition of his many years of distinguished and dedicated service to Regina Public Schools, and wished him well in his future endeavours. Mr. Baldwin expressed his appreciation to the Board, the Administration, in-school staff, and students.</p>	
Strategic Planning Committee: Continuous Improvement Plan 2013-14	<p>A draft of the <i>Continuous Improvement and Accountability Plan 2013-14: Planning for Student Success</i> had been distributed. Ms. Julie MacRae, Director of Education, highlighted the continuous improvement planning process and the continuation of previously established division-level targets. Mr. Greg Enion, Deputy Director, Student Achievement, and Ms. Debra Burnett, Deputy Director, Division Services, provided additional information, reported on</p>	

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strategies and key actions for the four priority areas, and responded to a question relative to multi-language libraries. Ms. C. Beck thanked the Administration for their hard work in producing a clear, concise and visually-pleasing document.

Motion by Ms. C. Beck:

That the draft *Continuous Improvement and Accountability Plan 2013-14: Planning for Student Success* be approved as presented.

Motion Carried.

Audit and
Policy Review
Committee

Mr. D. West provided a summary of the Audit and Policy Review Committee meeting held June 12, 2013, noting that the Third Quarter Financial Results were reviewed with the Committee and that same were also included in the Board meeting agenda materials. Ms. Debra Burnett, Deputy Director, Division Services, provided further information regarding the timing of revenue and expenditure streams. She also highlighted the financial impact of the 2013-14 school calendar, with five days falling in August, 2013, rather than three days as budgeted. Mr. West reported on the results of the subsequent events audit for the period December 18, 2012, to June 5, 2013. He highlighted the proposed revisions to a number of board policies, as outlined in the Board meeting agenda material. In closing, he summarized a discussion regarding the Physical Safety of Students at School Audit conducted by the Provincial Auditor.

Motion by Mr. D. West:

That the Board approve the proposed revisions to Policies 2, 3, 7, 8, 12, 16 and 17, as outlined.

Motion Carried.

Budget 2012-13

Copies of the 2013-14 Budget Submission had been distributed. Ms. Julie MacRae, Director of Education, Mr. Greg Enion, Deputy Director, Student Achievement, Mr. Mike Walter, Deputy Director, School Services, and Ms. Debra Burnett, Deputy Director, Division Services, provided additional information. Ms. MacRae noted that the Division’s challenges remain substantially unchanged: working with the Ministry of Education to deliver educational services in an era of evolving educational funding; ensuring literacy and numeracy development; delivering core curricula in a rapidly increasing technological society; meeting the needs of growing First Nations/Métis and English as an Additional Language (EAL) populations; preparing students to move successfully into employment and post-secondary educational opportunities; maintaining strong parental and community involvement in schools; and supporting program offerings and providing efficient and effective school facilities in each subdivision. Mr. Enion summarized the key actions in the Continuous Improvement and Accountability Plan (CIAP) priority areas of Higher Literacy and Achievement and Equitable Opportunities and Outcomes for All. Mr. Walter summarized the key actions in the CIAP priority area of Smooth Transitions Into and Through the System. Ms. Burnett highlighted the CIAP priority of Governance and Accountability.

In a year-to-year comparison, Ms. Burnett noted that, although the provincial education funding pool available for distribution to school boards in 2013-14 was increased over last year’s level by 3.1%, this included a \$22.8 million current enrolment allocation. She also observed that the increase does not include any provision for adjustment to teachers’ salaries. She advised that, with the 2013-14 provincial salary grid currently under negotiation, the costs

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associated with same will be reimbursed by the government once those costs are known. She reminded Board members that, with the introduction of the new funding formula last year, shifts between boards were mitigated through the application of a transition factor, and reported that this factor remains in effect this year, serving to reduce funding to this Board by \$482,000 (down from last year’s \$2.8 million reduction). She highlighted that this year funding recognition provided by the Ministry is being based on projected September, 2013, enrolment figures, rather than the previous year’s September 30th enrolment, a change that was vigorously advocated for by this Board and others. She cautioned, however, that Regina Public’s current enrolment factor funding of approximately \$2.9 million will be subject to reconciliation based on actual enrolment recorded this Fall.

In the final analysis, considering the net impact of \$6.6 million in amortization costs, other non-cash item expenses, and capital-related adjustments, Ms. Burnett outlined that the PSAB-compliant budget expenditures totalled \$219,662,909, representing a 4.69% increase over last year’s budget. She pointed out it is estimated that approximately \$12.7 million in capital grants will be received as school construction and design projects proceed over the next year. She further noted that the Board will receive approximately \$1.8 million in newly introduced Preventative Maintenance and Renewal funding (replacing the old block funding regime). With a reduction of approximately \$7 million in capital receipts from last year’s budget, she noted that total 2013-14 revenues are projected to decrease slightly to \$226,742,298. She explained that, while on the face of the 2013-14 PSAB-compliant budget, a \$7.07 million dollar surplus is projected, it is attributable primarily to the fact that, while capital grants received must be recognized in 2013-14, the associated project expenses will not begin to be amortized until construction projects are complete. Finally, she noted that certain one-time expenses associated with the acquisition of leveled literacy and assessment resources, and Campus Regina Public and Board Room renovations, will be charged to reserves. Thus, on a strictly cash basis, Ms. Burnett advised that the 2013-14 budget evidences a \$745,000 deficit directly attributable to these one-time costs. A \$50,000 allocation towards future municipal election costs was also noted. Mr. Enion, Mr. Walter and Ms. Burnett responded to questions. Mrs. K. Gagne extended appreciation, on behalf of the Board, for the hard work and dedication staff demonstrated in finalizing the budget submission.

Motion by Mr. D. West:

That the 2013-14 budget be approved as presented for submission to the Ministry of Education.

Motion Carried.

Facility Matter:
Request from
Connaught
School
Community
Council

A letter from the Chair of the École Connaught School Community Council, dated June 12, 2013, had been distributed. Mrs. K. Gagne noted that the letter contained three motions passed by the School Community Council that required Board attention. Ms. C. Beck advised that she would bring forward all three motions for Board consideration.

Motion by Ms. C. Beck:

That the request from the École Connaught School Community Council for the Board “to work in cooperation with the Save Our Connaught Heritage Committee, on behalf of the community members, to develop a sound, affordable renovation plan that will support the current École Connaught Community School building as a 21st Century learning environment, while

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respecting community values and preserving the heritage value of this nationally recognized historical school,” be declined.

Motion Carried.

In her comments, Ms. Beck observed that, to approve the request of the School Community Council would, in effect, be asking the Board to act contrary to its decision on the matter established by motion in February, 2013.

Motion by Ms. C. Beck:

That, pursuant to the request from the École Connaught School Community Council, the Regina Board of Education allow access to École Connaught Community School to a select group of specialists (whose names will be provided in advance) to perform non-destructive testing, said access to occur at a mutually agreeable date.

Motion Defeated.

In support of this motion, Ms. Beck observed that, to be respectful of the process, she had amended the request put forward by the School Community Council to include the naming of the specialists, as well as identifying a mutually agreeable date for said entry. She noted that this is a time-sensitive matter, that it would be a gesture of good faith, and that, if the specialists deemed the building irreparable, the community would be satisfied. Board members opposed to the motion indicated that the February, 2013, decision had been based on detailed information and discussion.

Motion by Ms. C. Beck:

That, pursuant to the request from the École Connaught School Community Council for support of heritage designation for École Connaught Community School, the Board of Education seek further information relative to the process for designating heritage properties, the consequences associated therewith, and grants available for renovations should heritage designation occur.

Motion by Miss A. Young:

That the above-noted motion be tabled.

Motion to Table Carried.

During the course of discussion, Ms. Beck accepted a friendly amendment from Dr. J. Ekong to add the phrase “the consequences associated therewith.” She noted that the Board has made a decision regarding École Connaught Community School, but that she feels if heritage designation could be obtained and the building retained, the community could follow due process and gain ownership of or maintain the building in the community. In speaking against the motion, Mrs. Gagne observed that a heritage designation would serve to restrict the options available to the Board.

Destruction of
Public
Documents

In keeping with the Records Retention and Disposal Guide for Saskatchewan School Divisions, authorization was requested to proceed with destruction of public documents as listed below, subject to approval by the Ministry of Education:

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- Documents and records to be disposed of after time lapse of seven years:
 - 2005 Banking – including bank statements, cancelled cheques, deposits, and bank reconciliations;
 - 2005 Charitable Organization Returns;
 - 2005 Goods and Services Tax Returns;
 - 2005 Ledgers and Journals – including Accounts Payable, Accounts Receivable, General Journals, and Inventory Journals;
 - 2005 Requisitions and Purchase Orders;
 - 2005 Tenders – including tenders for materials, supplies, services, and equipment;
 - 2005 Payroll time sheets, Payroll Input Forms, and related correspondence.

Motion by Dr. K. O'Reilly:

That, subject to approval by the Ministry of Education, the Administration be authorized to destroy the documents identified.

Motion Carried.

Student Request Copies of a request from the Native Studies 10 class at Thom Collegiate, to have the Treaty Four flag displayed outside at all Regina Public Schools, had been distributed.

Motion by Miss A. Young:

That, in accordance with the request of the Native Studies 10 Class at Thom Collegiate, the Board of Education fly the Treaty Four flag outside of Division Office.

Motion Carried.

Dr. K. O'Reilly proposed a friendly amendment to include establishing a process for having Treaty Four flags flown at all schools, but Ms. Young declined the friendly amendment, noting her intention, at this time, was to limit the display of the flag to outside of the Division Office. She further clarified that her motion was in keeping with protocol and procedure, as well as taking financial implications into consideration. Board members applauded the students and their teacher for their level of engagement in bringing this matter forward to the Board.

Dr. Susanne Arndt asked to address the Board relative to the École Connaught School Community Council request. Mrs. K. Gagne consulted with the Board members who agreed to receive the presentation. Dr. Arndt advised that the École Connaught School Community Council called for cooperation between the Ministry of Education, the Board of Education, and the Save Our Connaught Heritage Committee. She expressed the view that students, teachers, community members and taxpayers should have a fully thorough structural study and conservation plan, as recommended by the Board's heritage consultant, and are requesting that same be undertaken. She noted that the community remains committed to its goal of saving École Connaught Community School, and expressed hope that the Board would cooperate in this regard.

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Closed
Session

Motion by Mrs. C. Anderson:

That we go into closed session.

Motion Carried.

Motion by Mr. D. West:

That we rise and report.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole recommended to the Board:

Southeast
Shared High
School Facility
Update

1) That, subject to agreement by Regina Catholic Schools, the contract for consulting services to conduct a feasibility study relative to the construction of a Community Development Project Shared Use Facility in Southeast Regina be awarded to the partnership of Stantec Architecture Ltd. and Praxis Research/Strategy.

Meeting
Adjournment
Time

2) That the June 18, 2013, Board meeting be authorized to continue beyond the 10:00 p.m. presumptive adjournment time.

Personnel
Matter

3) That the terms and conditions of the Contract of Employment with Julie MacRae, Director of Education, be amended as discussed.

Motion by Mr. D. West:

That recommendation No. 1 (above) from the Committee of the Whole be approved.

Motion Carried.

Motion by Mr. D. West:

That recommendation No. 2 (above) from the Committee of the Whole be approved.

Motion Carried.

Motion by Mrs. C. Anderson:

That recommendation No. 3 (above) from the Committee of the Whole be approved.

Motion Carried.

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At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Facility Matter, Audit and Policy Review Committee, Public Education Advocacy Committee, Public Section Update, Follow-up on School Board/City Council Meeting*, and *Legal Matter*. The progress reports were accepted.

Adjournment The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Dr. J. Ekong:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 11:13 p.m.

Chairperson

Secretary-Treasurer