

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair	Dr. Kathleen O’Reilly
	Ms. Carla Beck, Vice-Chair	Mr. Dale West
	Mrs. Cindy Anderson	Miss Aleana Young
	Dr. Jane Ekong	
Administration Present	Ms. Julie MacRae, Director of Education	
	Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer	
	Mr. Greg Enion, Deputy Director, Student Achievement	
	Mr. Mike Walter, Deputy Director, School Services	

The Chairperson called the meeting to order and asked for a motion to adopt the agenda. It was requested that the following item be added: *Education Relations Board Update*.

Adoption of Agenda	<u>Motion by Miss A. Young:</u>
	That, with the addition requested, the agenda be adopted.
Motion Carried.	

Approving of Minutes	The Chairperson then asked for a motion to approve the minutes of the meeting held on February 26, 2013.
	<u>Motion by Dr. K. O’Reilly:</u>
	That the minutes of the Board meeting of February 26, 2013, be approved as distributed.
Motion Carried.	

[Mrs. C. Anderson joined the meeting during the Design Regina presentation.]

Design Regina	Information regarding the Design Regina initiative had been distributed. Mr. Jason Carlston, Deputy City Manager of Community Planning and Development, provided additional information, outlining the evolution of the City’s Official Community Plan (OCP), and how the areas addressed in the plan represent a higher level guide for further planning. He further noted additional plans that inform the OCP, including a Transportation Plan, a Comprehensive Housing Strategy, and a Culture Plan. He highlighted the four phases of the Plan. He commented that the notion of “neighbourhood” has to be revised and expanded. He advised that policies are currently being drafted, together with urban structure goals, that will be finalized by Fall, 2013. He encouraged Board members to visit the website or contact the City. Mr. Carlston responded to a question relative to the engagement of youth in the consultation process. Board members expressed appreciation for the presentation.
---------------	--

Chair	S/T

Regina Public School Teachers' Association

The Board received a presentation from Mr. Patrick Maze, President, Regina Public School Teachers' Association, relative to the 2013-14 School Year Calendar. Mr. Maze outlined the concerns of the Association relative to the proposed school year calendar and, in particular, the requirement for 950 hours of instructional time for Grades 1 to 12. He provided background information relative to legislative changes and contended that, with *The Education Act, 1995* previously specifying a five-hour instructional day and, with the Minister of Education traditionally setting the school year at 197 days, the result was 985 hours of assigned time in a school year. Based on this premise, the new 950-hour provision would result in only 35 hours being available for non-instructional teacher activities. He highlighted that the current local agreement with Regina Public Schools provides for non-instructional hours totalling 70 for elementary teachers and 90 for high school teachers. He stressed that a reduction in professional development and teacher preparation time could compromise the goal of increased student achievement. He noted that, in the Association's view, a calendar that would exceed a 985-hour school year would be in violation of the STF Code of Collective Interests. He proffered that lengthening the school day may not be in best interests of students as it could potentially impact extra-curricular activities, transportation arrangements, and student employment. Mr. Maze responded to questions relative to professional development in other school divisions, discussions with Ministry of Education personnel, and potential standardization of local agreements. Mr. Mike Walter, Deputy Director, School Services, provided clarification relative to instructional time as noted in the revised legislation. Board members expressed appreciation for the presentation.

2013-14 School Year Calendar

Information relative to the 2013-14 School Year Calendars had been distributed. Mrs. K. Gagne noted that the Division had received notice from the Ministry of Education that the proposed calendars met regulatory requirements.

Motion by Mr. D. West:

That the 2013-14 school year calendars (elementary and high school) for Regina Public Schools, as submitted to and approved by the Ministry of Education, be adopted.

Motion Carried.

Southeast Community Development Project

Information regarding a draft Request for Proposals (RFP) for Consulting Services relative to assessing the feasibility of the Southeast Community Development Project had been distributed. Mr. D. West provided additional information, noting that the Regina Catholic School Board had approved the draft Request for Proposals at its meeting on March 4, 2013. He further noted that each Board is requested to appoint a Trustee to sit on the RFP Evaluation Subcommittee.

Motion by Dr. J. Ekong:

That the Request for Proposals for Consulting Services, relative to the Southeast Community Development Project, be approved, as prepared, to be issued by the Regina School Boards' Joint Steering Committee, and that Mr. D. West be named as the Public School Trustee member on the RFP Evaluation Subcommittee.

Motion Carried.

Chair	S/T

2013-2014
Budget
Proposals

Copies of the 2013-14 Budget Proposals Report, organized according to the Continuous Improvement Plan priorities, had been distributed. Ms. Julie MacRae, Director of Education, Mr. Greg Enion, Deputy Director, Student Achievement, Mr. Mike Walter, Deputy Director, School Services, and Ms. Debra Burnett, Deputy Director, Division Services, highlighted various aspects of the report. Ms. MacRae reminded Board members of the challenges faced in balancing the delivery of educational services in an era of evolving educational funding while attaining student achievement targets and providing efficient and effective school facilities. Ms. Burnett outlined typical budget expenditures by Continuous Improvement Plan priorities and by functional areas, noting that 80% of virtually every budget is comprised of salary and benefit costs. Mr. Walter highlighted enrolment trends and projections, proposed staffing deployment and comparative staffing figures. Mr. Enion outlined strategies under the priorities of Higher Literacy and Achievement, Equitable Opportunities and Outcomes for All, and Smooth Transitions Into and Through the System. Ms. Burnett outlined strategies under the Governance and Accountability priority. Members of the administration responded to questions from Board members. The Board expressed appreciation for the report.

First
Nations/Métis
Education Plan

The Board received a presentation from Mr. Greg Enion, Deputy Director, Student Achievement, Mr. Calvin Racette, Aboriginal Education Coordinator, and Ms. Sarah Longman, Aboriginal Transitions Consultant, relative to Regina Public Schools’ First Nations/Métis Education Plan. Mr. Racette outlined that the School Division serves a diverse population of Aboriginal students of Cree, Saulteaux, Lakota, Dakota, Nakota and Métis ancestry from within the Treaty Four Territory, and that, of the approximately 21,000 students served, it is believed 25-30% are of First Nations and Métis ancestry. He further outlined that approximately 9% of the Division’s teachers are of Aboriginal descent, and that 23 of the 54 schools in the Division have an Elder-in-Residence Program. He advised that the Ministry of Education has established the First Nations and Métis Education Achievement Fund (FNMEAF), a fund available to school divisions to assist in the implementation of specific initiatives aimed at improving achievement and increasing high school completion rates for First Nations and Métis students across the province. He highlighted the goal to collect and gather accurate baseline data reflecting the current student population in the Division, as well as identifying attendance rates of First Nations and Métis students, assessment results, achievement data, retention and graduation rates. Ms. Longman outlined the strategy to identify Aboriginal students in the School Division, including voluntary self-declaration forms. She highlighted planned community engagement events to inform families of the purpose of self-declaration, how the information will be collected and stored, and who will have access to the information. She presented the Aboriginal Self-Declaration pamphlet that will be distributed during upcoming parent-teacher conferences. Ms. Longman concluded by emphasizing the sensitive nature of the process. Mr. Racette responded to questions relative to administrative staff and School Community Council involvement, and boundary tracking. Board members expressed appreciation for the presentation.

Harbour
Landing
Attendance
Area

Information relative to an internal review of the Dr. A. E. Perry School attendance area, to address the continued growth in the Harbour Landing subdivision, had been distributed. Mr. Mike Walter, Deputy Director, School Services, advised that, based on the historical growth pattern in the Harbour Landing subdivision, student enrolment at Dr. A. E. Perry School is projected to exceed 700 students within the next five years, with enrolments at Ethel Milliken School expected to increase to approximately 350 students during the same period. He noted that student growth patterns were assessed to determine

Chair	S/T

opportunities for attendance boundary changes to better distribute enrolment growth between the two schools. He advised that the Administration would be conducting public consultations with the two impacted School Community Councils prior to the upcoming school break. Mr. Walter responded to questions relative to grandfathering of transportation arrangements, and out-of-area student enrolment. The Board expressed appreciation for the presentation.

SAMA Annual Meeting: Appointment of Voting Delegate Notification of the Annual Meeting of the Saskatchewan Assessment Management Agency, scheduled for April 16, 2013, in Regina, had been distributed. Each Saskatchewan board of education had been invited to appoint one elected member as a voting delegate to attend the annual meeting. Dr. K. O'Reilly indicated her availability to attend the meeting.

Motion by Mrs. C. Anderson:

That Dr. K. O'Reilly be appointed as the Board's voting delegate to the Saskatchewan Assessment Management Agency Annual Meeting to be held April 16, 2013, in Regina.

Motion Carried.

Line of Credit Information relative to recent amendments to the borrowing provisions in *The Education Act, 1995* had been distributed. Ms. Debra Burnett, Deputy Director, Division Services, advised that, previously board operating lines of credit were limited to the Accounts Receivable balance specified on the prior year's Audited Financial Statements. She noted that Ministry approval to establish the increased line of credit has been received.

Motion by Mr. D. West:

BE IT RESOLVED THAT:

1. The Board of Education of the Regina School Division No. 4 of Saskatchewan (the "Board") is authorized to borrow from time to time, on a revolving basis, up to the maximum sum of \$20,000,000.00 from Concentra Financial Services Association ("Concentra") upon and subject to the terms and conditions contained in the Revolving Line of Credit Agreement dated March 12, 2013, made between Concentra and the Board (the "Line of Credit Agreement") presented to the Board members.
2. As general and continuing collateral security for the payment and performance of all obligations, both present and future, contingent or otherwise, of the Board owed to Concentra in respect of borrowings made pursuant to ss. 319(1) of The Education Act, 1995 (Saskatchewan) (the "Act"), the Board is hereby authorized, pursuant to ss. 319(2) of the Act to charge, assign, transfer and set over, and grant a security interest in, all present and future amounts paid or to be paid to the Secretary-Treasurer of the Board of Education of the Regina School Division No. 4 of Saskatchewan (the "Division") pursuant to s. 291(1)(b) of the Act by any rural or urban municipality with lands in the Division as proceeds of the uniform tax levied in respect of all the lands in the Division, together with all documents by which such payments are or may in the future be secured, evidenced, acknowledged, or made payable.
3. As general and continuing collateral security for the payment and performance of all obligations, both present and future, contingent or otherwise, of the Board owed to Concentra in respect of borrowings made

Chair	S/T

pursuant to ss. 319(1) of the Act, the Board is hereby authorized to charge, assign, transfer and set over, and grant a security interest in, all present and future grants paid or payable to the Borrower pursuant to s. 310 of the Act, together with all documents by which such grants are or may in the future be secured, evidenced, acknowledged, or made payable.

- 4. Any two officers or members of the Board are hereby authorized to execute and deliver to Concentra the Line of Credit Agreement and all such other agreements, documents and instruments as Concentra may require including, without limitation, the security documents described in the Line of Credit Agreement, all of which shall be in such form and contain such terms and conditions as Concentra shall require.
- 5. The execution and delivery to Concentra by any two officers or members of the Board of any documents referred to in this resolution prior to the passing of this resolution are hereby confirmed, ratified, approved and adopted as the date of execution and delivery of such document.

Motion Carried.

Closed
Session

Motion by Miss A. Young:
That we go into closed session.

Motion Carried.

Motion by Mr. D. West:
That we rise and report.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole recommended to the Board:

Capital Projects
Funding

- 1) That a Board meeting be scheduled for Thursday, March 21, 2013, commencing at 5:00 PM, to be held at the Regina Public School Board Office, 1600 4th Avenue, Regina, in order to consider co-ownership arrangements relative to the Seven Stones Community School project.

Motion by Miss A. Young:
That recommendation No. 1 (above) from the Committee of the Whole be approved.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Capital Projects Funding* and *Education Relations Board Update*. The progress reports were accepted.

Chair	S/T

Adjournment The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Dr. J. Ekong:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 9:19 p.m.

Chairperson

Secretary-Treasurer