

At a meeting of the Board of Education of the Regina School Division No. 4 of Saskatchewan, held at 1600 4th Avenue.

Members Present	Mrs. Katherine Gagne, Chair	Mr. Tim Stobbs
	Mrs. Angela Fraser, Vice-Chair	Mr. Dale West
	Mrs. Cindy Anderson	Dr. Barbara Young
	Ms. Carla Beck	

Administration Present	Ms. Julie MacRae, Director of Education
	Ms. Debra Burnett, Deputy Director, Division Services, & Secretary-Treasurer
	Mr. Mike Walter, Deputy Director, Instruction and School Services

The Chairperson called the meeting to order and asked for a motion to adopt the agenda. It was requested that the following items be added: *Glen Elm/Haultain Design Meeting* and *Trustee/School Community Council Meetings*.

Adoption of
Agenda Motion by Dr. B. Young:

That, with the additions requested, the agenda be adopted.

Motion Carried.

Approving of
Minutes The Chairperson then asked for a motion to approve the minutes of the meeting held on March 6, 2012.

Motion by Mrs. A. Fraser:

That the minutes of the Board meeting of March 6, 2012, be approved as distributed.

Motion Carried.

Audit and
Policy Review
Committee Mr. D. West provided a summary of the Audit and Policy Review Committee meeting held March 14, 2012, noting a discussion relative to compliance matters. He highlighted the proposed 2011-12 Audit Service Plan submitted by Meyers Norris Penny LLP, and the draft Audit Involvement Memorandum provided by the Provincial Auditor. It was further noted that the Second Quarter Financial Results were reviewed with the Committee and were also included in the Board meeting agenda materials. Ms. Debra Burnett, Deputy Director, Division Services, responded to a question relative to accounting for capital assets.

Motion by Mrs. C. Anderson:

That the proposed 2011-12 Audit Service Plan submitted by Meyers Norris Penny LLP be approved as presented.

Motion Carried.

Chair	S/T

Structural Innovation Report

Mr. Mike Walter, Deputy Director, Instruction and School Services, and Ms. Juanita Redekopp-McKeown, Supervisor of Instruction, provided a Structural Innovation update. Ms. Redekopp-McKeown briefly outlined the exploration and implementation of Structural Innovation, noting that the framework challenged teachers to look beyond traditional educational structures and beyond the one-teacher one-classroom model, and to implement evidence-based teaching and learning practices, all with the potential to increase student literacy and numeracy achievement and enhance the teaching experience. She noted that Structural Innovation, in essence, speaks to effective and quality teaching and learning practices. She highlighted the four key teaching and learning practices associated with Structural Innovation. She provided an update from 2008-09 implementation through to 2011-12, along with an outlook for 2012-13. She noted, with pride, the recommendations realized since implementation, and highlighted that, as Structural Innovation becomes embedded into the culture and teaching and learning practices of Regina Public Schools, the opportunity to expand and implement additional recommendations will arise. Ms. Redekopp-McKeown reflected on successes, challenges and key learnings, and, along with Mr. Walter, responded to questions from Board members relative to funding, preliminary data, teacher workload, EAL data, and variations in practices. Mr. Walter extended appreciation to Mr. Ron Christie, General Manager, Educational Facilities, and the Facilities staff for their vision that facility enhancements should support Structural Innovation and, thus, enhance student achievement. Ms. Debra Burnett, Deputy Director, Division Services, noted that in-depth discussions continue with Facilities officials at the Ministry of Education regarding the new school rebuilds designed to support Structural Innovation practices. Board members expressed appreciation for the presentation.

2012-2013 Budget Proposals

Copies of the 2012-13 Budget Proposals Report, organized according to the Continuous Improvement Plan priorities, had been distributed. Ms. Julie MacRae, Director of Education, Mr. Mike Walter, Deputy Director, Instruction and School Services, and Ms. Debra Burnett, Deputy Director, Division Services, highlighted various aspects of the report. Ms. MacRae reminded Board members of the contextual challenges faced moving forward to build on successes but also to refine practices so the investment of public money enhances student learning. Mr. Walter highlighted enrolment trends and projections, proposed staffing deployment, and comparative staffing figures. He further outlined priority strategies under Higher Literacy and Achievement, Equitable Opportunities and Outcomes for All, and Smooth Transitions Into and Through the System. Ms. Burnett outlined strategies under the Governance, Facilities and Accountability priority. Members of the administration responded to questions from Board members. The Board expressed appreciation for the report.

Banking Resolution

Information relative to facilitating borrowing arrangements with the Royal Bank of Canada had been distributed. Ms. Debra Burnett, Deputy Director, Division Services, advised that adoption of a banking resolution with the lending institution was necessary.

Motion by Mr. D. West:

RESOLVED:

1. That Royal Bank of Canada (the "Bank") is appointed banker for the Board of Education of the Regina School Division No. 4 of Saskatchewan (the "Customer").
2. That Any Two of the Chairperson, the Director of Education, or the Secretary Treasurer are authorized on behalf of the Customer from time to time:

Chair	S/T

- (a) to withdraw or order transfers of funds from the Customer's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
- (b) to sign any agreements or other documents or instruments with or in favour of the Bank, including the Bank's general financial services agreement and contracts relating to products or services provided by the Bank to the Customer; and
- (c) to do, or to authorize any person or persons to do, any one or more of the following:
 - (i) to receive from the Bank any cash or any securities, instruments or other property of the Customer held by the Bank, whether for safekeeping or as security, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - (ii) to deposit with or negotiate or transfer to the Bank, for the credit of the Customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;
 - (iii) to instruct the Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer;
 - (iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of the Bank (including any revisions to the Bank's rules and manuals of operation), and to settle and certify the Customer's accounts with the Bank; and
 - (v) to receive from the Bank any software and any security devices, including security cards, codes, and passwords, relating to electronic banking services or electronic communications between the Customer and the Bank, and to determine and set the levels and limits of authority applicable to individual security devices.
- 3. That the provisions contained in the Bank's general financial services agreement including, without limitation, the provisions concerning the binding effect of electronic communications received by the Bank from or in the name of the Customer, are expressly approved.
- 4. That all instruments, instructions, agreements and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to the Bank by any person, shall be valid and binding on the Customer, and the Bank is hereby authorized to act on them and give effect to them.
- 5. That the Bank be furnished with:
 - (a) a copy of this Resolution; and
 - (b) a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) Chairperson and (2) Secretary Treasurer of the Customer; and
 - (c) in writing, any authorization made under paragraph 2(c) of this Resolution.
- 6. That any document furnished to the Bank as provided for in paragraph 5 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of the Bank where the Customer has its account.

Motion Carried.

Chair	S/T

Continuous Improvement Framework Conference Summary Ms. Julie MacRae, Director of Education, provided a brief summary of the Continuous Improvement Framework accountability conference, in which Ministry officials met with Division representatives to review progress on the most recently filed report and plan. She acknowledged the work of the Superintendents and Supervisors in preparing the reporting template detail and expressed appreciation to the Board for its support. Board members expressed appreciation for the opportunity to attend the meeting, and extended gratitude to the administrative staff for their professionalism in presenting to the Ministry.

SAMA Annual Meeting – Appointment of Voting Delegate Notification of the Annual Meeting of the Saskatchewan Assessment Management Agency, scheduled for April 17, 2012, in Saskatoon, had been distributed. Each Saskatchewan board of education had been invited to appoint one elected member as a voting delegate to attend the annual meeting.

Motion by Dr. B. Young:

That Mrs. C. Anderson be appointed as the Board’s voting delegate to the Saskatchewan Assessment Management Agency Annual Meeting to be held April 17, 2012, in Saskatoon.

Motion Carried.

Youth Salute 2012 Information had been distributed regarding the Youth Salute 2012 Opening Ceremony to be held on Wednesday, April 4, 2012, at 7:30 p.m., at the Northgate Mall Centre Court. Mrs. K. Gagne agreed to attend this event and to extend greetings and congratulations on behalf of Regina Public Schools.

Glen Elm/Haultain Design Meeting Mrs. C. Anderson advised that she attended the Glen Elm/Haultain Design Meeting facilitated by Mr. James Youck of P3 Architecture. She highlighted the positive input and questions from the community members and noted that she looked forward to the follow-up meetings.

Closed Session Motion by Mr. T. Stobbs:

That we go into closed session.

Motion Carried.

Motion by Mr. D. West:

That we rise and report.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole recommended to the Board:

Chair	S/T

Meeting
Adjournment
Time

1) That the March 20, 2012, Board meeting be authorized to continue beyond the 9:30 p.m. presumptive adjournment time.

Motion by Mr. D. West:

That recommendation No. 1 (above) from the Committee of the Whole be approved.

Motion Carried.

At the conclusion of closed session, the Committee of the Whole reported progress with respect to consideration of *Personnel Matters, Audit and Policy Review Committee, Campus Regina Public Update, and Trustee/School Community Council Meetings*. The progress reports were accepted.

[Ms. C. Beck noted a conflict of interest with respect to a Personnel Matter and absented herself from the discussion.]

Adjournment

The Chairperson advised that this concluded the business of the meeting and called for a motion to adjourn.

Motion by Mrs. A. Fraser:

That the meeting adjourn.

Motion Carried.

Time of meeting: 7:00 to 9:52 p.m.

Chairperson

Secretary-Treasurer