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## NOTICE

### MEETING OF THE BOARD OF EDUCATION

of the Regina School Division No. 4 of Saskatchewan

March 15, 2022, at 5:30 p.m.

Regina Public School Board Office – 1600 4th Avenue

## AGENDA

### 1. Land Acknowledgment

### 2. Adoption of Agenda

### 3. Declaration of Conflict of Interest

### 4. Approval of Minutes of the Board Meeting of February 15, 2022

### 5. Celebrations

### 6. Delegations / Presentations

- a) Parent Presentation re: 2022/23 School Year Calendars  
([pp. 1-5](#)) Amy Groothuis to comment.

- b) Director's Report Greg Enion, Director of Education, to comment.

### 7. Standing Committee Reports

- a) Policy, Governance and Sustainability Planning Committee  
([pp. 6-8](#) & enclosure) Trustee Cindy Anderson to comment.

- b) Audit and Risk Management Committee  
([pp. 9-10](#) & enclosure) Trustee Ted Jaleta to comment.

## 8. Decision Items

- a) 2022/23 School Year Calendars  
([pp. 11-16](#)) Darren Boldt, Deputy Director, Student Achievement/School Services, to comment.
- b) North Regina Joint-Use School Land Transfer and Partner Agreements  
([pp. 17-19](#)) Delaine Clyne, Supervisor, Policy, Planning and Research, to comment.

## 9. Discussion Items

## 10. Next Meeting

- a) Planned Agenda Items for April 12, 2022 Board Meeting
- Director's Report
  - Strategic Engagement and Advocacy Committee
  - Indigenous Education Advisory Council
  - Audit and Risk Management Committee
  - Capital Projects Update
  - Second Quarter Financial Report
  - Second Quarter Transportation Report
  - 2022/23 Budget Development
- b) Agenda Requests
- c) Notices of Motion

## 11. Information

- a) Public Section Update Trustee Sarah Cummings Truszkowski to comment.

## 12. Diversity Acknowledgment

**13. Closed Session**

- a) Public Section Update

Trustee Sarah Cummings Truszkowski to comment.

- b) Local Government Elections Act and Regulations  
(enclosure)

Chair Tara Molson to comment.

**14. Rise and Report**

**15. Adjournment**

**Date:** 8 March 2022

**To:** Regina School Board Trustees

**CC:** Minister of Education Dustin Duncan

**From:** Amy Groothuis (Parent)

**Re:** Request to Present- March 15, 2022 Regina School Board Meeting  
2022-2023 School Calendar

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## **Introduction**

I provide this memorandum and accompanying request to present as an individual, to the March 15, 2022 Regina School Board [Board] meeting, on the topic of the 2022-2023 School Calendar. I ask that this memorandum be included in the Board agenda and package of materials, and respectfully request the opportunity to be heard at the March 15, 2022 Board meeting, in accordance with Clause 10 of Board Policy 7 (Board Operations).

## **Overview**

At the March 15, 2022 Board meeting, I understand that the agenda will include the review and approval of the proposed 2022-2023 school calendar.

The purpose of this memorandum is to identify an issue with the annual school calendar that ultimately results in all students receiving less than the statutory minimum amount of instructional time in a school year.

As further set out below, I am asking the Board to consider (a) increasing the number of school days; (b) increasing the daily amount of instructional time; or, (c) stop the practice of scheduling parent-teacher-pupil conferences on school days.

## **Background - Legislation**

The issue concerns the school calendar and the statutory minimum amount of instructional time as required by *The Education Act, 1995* [the Act] and *The Education Regulations, 2019* [the Regulations]. Section 163 of the Act provides for the basic outline of a school year. Most of the details are contained in the Regulations, including the important definition of the term “instructional time”, at section 19:

19 Instructional time is any time in which pupils of a school are in attendance and under teacher supervision for the purpose of receiving instruction in an educational program, including work-experience programs, parent-teacher-pupil conferences, examinations, and other learning activities provided by the board of education or conseil scolaire.

Section 20 of the Regulations similarly defines non-instructional time, which includes when pupils are not in attendance, but teachers are present (e.g. teacher professional development days) or when pupils are in attendance but are not receiving instruction in an educational program (e.g. recess

and lunch breaks). Section 21 of the Regulations requires a minimum of 5 hours of daily instructional and non-instructional time. Section 22 of the Regulations requires that for grades 1 through 12, every board of education provide at least 950 hours of instructional time. Finally, section 23 of the Regulations requires that the Minister and the public be notified of the annual school calendar by May of each year.

### **Background – 2021-2022 School Calendar**

By my count, the 2021-2022 Regina Public School Calendar provides for 181 days of instructional time. While the Board's attached publication shows 195 "Recognized School Days", this includes all teacher professional development days. That is, the 195 "Recognized School Days" include the combined instructional time and non-instructional time. For the 2021-2022 school year, each school day includes 316 minutes of instructional time, taking into account two 15-minute recess breaks and one 60-minute lunch break.

Taken together, 181 days multiplied by 316 minutes results in 57,196 minutes. When we divide that by 60, we come up with 953 hours and about 15 minutes. Thus, on its face the 2021-2022 School Calendar meets the statutory minimum amount of instructional time. I understand that this calendar was then approved by the Minister of Education.

### **Issue – Parent-Teacher-Pupil Interviews**

As approved, the 2021-2022 School Calendar does not take into account that in each of the two terms, students are not permitted to attend school for days designated as "Three-Way Conferences" (aka parent-teacher-pupil conferences). For my children, these were scheduled for November 19 and March 18 – two days that are identified as school days on the attached school calendar. The notifications issued by the school and received by parents in advance of such parent-teacher-pupil conferences generally include some version of the following:

Three-Way Conferences are quickly approaching and will be held on Friday, November 19. **There will be no school for students on November 19<sup>th</sup>.** Three-Way Conferences will be conducted remotely...

The bolding was in the original. The conferences are scheduled to last 15 minutes each and this 15 minute block of time is clearly captured within the definition of "instructional time" contained in the Regulations. **Yet how can it be that the remaining 301 minutes that pupils are not permitted to be at school and for which they receive no instruction remains included in the calculation of the statutory minimum amount of instructional time?** Ultimately, this results in a loss of 301 minutes of instructional time in each term, for a combined loss of 602 minutes of instructional time over the course of the school year. When combined with the early dismissal in December and June (for an additional loss of 120 minutes), it means that pupils have lost 722 minutes (the equivalent of just over 12 hours) and the 2021-2022 School Calendar falls well below the statutory minimum amount of instructional time required by section 22 of the Regulations.

While on its face the annual school calendar is technically (barely) above the minimum, following its approval the Board starts decreasing the amount of time spent in school. The parent-teacher-pupil conferences are the prime example. I provide this submission in hopes that the Board will

more closely examine the Act and Regulations, and change its approach when developing the 2022-2023 School Calendar.

### **Request**

I respectfully submit that the Board cannot interpret the definition of “instructional time” as including the 301 minutes per day of parent-teacher-pupil conferences when pupils are not engaged in their own conference and are not permitted to be at school. It goes against the spirit and intent of the Regulations to approve an annual school calendar knowing that two days will be non-instructional days where students are not permitted to attend school, akin to teachers’ professional development days (which are clearly noted on the annual school calendar). I acknowledge that teachers are working on days when parent-teacher-pupil conferences are held, but this does not address the issue I have raised: the Regulations focus on instructional time, not the amount of hours worked by teachers (which, of course, is addressed via the parties’ collective bargaining agreement).

Essentially, I ask: how is the statutory minimum of 950 hours of instructional time reached when students lose over 700 minutes of instructional time *after the School Calendar is approved*. While I have raised this issue in the past, I now formally bring this information and accompanying request to the Board for consideration in developing the 2022-2023 School Calendar.

As a result of the above, please consider and act on one or more of the following:

- (a) Prepare and approve the 2022-2023 School Calendar that expressly acknowledges when parent-teacher-interviews will be held, and treat these days in a manner similar to teacher professional development days;
- (b) Alternately, increase the number of school days by a minimum of two days to account for the known loss of two days for parent-teacher-interviews;
- (c) Alternately, increase the amount of instructional time per school day to account for the known loss of +700 minutes of instructional time over the course of the school year.

### **Conclusion**

I thank the Board in advance for considering the above and welcome the opportunity to answer any questions during the Board meeting set for March 15. I am providing a copy of this submission to the Minister of Education’s office to ensure that the Department of Education is aware that my concerns have been raised prior to the Board’s decision on the 2022-2023 School Calendar.

Respectfully,



Amy Groothuis  
Parent

# from your SCHOOL BOARD

ELEMENTARY

April 13, 2021

## The 2021-22 School Year

The Regina Board of Education, at its meeting held on April 13, 2021, set the calendar for the 2021-22 school year. Statutory holidays and the minimum number of days allowed for the winter and spring vacation periods are set by legislation. The 2021-22 school year calendar is established on the assumption of 195 school days.

Recognized  
School Days

<b>2021</b>		
<b>AUGUST</b>	<b>Thursday, August 26, Friday, August 27, Monday, August 30 and Tuesday, August 31:</b> Teacher Planning, Orientation and PD Days	4
<b>SEPTEMBER</b>	<b>Wednesday, September 1:</b> Students return to school <b>Monday, September 6:</b> Labour Day Holiday	21
<b>OCTOBER</b>	<b>Monday, October 11:</b> Thanksgiving Day Holiday <b>Friday, October 15:</b> Teachers' Convention	20
<b>NOVEMBER</b>	<b>Thursday, November 11:</b> Remembrance Day Holiday	21
<b>DECEMBER</b>	<b>Friday, December 17:</b> Last teaching day before winter vacation ( <i>Early dismissal: 2:30 p.m.</i> ) <b>December 20 to January 3 inclusive:</b> Winter Vacation	13
<b>2022</b>		
<b>JANUARY</b>	<b>Tuesday, January 4:</b> School re-opens	20
<b>FEBRUARY</b>	<b>Monday, February 21:</b> Family Day Holiday <b>February 22 to 25 inclusive:</b> No school for students and teachers	15
<b>MARCH</b>	N/A	23
<b>APRIL</b>	<b>Friday, April 15:</b> Good Friday Holiday <b>April 18 to 22 inclusive:</b> Spring Vacation	15
<b>MAY</b>	<b>Monday, May 23:</b> Victoria Day Holiday	21
<b>JUNE</b>	<b>Tuesday, June 28:</b> Last day of classes for students ( <i>Early dismissal: 2:30 p.m.</i> ) Progress Reports issued <b>Thursday, June 30:</b> Last day of school for teachers	22
	<b>Total School Days:</b>	<b>195</b>



**REGINA PUBLIC  
SCHOOLS**

Regina Public  
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1600 4<sup>th</sup> Avenue  
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[www.reginapublicschools.ca](http://www.reginapublicschools.ca)

Please note calendar on reverse.

# Regina Public Schools

## 2021-2022 Elementary Calendar

### August 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### September 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### February 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					



Planning/Orientation/In-service



Holiday (No school for all students and RPS staff)



Elementary Staff Development Day (No school for students)



No school for students and staff



Teachers' Convention (No school for all students)



First and last day of school for students



Last day for staff

### October 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### March 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### April 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### May 2022

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### January 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### June 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

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and click on the "Calendars" tab.



Meeting of the Policy, Governance and Sustainability Planning Committee  
A Standing Committee of the Regina Board of Education  
March 1, 2022  
Via Zoom  
Regina Board of Education Division Office  
MINUTES

7a

**Attending:** Cindy Anderson, Sarah Cummings Truszkowski, Lacey Weekes, Tara Molson, Greg Enion, Delaine Clyne, Adam Hicks

**Chair:** Cindy Anderson

**Minute Taker:** Suzanne Shuba

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<b><u>Agenda Item #1:</u></b> <b>Welcome, Introductions and Overview of Agenda</b>	Tara Molson welcomed everyone to the meeting. The <a href="#">agenda</a> was reviewed and no changes were made thereto.	
<b><u>Agenda Item #2a:</u></b> <b>School Ground Tree Planting Project</b>	It was noted that this matter was passed on to the representatives of the School Boards/City Council Liaison Committee.	
<b><u>Agenda Item #2b:</u></b> <b>Social Media Policy</b>	Information regarding Trustee Code of Conduct, Code of Ethics, and Online Communication and Interaction/Social Media Guidelines for Elected Officials had been distributed. Delaine Clyne, Supervisor, Policy, Planning and Research, advised that the Board could add guidelines to the existing Administrative Procedure 118 and Board Policy 4 or adopt a new Board Policy. Committee members discussed flexibility and/or less restrictive guidelines for elected officials. Ms. Clyne agreed to use the Ontario example to create an appendix to Policy 4 for review at the next meeting. She will forward the draft to Committee members prior to the next meeting for further discussion. Managing personal and school-related content was also discussed. It was noted that the public does not always recognize the difference between private and public accounts, and Board members should hold themselves to a higher standard and hold each other accountable.  Ms. Clyne also updated the Committee on the overall policy review timeline.	<b><u>Action:</u> Delaine Clyne to bring back to the next Committee meeting a proposed appendix to Policy 4 (a copy to be emailed out a few weeks prior to the meeting for review).</b>
<b><u>Agenda Item #3a:</u></b> <b>In-camera Recommendations and Board Policy 7 Board Operations</b>	A recommendation from Adam Hicks to amend Board Policy 7 to include guidelines for in-camera meetings without administration had been distributed. Mr. Hicks noted that in-camera meetings without the Director would include personnel matters regarding the Director, Director performance reviews, and Director compensation, as well as sensitive internal Board governance matters. He said that such meetings are good governance practice. Delaine Clyne, Supervisor, Policy, Planning and Research, outlined similar policies for other Saskatchewan urban school divisions as well as an Alberta urban school division.	<b><u>Action:</u> Delaine Clyne to bring back to the next Committee meeting proposed changes to Policy 7 and Policy 8.</b>

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
	<p>Cindy Anderson joined the meeting.</p> <p>It was strongly urged that such a process would need very clear, concise guidelines. It was recommended that said in-camera sessions would take place 15 minutes prior to Board meetings in the Committee Room and would not form part of the formal Board meetings. Ms. Clyne will provide a draft edit to Policy 7 as well as changes to Policy 8 for the next Committee meeting.</p>	
<p><b><u>Agenda Item #3b:</u></b>  <b>Review Board Policy 8</b>  <b>Committees of the</b>  <b>Board with a focus on</b>  <b>“Special Committees”</b></p>	<p>The length of Committee Chair appointments was discussed. It was agreed that the current wording in Policy 8 is satisfactory.</p> <p>The matter of the member of Special Committees in Policy 8 was raised. It was noted that Policy 8 relates to Board Special Committees, such as the current Succession Planning Committee, not Operational Special Committees on which Board members do not sit.</p>	
<p><b><u>Agenda Item #3c:</u></b>  <b>Review Board Policy</b>  <b>17 Indigenous</b>  <b>Education to add</b>  <b>Knowledge Keepers</b></p>	<p>Proposed changes to Policy 17 to include Knowledge Keepers had been distributed. Committee members approved the submission of changes to the Board for approval.</p>	<p><b><u>Action:</u> That the proposed changes to Policy 17 be taken to the March 15, 2022 Board meeting for approval.</b></p>
<p><b><u>Agenda Item #4:</u></b>  <b>Next Meeting</b></p>	<p>Cindy Anderson noted policies that will be included on the next Committee meeting agenda, including Policies 9, 10 and 12. Delaine Clyne, Supervisor, Policy, Planning and Research, also advised that further drafts of Policies 4, 7 and 8 will be on the next meeting agenda.</p> <p>It was agreed that a briefing note on social media guidelines would be beneficial for the new trustee orientation.</p>	
<p><b><u>Agenda Item #5:</u></b>  <b>Other Business</b></p>	<p>No other items were presented for discussion.</p>	
<p><b><u>Agenda Item #6:</u></b>  <b>Thank You and</b>  <b>Adjournment</b></p>	<p>The meeting was adjourned.</p> <p>Time of meeting: 4:30-5:25 PM.</p>	

**THE BOARD OF EDUCATION**  
**of the Regina School Division No. 4 of Saskatchewan**  
**Meeting of the Policy, Governance and Sustainability Planning Committee**  
**A Standing Committee of the Regina Board of Education**

***Tuesday, March 1, 2022***  
***4:30 p.m. to 5:30 p.m.***

***Via Zoom***  
***Regina Board of Education Division Office***  
***1600 4th Avenue, Regina, SK***

**AGENDA**

Chair: Cindy Anderson

1. Welcome, Introductions and Overview of Agenda (attachment)
2. Business brought forward from last meeting:
  - a. School Ground Tree Planting Project
  - b. Social Media Policy
3. New Business:
  - a. In-camera Recommendations and Board Policy 7 *Board Operations*
  - b. Review Board Policy 8 *Committees of the Board* with a focus on “Special Committees”
  - c. Review Board Policy 17 *Indigenous Education* to add Knowledge Keepers
4. Next Meeting:
  - a. Board Policy 9 *Board Representatives*
  - b. Board Policy 10 *Policy Making*
  - c. Board Policy 12 *Role of the Director*
5. Other Business
6. Thank You and Adjournment

*Committee Members: Cindy Anderson, Sarah Cummings Truszkowski, Lacey Weekes, Tara Molson (ex officio), Greg Enion (ex officio), Delaine Clyne*

***Policy, Governance and Sustainability Planning Committee – Terms of Reference***

To assist the Board by providing guidance on the process and structure used to govern the affairs of Regina Public Schools for sound performance, accountability and integrity: To annually review the Provincial Education Plan and School Division Strategic Plan; To annually review at least four of the Board’s governance policies, with a view to ensuring review of all policies at least once in each Board term; and To bring forward recommendations for Board policy edits, deletions and additions; To make recommendations and review sustainable policies and practices within Regina Public Schools.

**Meeting of the Audit and Risk Management Committee**  
**A Standing Committee of the Regina Board of Education**  
**Tuesday, March 8, 2022**  
**Via Zoom**  
**Regina Board of Education Division Office**  
**MINUTES**

7b

**Attending:** Adam Hicks, Ted Jaleta, Elizabeth Strom, Sarah Cummings Truszkowski, Greg Enion, Naomi Mellor, Ashley Kuntz, Delaine Clyne, Ted Amendt, Jeff McNaughton  
**Regrets:** Tara Molson  
**Chair:** Ted Jaleta  
**Minute Taker:** Suzanne Shuba

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<b><u>Agenda Item #1:</u></b> <b>Welcome, Introductions and Overview of Agenda</b>	Ted Jaleta welcomed everyone to the meeting. Ted Amendt, SSBA Director of School Board Development Services, and Jeff McNaughton, SSBA Director of Employee Benefits and Insurance Plans, introduced themselves to the group.	
<b><u>Agenda Item #2:</u></b> <b>Risk Management Framework</b>	<p>Ted Amendt and Jeff McNaughton provided the Committee with an overview of the Board's role in risk management. They outlined the agency theory of principals and agents, direction, and control. They discussed the Board's active strategic oversight through leadership, stewardship, monitoring, and reporting, the Chair's responsibilities, and the oversight of themselves as board members. They defined risk, outlined eight internal challenges, and explained the culture of risk management, identification, likelihood, impact, heat map, mitigation and response, monitoring and reporting, and determining the Division's risk appetite.</p> <p>They responded to questions relative to clarification on legal issues, and the examples of operations, governance, and reputation, board authority, and the Committee's next steps.</p> <p>It was recommended that the Committee, at its next meeting, set out dates and timelines.</p> <p>Greg Enion, Director of Education, advised that the Board will have an opportunity, over the next number of weeks, to review risk management items while working through the strategic planning process.</p>	<b><u>Action:</u> That ERM be added to the next Committee meeting agenda to determine dates, timelines, and next steps.</b>
<b><u>Agenda Item #3:</u></b> <b>Other Business</b>	No other items were presented for discussion.	
<b><u>Agenda Item #4:</u></b> <b>Thank You and Adjournment</b>	<p>The meeting was adjourned.</p> <p>Time of meeting: 3:30-5:02 PM.</p>	

**THE BOARD OF EDUCATION**  
**of the Regina School Division No. 4 of Saskatchewan**  
**Meeting of the Audit and Risk Management Committee**  
**A Standing Committee of the Regina Board of Education**

*Tuesday, March 8, 2022*  
*3:30 p.m. to 5:00 p.m.*

*Via Zoom*  
*Regina Board of Education Division Office*  
*1600 4th Avenue, Regina, SK*

**AGENDA**

Chair: Ted Jaleta

1. Welcome, Introductions and Overview of Agenda
2. Risk Management Framework:
  - a. SSBA Presentation Agenda
  - b. ERM Framework and ERM User Guide
  - c. Risk Examples
  - d. PowerPoint Presentation
  - e. Regina Public Schools' Risk Registry (January 2020)
3. Other Business
4. Thank You and Adjournment

*Committee Members: Adam Hicks, Ted Jaleta, Elizabeth Strom, Tara Molson (ex officio), Greg Enion (ex officio), Naomi Mellor, Ashley Kuntz*

***Audit and Risk Management Committee – Terms of Reference***

To provide Board level oversight to ensure that the Division's resources are utilized effectively and efficiently, that risks to the Division are identified and mitigated and that the Division is providing transparent and accountable reporting to the Board of Education, the public, and other stakeholders: Review and monitor the risk management framework and mitigation plans; Review internal and external audit and analytical reports and monitor progress; Review and make recommendations regarding hiring the external auditor, the external auditors' report, Letter to Management, and recommendations from the Provincial Auditor; Review and approve the Annual Report; and Review and make recommendations to the Board of Education on financial matters that have been referred to the Committee by the Board of Education; To review and recommend changes to the Schedule of Remuneration, Allowances and Expenses; To review and approve trustee professional development and travel plans in advance of the planned activity.



## REGINA BOARD OF EDUCATION

8a

**BOARD MEETING DATE: MARCH 15, 2022**

**TOPIC: 2022/2023 SCHOOL YEAR CALENDARS**

FORUM	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Delegation / Presentation
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information

### BACKGROUND

On or before May 1 in each year, every board of education is required to notify the Minister of Education of, and publish information for employees, trustees, parents and pupils, respecting the school calendar for the next school year, including holidays, vacation periods, school hours of operation, Kindergarten hours of operation, instructional days and non-instructional days.

Per established practices, the Ministry of Education will review the 2022/2023 board-approved school year calendars to ensure that the calendars meet the legislative and regulatory requirements for holidays, vacation periods, school hours of operation, Kindergarten hours of operation, instructional days, non-instructional days, and assigned teacher time.

Some of the key legislative and contractual parameters that school calendars must meet are:

- The first instructional day must be September 1 or 2, 2022. While *The Education Act, 1995* requires a post-Labour Day start, the Minister has authority, per Section 163 of the Act, to set a date prior to Labour Day in years when Labour Day occurs on or after September 5.
- Designated school holidays and required December, Spring and Summer vacation periods, per *The Education Regulations, 2019*.
- The definition of Instruction Time in Section 19 of the Regulations: *Instructional time is any time in which pupils of a school are in attendance and under teacher supervision for the purpose of receiving instruction in an educational program, including work-experience programs, parent-teacher-pupil conferences, examinations, and other learning activities provided by the board of education or conseil scolaire.*
- The definition of the school day at not less than 5 hours, per the Regulations.
- A minimum 950 hours of instructional time for Grades 1 to 12 and a minimum of 475 hours for Kindergarten, per the Regulations.
- Assigned time for teachers shall not exceed 1,044 hours within the school year, per the Provincial Collective Bargaining Agreement.

### CURRENT STATUS

The current drafts of the 2022/2023 school year calendars for both [elementary](#) and [high school](#) are presented for review by Trustees. Following review, discussion and approval, the calendars will be sent to the Ministry of Education for review.

Development of the 2022/2023 school year calendars has been conducted in consultation with representatives of the Regina Public School Teachers' Association. Representatives in the meetings have been very supportive of the draft calendars presented. Consultation has also occurred with representatives from Regina Catholic School Division to coordinate calendars as much as possible among the two school divisions. To this end, the two divisions continue to receive positive feedback from families regarding the improved alignment of school year calendars over the past number of years.

To accommodate the 2022/2023 calendars and planned school breaks, and to further align with Regina's other school division, the number of student days will decrease from 181 to 180 for elementary students and will stay at 179 days for high school. To ensure the required instructional minutes (minimum 950 hours/57,000 minutes) are met, the length of each school day will be increased by 4 minutes.

Administration confirms that the attached calendars meet all legislative and contractual requirements. This includes holidays, school days (contact days with students) and non-contact days (professional development days, opening and closing days, etc.). Of note, September 30th is a non-school day for staff and students to respectfully honour the National Day for Truth and Reconciliation.

**Elementary Calendar:** The proposed calendar has 193 total days and 180 instructional days. To ensure the required instructional minutes, the following calculation was used:

- 180 days x 320 minutes = 57,600 minutes/960 hours.
- The additional time beyond the minimum 950 hours provides flexibility in the calendar for a staggered start and for an early release on the last school day of December and June.

**High School Calendar:** The proposed calendar has 193 total days and 179 student days. To ensure the required instructional minutes, the following calculation was used:

- 179 days x 320 minutes = 57,280 minutes/954.6 hours.
- The additional time beyond the minimum 950 hours allows for an early release on the last school days of December and June.

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## COMMUNICATIONS

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The Act requires school divisions to notify the Minister, employees, students and parents of the calendar for the next school year by May 1st.

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## RECOMMENDATION

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That the Board review the attached calendars, ask any clarifying questions, and approve the calendars as presented.

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## PROPOSED MOTION

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That the 2022/2023 school year calendars be approved as presented, subject to review by the Ministry of Education.

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## PREPARED BY

Darren Boldt, Deputy Director, Student Achievement/School Services

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## DATE

March 11, 2022

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## ATTACHMENTS

☒ Yes ☐ No

# from your SCHOOL BOARD

ELEMENTARY

March 15, 2022

## The 2022-23 School Year

The Regina Board of Education, at its meeting held on March 15, 2022, set the calendar for the 2022-23 school year. Statutory holidays and the minimum number of days allowed for the winter and spring vacation periods are set by legislation.

Recognized  
School Days

<b>2022</b>		
<b>AUGUST</b>	<b>Monday, August 29, Tuesday, August 30, and Wednesday, August 31:</b> Teacher Planning, Orientation and PD Days	3
<b>SEPTEMBER</b>	<b>Thursday, September 1:</b> Students return to school <b>Monday, September 5:</b> Labour Day Holiday <b>Friday, September 30:</b> National Day for Truth & Reconciliation	20
<b>OCTOBER</b>	<b>Monday, October 10:</b> Thanksgiving Day Holiday <b>Friday, October 21:</b> Teachers' Convention	20
<b>NOVEMBER</b>	<b>Friday, November 11:</b> Remembrance Day Holiday	21
<b>DECEMBER</b>	<b>Tuesday, December 20:</b> Last teaching day before winter vacation ( <i>Early dismissal: 2:30 p.m.</i> ) <b>December 21 to January 4 inclusive:</b> Winter Vacation	14
<b>2023</b>		
<b>JANUARY</b>	<b>Thursday, January 5:</b> School re-opens	19
<b>FEBRUARY</b>	<b>Monday, February 20:</b> Family Day Holiday <b>February 21 to 24 inclusive:</b> No school for students and teachers	15
<b>MARCH</b>	N/A	23
<b>APRIL</b>	<b>Friday, April 7:</b> Good Friday Holiday <b>April 10 to 14 inclusive:</b> Spring Vacation	14
<b>MAY</b>	<b>Monday, May 22:</b> Victoria Day Holiday	22
<b>JUNE</b>	<b>Thursday, June 29:</b> Last day of classes for students ( <i>Early dismissal: 2:30 p.m.</i> ) Progress Reports issued <b>Friday, June 30:</b> Last day of school for teachers	22
	<b>Total School Days:</b>	<b>193</b>



**REGINA PUBLIC  
SCHOOLS**

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Twitter: [@RegPublicSchool](https://twitter.com/RegPublicSchool)

Please note calendar on reverse.



# Regina Public Schools

## 2022-2023 Elementary School Calendar

August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

February 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				



Planning/Orientation/In-service



Holiday (No school for all students and RPS staff)



Elementary Staff Development Day (No school for students)



No school for students and staff



Teachers' Convention (No school for all students)



First and last day of school for students



Last day for staff

October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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# from your SCHOOL BOARD

HIGH SCHOOL

March 15, 2022

## The 2022-23 School Year

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Recognized  
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	<b>Total School Days:</b>	<b>193</b>



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Please note calendar on reverse.

# Regina Public Schools

## 2022-2023 High School Calendar

### August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### February 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				



Planning/Orientation/In-service



Holiday (No school for all students and RPS staff)



High School Staff Development Day (No school for students)



No school for students and staff



Final Assessment and Credit Recovery



Teachers' Convention (No school for all students)



First and last day of school for students



Last day for staff



Prep Day/Turn-around

### October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### November 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### June 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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## REGINA BOARD OF EDUCATION

8b

**BOARD MEETING DATE: MARCH 15, 2022**

**TOPIC: NORTH REGINA JOINT-USE SCHOOL LAND TRANSFER  
AND PARTNER AGREEMENTS**

FORUM	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Delegation / Presentation
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information

### BACKGROUND

In the 2021/22 Budget, the Government of Saskatchewan approved the design of a new joint-use school to replace Imperial, McDermid, St. Peter and St. Michael elementary schools and a 51-seat child-care facility. The design work is in progress with the joint-use school opening scheduled for Fall 2025.

The City of Regina currently leases space at Imperial School for a community centre operated by the North East Community Association. The space includes office space, a reception area, washrooms, three program rooms and a multi-purpose room. The City of Regina has approved capital funding to design and construct a replacement community centre as part of the joint-use school project. City Council also delegated authority to their staff to enter into a development agreement with Regina Public Schools and Regina Catholic Schools and to provide a framework for the ongoing relationship of the parties.

### CURRENT STATUS

The North Regina Joint-Use School Project is in the design phase. As part of the project, the land ownership of the school site will need to be determined. At a minimum, the site will need to be jointly owned by the two school divisions; however, it has not yet been determined if the City of Regina will become partial land owners or if a lease agreement will be put in place. A context map showing the Imperial School site, which is currently owned by Regina Public Schools, is [attached](#).

In order to best facilitate the shift from Regina Public Schools owning the entire site to joint ownership of the site, the project's Working Group will undertake a land appraisal to better understand the land value to the Division and discuss compensation for lost land value as the co-ownership decisions are made.

In order for the community centre to be included as part of the joint-use school project, Board approval is required to enter into a partnership in the project and delegate authority to the Division's Chief Financial Officer to negotiate and approve a development agreement and possibly an ongoing operational agreement between the partners. It is also recommended that negotiations and approvals regarding land ownership changes be delegated to the CFO.

### **Costs or Budget Implications**

The land title change from sole ownership by RPS to joint-ownership with Regina Catholic Schools and potentially with the City of Regina will result in compensation from the partner(s) to the Division for the lost land value.

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### **COMMUNICATIONS**

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The two school divisions and the City of Regina are in ongoing discussions related to the best legal partnership to manage the development and ongoing operations for the joint-use facility. The partners will be working together through the design and construction process to ensure engagement and communication about the project is shared widely within the community.

Key messages are:

- The North Regina Joint-Use School Project is progressing on schedule. The project will replace Imperial, McDermid, St. Peter and St. Michael elementary schools and includes a child-care centre.
- The City of Regina has approved capital funding to design and construct a community centre within the facility to replace the current community centre operating out of Imperial School.
- The partners are discussing the land ownership and leasing arrangements to best deliver the project and their respective services.
- Regina Public Schools will be entering into agreements with the partners.
- The project will be completed in 2025.

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### **RECOMMENDATION**

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That the Board review the information provided, ask clarifying questions and discuss next steps.

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### **PROPOSED MOTIONS**

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- 1) That the Board of Education of the Regina School Division No. 4 of Saskatchewan authorize the Chief Financial Officer to execute and deliver partner agreements related to the development and ongoing operations of the North Regina Joint-Use School Project.
- 2) That the parcel of land legally known as Block D, Plan 67R12565, Ext.0 (Imperial School parcel), owned by the Board of Education of the Regina School Division No. 4 of Saskatchewan, be transferred into joint ownership with one or both of the partners (the Regina Roman Catholic Separate School Division No. 81 and the City of Regina) based on an equitable land value compensation informed by a land appraisal; and that the proper officers of the Board be authorized to execute, deliver and register all relevant documentation related to the said transfer of land.

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<b>PREPARED BY</b>	<b>DATE</b>	<b>ATTACHMENTS</b>
Delaine Clyne, Supervisor, Policy, Planning and Research	March 2, 2022	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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## Appendix – Context Map

