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N O T I C E

MEETING OF THE BOARD OF EDUCATION
of the Regina School Division No. 4 of Saskatchewan
December 13, 2016, at 7:00 p.m.

Regina Public School Board Office – 1600 4th Avenue

A G E N D A

1. Adoption of Agenda
2. Declaration of Any Conflicts of Interest re: Agenda Items
3. Approving of minutes of the Board meeting of November 29, 2016 Request approval.
4. DELEGATIONS / PRESENTATIONS
 - a) Middle Years Practical and Applied Arts (p. 1) Mr. Luc Lerminiaux and Mr. Jason Munroe to comment.
5. EMPLOYEE GROUPS

6. STANDING COMMITTEES

- a) Audit and Compliance Committee
([pp. 2-4](#) & enclosure)

Mr. Jay Kasperski to comment.

7. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION8. BUSINESS ARISING OUT OF THE MINUTES9. CORRESPONDENCE10. NEW BUSINESS

- a) Personnel Matter
(enclosure)

Suggest discussion in closed session.

- b) 2017-2018 Budget Development
(enclosure)

Suggest discussion in closed session.

- c) Information Sharing

Suggest discussion in closed session.

- d) Access to Documents

Suggest discussion in closed session.

11. NOTICES OF MOTION12. OTHER BUSINESS13. SUBDIVISION REPORTS14. INFORMATION

Introductory Lunch with Aboriginal Education Advisory Council	Friday, December 16, 2016, 12:00-1:00PM, Scott Collegiate Library, 3350 7th Avenue.
Public Education Advocacy Committee Meeting	Monday, December 19, 2016, 5:30-6:30PM, RPS Division Office, Committee Room.
SSBA's School for New Trustees	January 11-13, 2017, Radisson Hotel, Saskatoon.

<i>Board Standing Committees:</i>	<i>Meeting Dates:</i>
Aboriginal Education Advisory Council	TBD
Audit and Compliance Committee	November 21, December 8, 2016, TBD
Community Relations Committee	TBD
Policy and Planning Committee	TBD
Public Education Advocacy Committee	December 19, 2016, TBD

Upcoming Board Meetings:

Tuesday, January 10, 2017, 7:00 PM
Tuesday, January 31, 2017, 7:00 PM – Annual Meeting of Electors



REGINA BOARD OF EDUCATION

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BOARD MEETING DATE: DECEMBER 13, 2016

TOPIC: GRADES 7 & 8 – MIDDLE YEARS PRACTICAL AND APPLIED ARTS (MYPAA)

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

This initiative is in its 5th year and has proven to enhance student engagement through activity-based cross-curricular projects. Its goals include providing a smooth transition from elementary to high school, and an introduction to the Campus Regina Public courses that will be available to students in high school.

CURRENT STATUS

Jason Munroe, MYPAA Coordinator, and Luc Lerminiaux, Superintendent, Student Achievement, will be making a brief presentation regarding the work being done in MYPAA.

PREPARED BY	DATE	ATTACHMENTS
Luc Lerminiaux, Superintendent, Student Achievement	December 8, 2016	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Meeting of the Audit and Compliance Committee
A Standing Committee of the Regina Board of Education
December 8, 2016
The Committee Room
Regina Board of Education Division Office
MINUTES**

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Attending: Dr. Jane Ekong, Jay Kasperski, Aleana Young, Greg Enion, Debra Burnett, Bruce Lipinski, Mark Whiting

Regrets: Katherine Gagne

Chair: Jay Kasperski

Minute Taker: Suzanne Shuba

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<u>Agenda Item #1:</u> Welcome, Introductions and Overview of Agenda	Jay Kasperski welcomed everyone to the meeting. The agenda was reviewed and no changes were made thereto.	
<u>Agenda Item #2:</u> Schedule of Remuneration, Allowances and Expenses	<p>Further to discussions at the November 21st Audit and Compliance Committee meeting, a revised Schedule of Remuneration, Allowances and Expenses and Guidelines for Professional Development Spending had been distributed. Mark Whiting, Supervisor, Policy, Planning and Research, Greg Enion, Director of Education, and Debra Burnett, Deputy Director, Division Services, provided additional information, noting that the change in remuneration rates was implemented effective September 1, 2016, based on the long-standing policy provision and approval of the 2016-2017 Budget by the Board. Committee members discussed the revised schedule and agreed that, as the rates had been implemented September 1st; represent the first increase since 2012; and are in accordance with clause 12.5 of Policy 7, that trustee remuneration continue at the current rates.</p> <p>Committee members then discussed the proposed changes to the professional development allowances that were included in the 2016-2017 Budget at \$3,500 per trustee. Ms. Burnett, Mr. Enion and Mr. Whiting responded to questions relative to same. Given the current fiscal restraints and the request from the Ministry of Education with respect to discretionary spending, it was agreed that trustees be mindful of the request from the Ministry and exercise discretion regarding accessing the professional development allotment with a cap at the previous level of \$2,000 per trustee. It was further noted that additional recognition may be necessary relative to Saskatchewan School Boards Association meetings where the Chairperson's attendance is required. It was further agreed</p>	<p><u>Motion by Jay Kasperski:</u> That the proposed Schedule of Remuneration, Allowances and Expenses be approved. Motion Carried.</p> <p><u>Motion by Jay Kasperski:</u> That the following motion be presented to the Board for approval at the December 13, 2016 Board meeting: "With respect to Trustee Professional Development expenditures for the 2016-2017 fiscal year, that, in light of recent direction from the Ministry of Education, Trustees be urged to exercise restraint with respect to such activities and that the maximum per trustee amount of \$2,000 be re-established, with recognition afforded relative to the Chairperson's attendance at additional Saskatchewan School Boards Association</p>

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
	that the matter would be re-examined during the 2017-2018 budget deliberations.	meetings, if required.” Motion Carried.
<u>Agenda Item #3:</u> 2016-2017 First Quarter Financial Results	Bruce Lipinski, Superintendent, Business Affairs, reviewed the First Quarter Financial Results for the 3-month period ended November 30, 2016, noting that revenues are accrued for the reporting period based on 25% of the fiscal year, and that the report is provided on both a cash basis and PSAB-compliant basis. He advised that, on a cash basis, the Statements show a deficit due to the nature of the Division’s cash flows, but on a PSAB basis, the Statements show a surplus, which is mainly attributed to the funding received for capital projects.	
<u>Agenda Item #4:</u> Transportation Performance Report	Debra Burnett, Deputy Director, Division Services, reviewed the First Quarter Transportation Performance Report for the 3-month period ended November 30, 2016. Ms. Burnett and Bruce Lipinski, Superintendent, Business Affairs, responded to a question relative to the utilization of light vehicles. Committee members expressed appreciation for the hard work and planning that is involved in the transporting of students.	
<u>Agenda Item #5:</u> Other Business	No other items were presented for discussion.	
<u>Agenda Item #6:</u> Thank You and Adjournment	The meeting was adjourned. Time of meeting: 4:30-5:20PM.	

THE BOARD OF EDUCATION
of the Regina School Division No. 4 of Saskatchewan
Meeting of the Audit and Compliance Committee
A Standing Committee of the Regina Board of Education

Thursday, December 8, 2016
4:30 p.m. to 5:30 p.m.

The Committee Room
Regina Board of Education Division Office
1600 4th Avenue, Regina, SK

AGENDA

Chair: Mr. Jay Kasperski

1. Welcome, Introductions and Overview of Agenda
2. Schedule of Remuneration, Allowances and Expenses (enclosure) – Mark Whiting
3. 2016-2017 First Quarter Financial Results (enclosure) – Bruce Lipinski
4. Transportation Performance Report (enclosure) – Bruce Lipinski
5. Other Business
6. Thank You and Adjournment

Committee Members: Dr. Jane Ekong, Mr. Jay Kasperski, Ms. Aleana Young, Mrs. Katherine Gagne (ex officio), Mr. Greg Enion (ex officio), Ms. Debra Burnett, Mr. Bruce Lipinski

Audit and Compliance Committee – Membership and Scope

Membership: Three members of the Board and two members of the Administration.

Scope: To review the external auditor's report and Letter to Management and make recommendations; to review and recommend changes to the Schedule of Remuneration, Allowances and Expenses; to review and approve Trustee expense claims; and to review the Annual Report for Regina School Division #4.