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NOTICE

MEETING OF THE BOARD OF EDUCATION

of the Regina School Division No. 4 of Saskatchewan

June 14, 2016, at 7:00 p.m.

Regina Public School Board Office – 1600 4th Avenue

AGENDA

1. Adoption of Agenda
2. Declaration of Any Conflicts of Interest re: Agenda Items
3. Approving of minutes of the Board meeting of May 24, 2016 Request approval.
4. DELEGATIONS / PRESENTATIONS
 - a) Thank You Gift to Regina Public Schools (p. 1) Mr. Greg Enion to comment.
 - b) Strategic Plan Update (p. 2) Mr. Darren Boldt, Ms. Debra Burnett and Mr. Mike Walter to comment.
 - c) Joint-Use School Early Learning and Childcare (p. 3) Ms. Juanita Redekopp-McKeown to comment.

5. EMPLOYEE GROUPS6. STANDING COMMITTEES

- a) Third Quarter Operating Results (2015-16) and Subsequent Events Audit (2014-15)
([p. 4](#) & enclosure) Mr. Bruce Lipinski to comment.
- b) Public Education Advocacy Committee
([pp. 5-7](#) & enclosure) Dr. Jane Ekong to comment.
- c) Community Relations Committee
([pp. 8-10](#) & enclosure)
 - i) Ms. Aleana Young to comment.
 - ii) Suggest discussion in closed session.
- d) Trustee Subdivision Boundaries
([pp. 11-33](#)) Mr. Mark Whiting to comment.

7. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

- a) Public Section Update Suggest discussion in closed session.

8. BUSINESS ARISING OUT OF THE MINUTES

- a) 2016-2017 Budget
(enclosure) Suggest discussion in closed session.
- b) School Naming
(enclosure) Suggest discussion in closed session.

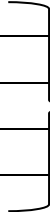
9. CORRESPONDENCE10. NEW BUSINESS

- a) Preventative Maintenance and Renewal
3-Year Plan
([p. 34](#) & enclosure)

Mr. Dave Bryanton to comment.

11. NOTICES OF MOTION12. OTHER BUSINESS13. SUBDIVISION REPORTS14. INFORMATION

Long Service Reception	Friday, June 10, 2016, 5:00-7:00PM, Conexus Arts Centre.
Meeting with Elders Advisory Council	Wednesday, June 22, 2016, 11:30AM-1:00PM, RPS Division Office, Elders Room.

<i>Board Standing Committees:</i>	<i>Meeting Dates:</i>
Aboriginal Education Advisory Council	 TBD following the Organizational Meeting in November, 2016.
Audit and Compliance Committee Meeting	
Community Relations Committee Meeting	
Policy and Planning Committee Meeting	
Public Education Advocacy Committee Meeting	



REGINA BOARD OF EDUCATION

4a

BOARD MEETING DATE: JUNE 14, 2016

TOPIC: THANK YOU GIFT TO REGINA PUBLIC SCHOOLS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

CURRENT STATUS

Brooklyn Ruecker and her family (Mona, Ron, Montana and Deed) have presented Regina Public Schools with a fountain and planter as a thank you gift for all the years of support, inclusion and work experience opportunities.

Brooklyn has attended Wascana Rehab, PreSchool, McLurg Elementary School and Winston Knoll Collegiate.

Brooklyn and Mona Ruecker will attend the June 14, 2016 Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Greg Enion, Director of Education	June 10, 2016	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



REGINA BOARD OF EDUCATION

4b

BOARD MEETING DATE: JUNE 14, 2016

TOPIC: 2015-2016 STRATEGIC PLAN UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

CURRENT STATUS

Debra Burnett, Deputy Director, Division Services, Darren Boldt, Deputy Director, Student Achievement, and Mike Walter, Deputy Director, School Services, will be providing a presentation on the highlights and achieved actions of the 2015-2016 School Division Strategic Plan. The presentation will focus on updates from the six key strategies.

PREPARED BY	DATE	ATTACHMENTS
Darren Boldt, Deputy Director, Student Achievement	June 6, 2016	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



REGINA BOARD OF EDUCATION

4c

BOARD MEETING DATE: JUNE 14, 2016

TOPIC: NEW MODEL FOR EARLY LEARNING AND CHILDCARE IN JOINT-USE SCHOOLS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

The opening of new joint-use schools provided an opportunity to develop and implement a new provincial model for early learning and childcare. The development and, in turn, implementation, of a new provincial model for early learning and childcare aims at strengthening the early learning experiences and transitions to school by creating stronger and consistent linkages between childcare and education.

CURRENT STATUS

A new provincial model has been developed with next steps involving development of request for proposal and admissions guidelines. Implementation will be staged over two years.

Ms. Juanita Redekopp-McKeown, Supervisor of Instruction, will be available to present at the June 14, 2016 Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Juanita Redekopp-McKeown, Supervisor of Instruction	June 6, 2016	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



REGINA BOARD OF EDUCATION

6a

BOARD MEETING DATE: JUNE 14, 2016

**TOPIC: THIRD QUARTER OPERATING RESULTS (2015-16)
AND SUBSEQUENT EVENTS AUDIT (2014-15)**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND / CURRENT STATUS

Bruce Lipinski, Superintendent, Business Affairs, will be available at the June 14, 2016 Board meeting to present the 2015-16 Third Quarter Operating Results and to provide information regarding the Subsequent Events Audit to be submitted by July 6, 2016.

PREPARED BY	DATE	ATTACHMENTS
Debra Burnett, Deputy Director, Division Services	June 10, 2016	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting of the Public Education Advocacy Committee
A Standing Committee of the Regina Board of Education
Tuesday, May 24, 2016
The Committee Room
Regina Board of Education Division Office
MINUTES

6b

Attending: Dr. Jane Ekong, Dr. Kathleen O'Reilly, Katherine Gagne, Greg Enion, Mike Walter

Regrets: Cindy Anderson

Chair: Dr. Jane Ekong

Minute Taker: Alma Tholl

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<u>Agenda Item #1:</u> Welcome, Introductions and Overview of Agenda	Dr. Jane Ekong welcomed everyone to the meeting. The agenda was reviewed and no changes were made thereto.	
<u>Agenda Item #2:</u> Follow-up for Funding Advocacy	Letters were sent to both Mr. Ralph Goodale, MP, and Minister Don Morgan requesting meetings to address the implications of Syrian refugees and support needed. A meeting was held with Minister Morgan. To date no response has been received from Mr. Goodale.	<u>Action:</u> Katherine Gagne to follow-up with contacting Mr. Goodale's office regarding the possibility of a meeting.
<u>Agenda Item #3:</u> Attendance Incentive Data	Mike Walter reported to the Committee that for the 2015-16 school year there has been between a 2-3% increase in attendance rates. Mike Walter also reported that Division Administration will be working with Principals to address adjustments that can be made in the program, specifically the granting of absences. Greg Enion reported that there is some work being done with the United Way on their program "Attendance Matters."	<u>Action:</u> Division Administration to continue working with Principals on adjustments in the Attendance Program. <u>Action:</u> Division Administration to continue working with the United Way on the "Attendance Matters" program.
<u>Agenda Item #4:</u> Advocacy re: 100% GST Refund	The Committee reviewed the materials circulated on the 100% GST Refund.	<u>Action:</u> Katherine Gagne to sign the letter regarding 100% GST refund and the letter to be forwarded to Ottawa.
<u>Agenda Item #5:</u> School Board/City Liaison Committee Meeting	Greg Enion reported that he and Rob Currie, Director of Education for Regina Catholics Schools, met with Chris Holden, City Manager, and discussed several topics of mutual importance to both school divisions; school zone speed limits and pedestrian crossings at schools.	

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
	Greg Enion also reported that there has been follow-up on a request of a meeting of the School Board/City Liaison Committee.	
<u>Agenda Item #6:</u> Other Business	No other items were presented for discussion.	
<u>Agenda Item #7:</u> Recommendations and Report for Board of Education	There were no recommendations to the Board.	
<u>Agenda Item #8:</u> Thank You and Adjournment	The meeting was adjourned. Time of meeting: 4:00 PM-4:40PM.	

THE BOARD OF EDUCATION

of the Regina School Division No. 4 of Saskatchewan

**Meeting of the Public Education Advocacy Committee
A Standing Committee of the Regina Board of Education**

***Tuesday, May 24, 2016
4:00 p.m. to 5:30 p.m.***

***The Committee Room
Regina Board of Education Division Office
1600 4th Avenue, Regina, SK***

AGENDA

Chair: Dr. Jane Ekong

1. Welcome, Call to Order and Review of Agenda
2. Follow-up for Funding Advocacy
3. Attendance Incentive Data
4. Advocacy re: 100% GST Refund (attachment)
5. School Board/City Liaison Committee Meeting
6. Other Business
7. Recommendations and Report for Board of Education
8. Thank You and Adjournment

Committee Members: Mrs. Cindy Anderson, Dr. Jane Ekong, Dr. Kathleen O'Reilly, Mrs. Katherine Gagne (ex officio), Mr. Greg Enion, Mr. Mike Walter, Mr. Terry Lazarou

Public Education Advocacy Committee – Membership and Scope

Membership: Three members of the Board, the Director of Education and/or designate(s)

Scope: To advance principles and values of public education and the interests of the Regina Public School Division with the public, at stakeholder governance tables, and with other elected officials at the federal, provincial and municipal levels; to support the ongoing communication of Board activities with constituents; to establish and update a Board Advocacy Plan addressing these terms of reference; and to promote and support the activities and initiatives for the Public Sector of the Saskatchewan School Boards Association.

Meeting of the Community Relations Committee
A Standing Committee of the Regina Board of Education
Tuesday, June 7, 2016
The Committee Room
Regina Board of Education Division Office
MINUTES

6c

Attending: Cindy Anderson, Aleana Young, Greg Enion, Mike Walter, Terri Baldwin, Terry Lazarou

Regrets: Dr. Jane Ekong, Katherine Gagne

Chair: Aleana Young

Minute Taker: Karla Kober Cairns

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<u>Agenda Item #1:</u> Welcome, Introductions and Overview of Agenda	Aleana Young welcomed everyone to the meeting. Aleana thanked everyone on the committee for their work and support during the past year and beyond. The agenda was reviewed and no changes were made thereto.	
<u>Agenda Item #2:</u> Feedback Regarding Board/Student Forum	General discussion and feedback was invited by Greg Enion. Cindy Anderson commented that the forum was successful once again; interesting topics and students were engaged. Direct feedback from students was noted and appreciated. Greg suggested possible smaller groups for next year, creating more of a focus for students. It was further noted that entire building accessibility is necessary. Going forward, it was suggested that feedback be sought from students who attended the forum.	
<u>Agenda Item #3:</u> Feedback Regarding SCC Parent Forum	Terri Baldwin shared the SCC Forum Report. Trustees appreciated the format and topics and having staff present. It was noted that surveying parents beforehand was very helpful, with another survey planned for November in preparation for the 2017 forum. It was suggested that the forum be held earlier next year (i.e., March).	
<u>Agenda Item #4:</u> Reflection of Past Year/ Goal-Setting for Next Year	Aleana Young opened discussion relative to the committee's work going forward. Topics of discussion included: how to include more parents; schools inviting a certain number of parents (not specifically SCC members); building trustee and SCC engagement; planning orientation modules for new trustees, including a breakdown of each of the standing committees for new trustees.	<u>Action:</u> Greg Enion will bring some of these ideas forward to the Board planning session in the Fall.
<u>Agenda Item #5:</u> Honouring SCC members for Long Service	A discussion was held regarding Board recognition of long-serving SCC members (i.e., pin or plaque). Criteria and Board meeting attendance was also discussed. It was suggested to survey schools/SCCs to gather information on long-serving members.	<u>Action:</u> Greg Enion will bring a plan to the Board planning session in the Fall.

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<u>Agenda Item #6:</u> New Employee Recognition	Greg Enion reported that new employee reception numbers have greatly declined. Instead, the committee endorsed that the Director annually visit each school, personally welcome each new employee, and present them with a pin.	
<u>Agenda Item #7:</u> Shared Values Recognition Program	<p>Aleana Young spoke to the Shared Values Recognition Program and selection process this year. There was discussion regarding improving the process for next year.</p> <p>It was noted that the identity of the recipients will remain confidential until all recipients have been contacted prior to the end of the school year, pending approval from the Board. Following approval of the Board and notification of recipients, all staff, parents and stakeholders will be informed before the end of the school year. The Shared Values Recognition Program ceremony to honour the recipients and their families will be held on Tuesday, September 20, 2016.</p>	<u>Recommendation:</u> That the names of the award recipients be brought forward to the Regina Board of Education at the June 14, 2016 Board meeting (in camera session).
<u>Agenda Item #8:</u> Other Business	Committee members were advised that Dale West is now unable to attend the Long Service Dinner on June 10th as well as some other events in the near future. It was agreed that other trustees will substitute in his place. Aleana Young will substitute for Dale at the Long Service Dinner. Terry Lazarou will inform Cathy Wall of this change in the program.	
<u>Agenda Item #9:</u> Thank You and Adjournment	<p>The meeting was adjourned.</p> <p>Time of meeting: 4:07-5:15PM.</p>	

THE BOARD OF EDUCATION

of the Regina School Division No. 4 of Saskatchewan

Meeting of the Community Relations Committee A Standing Committee of the Regina Board of Education

***Tuesday, June 7, 2016
4:00 p.m. to 5:15 p.m.***

***The Committee Room
Regina Board of Education Division Office
1600 4th Avenue, Regina, SK***

AGENDA

Chair: Aleana Young

1. Welcome, Introductions and Overview of Agenda
2. Feedback Regarding Board/Student Forum
3. Feedback Regarding SCC Parent Forum
4. Reflection of Past Year/Goal-Setting for Next Year
5. Honouring SCC members for Long Service
6. New Employee Recognition
7. Shared Values Recognition Program
8. Other Business
9. Thank You and Adjournment

Committee Members: Mrs. Cindy Anderson, Dr. Jane Ekong, Ms. Aleana Young, Mrs. Katherine Gagne (ex officio), Mr. Greg Enion (ex officio), Mr. Mike Walter, Ms. Terri Baldwin

Community Relations Committee – Membership and Scope

Membership: Three members of the Board and two members of the Administration.

Scope: To make recommendations with respect to School Community Councils; to make recommendations with respect to the Annual Board Student Forum; and to support an Employee Recognition program acknowledging RPS values in the provision of quality education programs and services.



REGINA BOARD OF EDUCATION

6d

BOARD MEETING DATE: JUNE 14, 2016

TOPIC: TRUSTEE SUBDIVISION BOUNDARIES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

A report detailing proposed electoral boundary changes for Regina Public Schools, including a new [boundary map](#) and written descriptions, was considered by the Regina Board of Education at its meeting held January 12, 2016. The following recommendation was approved:

That the proposed subdivision boundaries be approved as presented and that the Administration prepare the necessary application to the Minister of Education requesting boundary changes and advise the City of Regina of the proposed subdivision changes.

CURRENT STATUS

The Board-approved electoral boundaries were forwarded to the Ministry of Education for approval. The Division recently received approval by the Ministry ([attached](#)) and the subdivision boundary descriptions in Policy 7 require updating.

The new boundary descriptions and related changes have been included as part of the enclosed [Policy 7](#) update.

RECOMMENDATION

That the recommended revisions to Policy 7 *Board Operations* be approved.

PREPARED BY	DATE	ATTACHMENTS
Mark Whiting, Supervisor, Policy, Planning and Research	June 2, 2016	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Government
— of —
Saskatchewan
Minister of Education
Legislative Building
Regina, Canada S4S 0B3

MINISTER'S ORDER

Pursuant to the authority vested in me by section 54 of *The Education Act, 1995*, I, Don Morgan, Minister of Education, do hereby order the following with respect to the Regina School Division No. 4 of Saskatchewan, effective September 1, 2016:

1. That the sub-divisions be altered to consist of the following areas:

Subdivision No. 1

Commencing at Wascana Creek and Highway No. 1 bypass (Ring Road); north on centre line of said bypass to Victoria Avenue; east on centre line of Victoria Avenue to Fleet Street; north on centre line of Fleet Street to Dewdney Avenue; east on a centre line of Dewdney Avenue to city limits; south, east, and west on city limit to Wascana Creek; west on northern bank of said creek to the point of commencement.

Subdivision No. 2

Commencing at south city limit and Albert Street; north on centre line of Albert Street to College Avenue; east on centre line of College Avenue to Hamilton Street; north on centre line of Hamilton Street to Victoria Avenue; east on centre line of Victoria Avenue to Arcola Avenue; south-east on centre line of Arcola Avenue to Highway No. 1 (Ring Road); south on centre line of Highway No. 1 (Ring Road) to Wascana Creek; south on the northern bank of said creek to city limit; south and west on the city limit to the point of commencement.

May 31, 2016 Copies to:
Minister's Office
Deputy Minister's Office
Communications
Court/Hawryluk/Hugel

... 2

Subdivision No. 3

Commencing at Albert Street and south city limit; west and north on city limit to the Canadian Pacific Railway main line right-of-way; northeast on centre line of said railway right-of-way to the northern production of Retallack Street; south on centre line of Retallack Street to College Avenue; east on centre line of College Avenue to Albert Street; south on centre line of Albert Street to point of commencement.

Subdivision No. 4

Commencing at Albert Street and Saskatchewan Drive; north on centre line of Albert Street to Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to southerly production of Cornwall Street; north on centre line of Cornwall Street to 5th Avenue North; west on centre line of 5th Avenue North to Albert Street; north on centre line of Albert Street to Ring Road; east on centre line of Ring Road to Winnipeg Street; north on centre line of the northerly production of Winnipeg Street to city limit; east, and south along city limits to Dewdney Avenue; west on centre line Dewdney Avenue to Fleet Street; south on centre line of Fleet Street to Victoria Avenue; west on centre line of Victoria Avenue to Highway No. 1 bypass (Ring Road); south on centre line of said bypass to Arcola Avenue; northwest on center line of Arcola Avenue to Victoria Avenue; west on centre line of Victoria Avenue to Hamilton Street; north on centre line Hamilton Street to Saskatchewan Drive; west on centre line Saskatchewan Drive to point of commencement.

Subdivision No. 5

Commencing at Albert Street and Saskatchewan Drive; east on center line of Saskatchewan Drive to Hamilton Street; south on centre line of Hamilton Street to College Avenue; west on centre line of College Avenue to Retallack Street; north on the centre line of the northerly production of Retallack Street to the Canadian Pacific Railway main line right-of-way; west on centre line of said railway right-of-way to city limit; west and north on city limit to Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to Albert Street; south on centre line of Albert Street to point of commencement.

Subdivision No. 6

Commencing at Lewvan Drive and the Canadian National Railway main line right-of-way; north on centre line of Lewvan Drive to 9th Avenue North (Ring road); west on centre line of 9th Avenue North to McCarthy Boulevard; north on centre line of McCarthy Boulevard to city limit; east and south on city limit to the northern production of Winnipeg street; south on said production and center line of Winnipeg Street to Ring Road; west on centre line of Ring Road to Albert Street; south on centre line of Albert Street to 5th Avenue North; east on centre line 5th Avenue North to Cornwall Street; south on the center line of the southerly production of Cornwall Street to the Canadian National Railway main line right-of-way; west on centre line of said railway right-of-way to point of commencement.

Subdivision No. 7

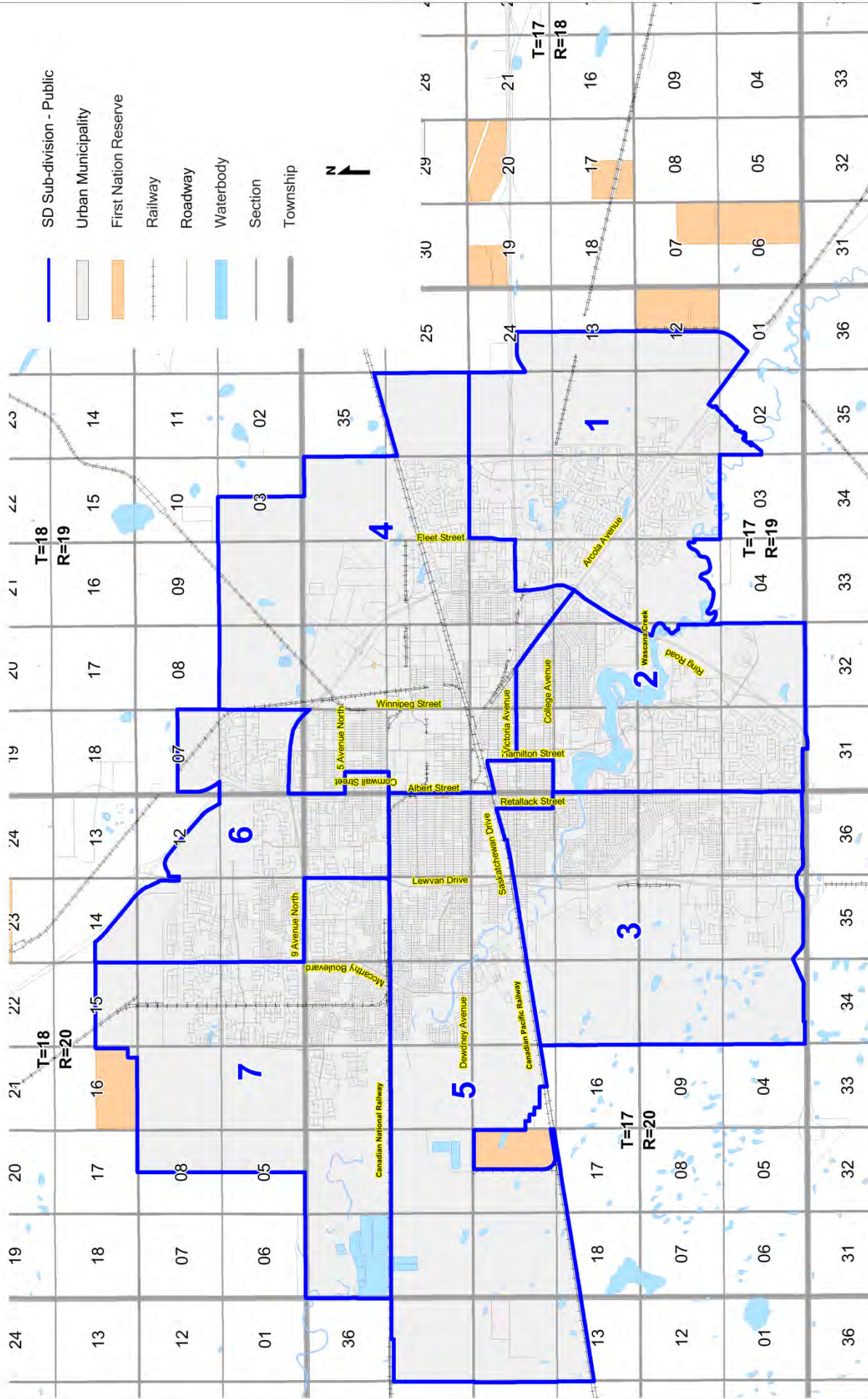
Commencing at Lewvan Drive and the Canadian National Railway main line right-of-way; north on centre line of Lewvan Drive to 9th Avenue North (Ring road); west on centre line of 9th Avenue North to McCarthy Boulevard; north on centre line of McCarthy Boulevard to city limit; west and south on city limit to the Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to point of commencement.

Dated at Regina, Saskatchewan, this 31st day of MAY, 2016.

No: ED03/2016 □

DD
Minister of Education

Saskatchewan School Division Sub-Division Proposed Boundaries Regina SD 4 - Effective Sept. 1, 2016 -



Prepared by B. Andrie	Revised by	Preparation date 2016.05.11	Revision date
Layout name 1	UTM - NAD 83 (zone 13)	Map scale	

BOARD OPERATIONS

The Board believes that its ability to discharge its obligations in an efficient and effective manner is dependent upon the development and implementation of a sound organization design. In order to discharge its responsibilities to the electorate of the Division, the Board shall hold meetings as often as is necessary. A quorum, which is a simple majority of the number of trustees, must be present for every duly constituted meeting. No act, proceeding or policy of the Board shall be deemed valid unless adopted at a duly constituted meeting. The Board has adopted policies so that the business of the Board can be conducted in an orderly and efficient manner.

The Board believes that its fundamental obligation is to preserve and enhance the public trust in education, generally, and in the affairs of its operations in particular. Consistent with its objective to encourage the general public to contribute to the educational process, Board meetings will be open to the public. Towards this end, the Board believes its affairs should be conducted in public to the greatest extent possible.

The Board believes there are times when public interest is best served by private discussion of specific issues in closed sessions. The Board believes it is necessary to protect individual privacy and the Board's own position in negotiating either collective agreements or contracts and therefore expects to go into closed session for issues dealing with individual students, individual employees, land, labour, litigation or negotiation.

The Board further believes public interest can be enhanced by having members of the public make presentations at Board meetings.

The Board also believes that public forums dealing with specific educational topics and held in various communities within the Division can enhance communications and effectiveness of the Board.

1. Electoral Boundaries

Within the stipulations of Ministerial Order ~~ED03/2016-17~~~~18/2009-10~~, relating to Regina School Division No. 4 of Saskatchewan, the Board provides for the nomination and election of trustees within the Division by subdivisions as follows:

- 1.1 All subdivisions shall comprise all those lands as outlined in the Ministerial Order.
- 1.2 The total number of trustees to be elected shall be seven (7); one (1) from each subdivision.
- 1.3 The provisions of The Local Government Elections Act respecting the election of trustees shall apply to every election in each subdivision.

2. Organizational Meeting

- 2.1 The Organizational Meeting of the Board in each calendar year shall be held in the Division Office Board Room not later than November 30 in accordance with Section 72 of *The Education Act, 1995*.
- 2.2 The Director or designate will give notice of the organizational meeting to each trustee as if it were a special meeting.
- 2.3 The Director or designate shall call the meeting to order, and in an election year, read the return from the City Clerk certifying the election of members.
- 2.4 In an election year, the Director or designate shall call for and receive the duly signed Declarations of Office and corresponding Endorsement Certificates by Commissioners for Oaths from each trustee, in accordance with Section 71 of *The Education Act, 1995*.
- 2.5 The Director or designate shall request each member of the Board present to indicate verbally if they are willing to serve as Board Chair for the ensuing year, and prepare a list indicating the name(s) of those members willing to serve as Board Chair. Those names appearing on the list shall be made known to the members of the Board, after which a vote or votes shall take place by secret ballot to determine which member has the support of the majority of members.
 - 2.5.1 Procedure for voting:
 - 2.5.1.1 Each member of the Board shall have one vote as to each vote, and sub-vote.
 - 2.5.1.2 All voting shall be done by secret ballot, with the surname of the member of the Board for whom the vote is cast being used.
 - 2.5.1.3 The vote shall proceed as follows:
 - ♦ A vote shall be taken as to all members on the list referred to in this policy.
 - ♦ The member polling a majority of votes cast shall be declared elected; if this does not occur on the first ballot, the member polling the lowest number of votes shall be dropped and eliminated from the list. If there is a tie for low, a sub-vote or sub-votes shall be conducted to determine the survivor of the tie, with the member polling the lowest number of votes on each sub-vote being dropped and eliminated from the list.
 - ♦ A vote shall then be taken as to the members remaining on the list.
 - ♦ If necessary, the last two steps shall be repeated until one member shall have received a majority of votes (on a vote other than a sub-vote), whereupon such member of the Board shall be declared elected.

- 2.5.1.4 Forthwith, after each vote or sub-vote, the ballots shall be counted by the Director and designate, and immediately thereafter a report of the results shall be given to the members of the Board, whereupon the ballots as to such vote or sub-vote shall be destroyed.
- 2.6 The member who receives the majority of votes shall be declared elected as Board Chair by the Director or designate. In the event that only one member has indicated willingness to serve as Board Chair, that member shall be declared elected by acclamation.
- 2.7 The Board Chair shall assume office and shall immediately proceed with the election of the Vice-Chair following the procedure noted above.
- 2.8 The newly elected Board Chair shall then proceed with the agenda as presented by the Director or designate and adopted by the Board.
- 2.9 The organizational meeting shall, in addition include, but not be restricted to, the following:
 - 2.9.1 Establish a schedule (date, time and place) for regular meetings, and any additional required meetings;
 - 2.9.2 Review trustee conflict of interest stipulations and determine any disclosure of information requirements;
 - 2.9.3 Appoint or confirm an auditor; and
 - 2.9.4 Other organizational items as required.

The meeting will be recessed until the date of the next regular meeting date of the Board at which time the Board Chair will nominate members to enable the Board to:

 - 2.9.5 Create such standing committees of the Board as are deemed appropriate, and appoint members; and
 - 2.9.6 Appoint Board representatives to the various Boards or committees of organizations or agencies where the Board has regular representation, as appropriate.

3. Regular Meetings

- 3.1 The schedule of regular Board meetings shall be as established at the annual organizational meeting.
 - 3.1.1 All meetings will ordinarily be held at the Division Office Board Room, beginning at 7:00 p.m.
 - 3.1.2 Unless authorized by a majority of members present, the chairperson shall not keep the Board in session for more than three continuous hours.
 - 3.1.3 Notwithstanding the schedule noted above, the Board may, by resolution, alter the schedule in such manner as it deems appropriate.
- 3.2 All trustees shall notify the Board Chair or the Director if they are unable to attend a Board meeting.

- 3.3 All trustees who are absent from three consecutive regular meetings shall:
 - 3.3.1 Obtain authorization by resolution of the Board to do so; or
 - 3.3.2 Provide to the Board Chair evidence of illness in the form of a medical certificate respecting the period of absence.Failure to attend may result in disqualification.
- 3.4 If both the Chair or Vice-Chair through illness or other cause are unable to perform the duties of the office or are absent, the Board shall appoint from among its members an acting Chair, who on being so appointed has all the powers and shall perform all the duties of the Chair during the Chair's and Vice-Chair's inability to act or absence.

4. Special Meetings

Occasionally, unanticipated or emergent issues require immediate Board attention and/or action.

Special meetings of the Board may be called by the Board Chair at any time, or upon receipt of a written request signed by any three members of the Board who shall state explicitly the reason therefor. Subject to the paragraph below, if an additional meeting of the Board is to be held, the Director shall send a written notice of such a meeting as prescribed by *The Education Act, 1995* and shall set forth therein the business to be transacted or to be considered thereat, and no other business shall be considered unless all members of the Board are present and there is unanimous agreement that the agenda previously arranged shall be changed.

The Board may, by unanimous consent in accordance with Section 74 of *The Education Act, 1995* waive notice of meeting and hold a meeting at any time and that consent shall be subscribed to in writing by each member of the Board and shall be recorded in the minutes of the meeting in the form required by that section.

5. Annual Meeting of Electors

- 5.1. The Board will convene annual or special meetings of electors as prescribed in *The Education Act, 1995*.
- 5.2. The Board will establish the agenda for the meeting following consultation with School Community Councils. At least fourteen (14) days prior to the meeting, School Community Councils will have access to copies of:
 - 5.2.1. The Annual Report which will outline the Educational developments in the preceding year and Educational progress of schools of the Division; and
 - 5.2.2. The Report of the Auditor and financial statements for the preceding year.
- 5.3. Electors may make presentations at the meeting, including resolutions or the exchange of information and views on educational plans and policies. This shall occur at a time as identified on the meeting agenda. Resolutions adopted by electors in attendance at the meeting shall not be binding on the Board.

- 5.4. The statement of proceedings of the meeting, as prepared by the secretary to the meeting, is to be distributed to the Board and School Community Councils.

6. Closed Sessions

The Board in approving its regular meeting agenda may provide for consideration of matters in a closed session.

The resolutions to go into closed session and to rise and report shall be recorded in the minutes.

The reason for the closed session shall be stated prior to its approval and shall be limited to discussion pertaining to the following stated reasons:

- 6.1 The liability of the Board involving legal implications;
- 6.2 Personnel matters;
- 6.3 Negotiations for the purchase, lease or other acquisition of property;
- 6.4 Matters related either directly or indirectly to negotiations of salary and wage schedules of employees;
- 6.5 Matters concerning individual staff members and students; and
- 6.6 Other topics that a majority of the trustees present feel should be held in private, in the public interest.

Such sessions shall be closed to the public and press. The Board shall only discuss the matter(s) which gave rise to the closed meeting. Trustees and other persons attending the session shall maintain confidentiality and not disclose the substance of deliberations at such sessions.

All rules of the Board shall be observed in closed session as far as applicable. The number of times a member may speak on any question shall be determined at the discretion of the Board Chair.

The Board shall, during the closed session, adopt only a resolution to rise and report to the open public Board meeting.

7. Agenda for Regular Meetings

The Board believes that a properly prepared agenda creates a meeting atmosphere formal enough for orderly procedure, but informal enough to encourage free discussion, problem identification, problem solving, and the generation of ideas.

The Board Chair is responsible for establishing the agenda for Board Meetings in consultation with the Vice-Chair the Director, and Deputy Director, Division Services, in accordance with Board policy and legislation.

Agendas shall include all the data and back-up information so that the Board is able to make sound and objective decisions consistent with established goals.

- 7.1 The order of business at a regular meeting shall be as follows:
 - 7.1.1 Call to Order
 - 7.1.2 Adoption of Agenda;
 - 7.1.3 Declaration of Conflict of Interest re: agenda
 - 7.1.4 Approval of Minutes of previous meeting(s);
 - 7.1.5 Delegations/Presentations;
 - 7.1.6 Employee Groups;
 - 7.1.7 Standing Committees;
 - 7.1.8 SSBA (Saskatchewan School Boards Association);
 - 7.1.9 Business Arising from the Minutes;
 - 7.1.10 Correspondence;
 - 7.1.11 New Business;
 - 7.1.12 Notices of Motion;
 - 7.1.13 Other Business;
 - 7.1.14 Information; and
 - 7.1.15 Adjournment
- 7.2 Agenda items will be supported by a memorandum with copies of letters, reports, contracts and other materials as are pertinent to the business which will come before the Board and will be of value to the Board in the performance of its duties. Each action item will include a clear recommendation.
- 7.3 Items may be placed on the agenda in one of the following ways:
 - 7.3.1 By notifying the Board Chair or Director the Wednesday prior to the regular meeting.
 - 7.3.2 By notice of motion at a previous meeting of the Board.
 - 7.3.3 As a request from a committee of the Board.
 - 7.3.4 Issues that require Board action may arise after the agenda has been prepared (including issues from individuals or groups pertaining to specific meeting agenda items, which information is required in writing 24 hours prior to the meeting being considered). The Board Chair, at the beginning of the meeting, shall ask for additions to and/or deletions from the agenda prior to agenda approval. Changes to the agenda may be made by a majority of those present.
- 7.4 Materials for Board meetings will be distributed to each trustee and the Director and designates at least three calendar days prior to the meeting. Agenda packages, minus any confidential materials, will be provided to members of the press and the general public attending the meeting. The agenda will be posted on the web site prior to the meeting. The Director or designate is responsible for distribution and posting.

- 7.5 The list of agenda items shall be available in the Division Office. Any elector may inspect the agenda and request a copy.
- 7.6 The Board will follow the order of business set by the agenda unless the order is altered or new items are added by agreement of the Board.

8. Minutes for Regular or Special Meetings

The Board shall maintain and preserve by means of minutes a record of its proceedings and resolutions.

8.1 The minutes shall record:

- 8.1.1 Date, time and place of meeting;
- 8.1.2 Type of meeting;
- 8.1.3 Name of presiding officer;
- 8.1.4 Names of those trustees and administration in attendance;
- 8.1.5 Approval of preceding minutes;
- 8.1.6 A brief summary of the circumstances which gave rise to the matter being debated by the Board;
- 8.1.7 All resolutions, including the Board's disposition of the same, placed before the Board, should be entered in full;
- 8.1.8 Names of trustees making the motion;
- 8.1.9 Points of order and appeals;
- 8.1.10 Appointments;
- 8.1.11 Summarized reports of committees;
- 8.1.12 Recording of the vote on a motion (when requested pursuant to *The Education Act, 1995*); and
- 8.1.13 Trustee declaration of conflict of interest pursuant to *The Education Act, 1995*.

8.2 The minutes shall:

- 8.2.1 Be prepared as directed by the Director;
- 8.2.2 Be reviewed by the Director prior to submission to the Board;
- 8.2.3 Be considered an unofficial record of proceedings until such time as adopted by a resolution of the Board; and
- 8.2.4 Upon adoption by the Board, be deemed to be the official and sole record of the Board's business.

8.3 The Director or designate shall ensure, upon acceptance by the Board, that appropriate initials are appended to each page of the minutes, and that appropriate signatures of the Division are affixed to the concluding page of the minutes.

8.4 The Director or designate shall establish a codification system for resolutions determined by the Board which will:

- 8.4.1 Provide for ready identification as to the meeting at which it was considered;
- 8.4.2 Provide for cross-referencing with resolutions of similar nature adopted by the Board at previous meetings; and
- 8.4.3 Establish and maintain a file of all Board minutes.
- 8.5 As part of its ongoing effort to keep staff and the public fully informed concerning its affairs and actions, the Board expects the Director to institute and maintain effective and appropriate procedures for the prompt dissemination of information about decisions made at all Board meetings.
- 8.6 The approved minutes of a regular or special meeting shall be posted to the website as soon as possible following approval. The Director or designate is responsible to distribute and post the approved minutes.
- 8.7 Each standing or special committee will appoint a recording secretary to take and distribute the record of the proceedings which will be presented for approval at their next meeting.
- 8.8 All committees of the Board, unless otherwise directed, shall prepare and submit minutes or a report to the Board.

9. Motions

Motions do not require a seconder.

9.1 Notice of Motion

The notice of motion serves the purpose of officially putting an item on the agenda of the next or future regular meeting and gives notice to all trustees of the item to be discussed. A notice of motion is not debatable and may not be voted on.

9.2 Discussion on Motions

The custom of addressing comments to the Board Chair is to be followed by all persons in attendance.

A Board motion or a recommendation from administration is normally placed before the Board prior to any discussion taking place on an issue. Once a motion is before the Board and until it is passed or defeated, all speakers shall confine their remarks to the motion or to the information pertinent to the motion. Motions may be submitted by the Board Chair or any trustee.

9.3 Speaking to the Motion

The mover of a motion first and every trustee shall have an opportunity to speak to the motion before any trustee is allowed to speak a second time.

A trustee may speak to a motion only twice, unless replying to a question, in which case the trustee may speak a third time. The mover of a motion may speak a third time and thereby close the debate on the question. The Board may, by majority vote, approve extended discussion of any subject.

If the Board Chair wishes to speak on a motion, s/he is to vacate his/her seat as Chair and ask the Vice-Chair to preside. The Chair will normally speak just prior to the last speaker who will be the mover of the motion.

As a general guide, a trustee should not speak longer than five minutes on any motion. The Board Chair has the responsibility to limit the discussion by a trustee when such a discussion is repetitive or digresses from the topic at hand, or where discussion takes place prior to the acceptance of a motion.

No one shall interrupt a speaker, unless it is to ask for important clarification of the speaker's remarks, and any such interruption shall not be permitted without permission of the Board Chair.

Amendments to the motion may be proposed at any time during discussion. No more than two amendments may be before the meeting at one time. Discussion and voting on motions and amendments takes place in reverse order of their proposal.

Motions or amendments may be withdrawn only with the unanimous consent of the trustees present.

Should a trustee arrive at the meeting after a motion has been made and prior to taking a vote, the trustee may request further discussion prior to the vote. The Board Chair shall rule on further discussion.

The foregoing shall apply unless, with respect to a specifically designated motion, a majority of trustees authorizes adoption of Robert's Rules of Order for Smaller Boards which provide for:

No limit on the number of times a member may speak in debate; and

The Board Chair to enter debate and make motions without relinquishing the Chair.

While no motion is pending, informed discussion on a subject is permitted and clear agreement on matters can be achieved without requirement for a vote.

9.4 Reading of the Motion

A trustee may require the motion under discussion to be read at any time during the debate, except when a trustee is speaking.

9.5 Entitled Votes

All members, including the Board Chair, are entitled to vote on all motions, except in the case of a conflict of interest, as defined by Section 69 of *The Education Act, 1995*.

While all trustees are encouraged to vote on all motions, except in the case of conflict of interest, a member has the right to abstain from voting. An abstention shall not be considered a vote for or against.

9.6 Recorded Vote

Whenever a recorded vote is requested by a trustee before the vote is taken, the minutes shall record the names of the trustees who voted for or against the matter. Recorded votes may not be called on personnel matters.

9.7 Required Votes

Each question shall be decided by a majority of the votes of those trustees present. A simple majority of a quorum of the Board will decide in favour of

the question. In the case of an equality of votes, the question is defeated. The result of the vote is announced by the Board Chair.

A vote on a question shall be taken by open vote, expressed by show of hands, except the vote to elect the Board Chair or Vice-Chair, which is by secret ballot, unless a trustee makes a request.

9.8 Debate

In all debate, any matter of procedure in dispute shall be settled, if possible, by reference to Robert's Rules of Order. If this reference is inadequate, procedure may be determined by motion supported by the majority of trustees in attendance.

A 'point of order' may be called by any trustee at any time. The 'point of order' must be stated definitively and conclusively. The Board Chair decides, without debate, whether the 'point' is well taken.

Any trustee may appeal a ruling of the Chair. The trustee states the reasons for the appeal; the Board Chair states the reason for the ruling. There is no debate. The Board Chair then asks, "Shall the decision of the Chair be sustained?" A simple majority decides the issue.

A rejected motion is not to be re-introduced during the same meeting unless at least a majority of the trustees present approve a motion "That the question be re-considered". This motion is not debatable and calls for an immediate vote. In any event, a reconsideration motion may only be made by a trustee who voted on the original motion in the affirmative.

A motion to lay a question on the table shall not be subject to debate, but the question may be debated when it is lifted from the table.

Unless authorized by a majority of trustees present, the Board Chair shall not keep the Board in session for more than three continuous hours.

10. Delegations to Board Meetings

The Board may make provision for a delegation to make a presentation at a Board meeting in the interest of improving the education provided in Division schools. Individuals or organizations may make requests for audiences with the Board.

- 10.1 All delegations wishing to appear before the Board shall be required to give notice thereof, in writing, to the Board at least seven days prior to the Board meeting ; and further, in giving such notice, the delegations shall state the nature of the subject matter they intend to bring before the Board.
- 10.2 The Board Chair and Vice Chair will determine if the subject matter is pertinent to the business of the Board, rule on the request, and in consultation with the Director, determine the placement of the item on a Board agenda. The Director or designate shall notify the individual or organization.
- 10.3 In recognition of the governance model of the Board and Good Practice and Dispute Resolution principles, in the case of presentations by employee groups, a request to present will only be received after the subject matter(s) have been discussed with the Administration at the established discussion tables.

- 10.4 All delegations are required to submit their presentation in writing at least seven days prior to the Board meeting for inclusion in the Board agenda package.
- 10.5 Matters deemed to be of a sensitive and/or confidential nature shall be heard at a closed session of the Board.
- 10.6 Normally, fifteen (15) minutes is allowed for the presentation by the delegation. The Board Chair will introduce the individual(s) or group(s) and reserves the right to limit and control the discussion.
- 10.7 Delegations will be given a copy of this section of Policy 7 prior to their presentation. Delegations may be asked to leave if they do not abide by the procedures as set out.
- 10.8 At the time of presentation, the delegation shall confine its discussion to the purpose stated in the notice. It is understood that the delegation shall have a spokesperson.
- 10.9 In discussing matters with a delegation, the Board Chair shall act as spokesperson for the Board. It must be remembered that delegations come to express problems, make suggestions and requests, and give information thereon. For this reason, individual trustees may seek only clarification of items presented by the delegation. At no time during the presentation shall any trustee voice her/his opinion thereon; nor shall he/she, by any statement, commit the Board to any specific course of action.
- 10.10 Except in an emergency, the Board shall refer any action relative to the delegation's presentation until the next regular Board meeting. Such tabling shall be used to give individual trustees sufficient time to consider the information supplied by the delegation. If the time between the delegation's presentation and the next Board meeting is deemed insufficient for the trustees to gain the necessary information to make an informed decision, the Board may respond by delaying the decision until another specified, appropriate time.
- 10.11 Upon completion of the presentation, the Board Chair shall inform the delegation when the decision will be made. When a decision is reached, it will be communicated in writing to the spokesperson.
- 10.12 Individuals or groups who wish to provide comments on specific agenda items may do so in writing up to 24 hours prior to the meeting in accordance with section 7.3.4.

11. Audio/Video Recording Devices

Anyone wanting to use an audio and/or video recording device at a public Board meeting shall obtain prior approval of the Chair.

12. Trustee Compensation

- 12.1. The Board believes that trusteeship, first and foremost, is a public service.
- 12.2. The Board recognizes, however, that the discharge of this public service often results in the trustee incurring financial expenses and incurs considerable time demands. The Board, accordingly, intends that

compensation for trustees be established and accepted within the spirit of trusteeship being a public service.

- 12.3. The Board also believes that there is a need for continuing in-service education and training for its members. The Board encourages the participation of all members at appropriate school board conferences, workshops and conventions to remain current about educational issues.
- 12.4. Procedures are to be such that administration is not placed in a judgmental position when processing trustees' claims for remuneration. The Audit and Policy Review Committee is expected to review and approve the claims made by trustees.
- 12.5. Remuneration shall be paid according to the [Trustee Schedule of Remuneration, Allowances and Expenditures](#) and shall be adjusted annually, effective September 1 each year, by the annual provincial average rate of increase in salaries payable to teachers under the applicable provincial collective bargaining agreement.
 - 12.5.1. Based on the duties outlined in Policy 5, "Role of the Board Chair", a differential rate shall be established for that position and,
 - 12.5.2. in the event that the Vice-Chair is required to chair a meeting, the Vice-Chair will receive a differential rate as established in the [Trustee Schedule of Remuneration, Allowances and Expenditures](#).
- 12.6. Remuneration shall be for attendance at regular Board meetings and performance of the duties and responsibilities associated therewith and attendance at any and all other meetings including representation on committee's established by the Board according to Policy 8 and Policy 9.
- 12.7. One-third of the total remuneration paid to a trustee in accordance with 12.5 and 12.6 above shall be designated as having been paid in respect of general expenses such as, but not limited to, transportation, accommodations, meals, and office expenses incurred incidental to the discharge of his/her duties as a trustee.
- 12.8. The Board shall also establish an annual maximum budget allocation for each trustee to reimburse, registration, travel and accommodation expenses only; for participation at in-service education and training events and other board-approved meetings outside the City of Regina. These could include conferences, workshops and conventions providing that no Trustee shall attend more than one convention per calendar year outside of Saskatchewan without obtaining Board approval.
 - 12.8.1. No travel and accommodation expenses will be permitted for events within the Regina Census Metropolitan Area (CMA), however, registration fees may be permitted.
- 12.9. Trustees shall file quarterly reports with the Director or designate, specifying events and activities attended, covering the periods set out below. Quarterly Activity Reports shall be placed on the web site. Report Periods: September to November; December to February; March to May; June only (reflecting the 10-month nature of trustee responsibilities).

- 12.10. Regular attendance by trustees at Board meetings and Board-related functions is expected. In the event that a trustee is absent for more than a total of three Board meetings (including the Annual Meeting of Electors) and/or Standing Committee meetings per school year, the applicable per diem charge(s) shall be levied against the trustee's remuneration allowance; provided, however, that absence attributable to trustee attendance at an approved conference shall be excluded from said calculations.

13. Trustee Conflict of Interest

The Board is of the firm conviction that its ability to discharge its obligations is dependent upon the confidence the residents of the Division place in the Board and in its trustee members.

- 13.1 The trustee is expected to be conversant with Sections 69, 70 and 90 of *The Education Act, 1995* and with Policy 4 – Trustee Code of Conduct.
- 13.2 The trustee is responsible for declaring himself/herself to be in possible conflict of interest.
- 13.2.1 The trustee shall make such declaration in open meeting prior to Board or Committee discussion of the subject matter which may place the trustee in conflict of interest.
- 13.3 It shall be the responsibility of the trustee in conflict to absent him/herself from the meeting in accordance with the requirements of *The Education Act, 1995* and ensure that his/her declaration and absence is properly recorded within the minutes.

14. Board Self-Evaluation

- 14.1 The annual Board self-evaluation process will complement the Director evaluation process described in the document entitled *Director Evaluation Process, Criteria and Timelines*.
- 14.2 The purpose of the Board self-evaluation is to answer the following questions:
- 14.2.1 How well have we fulfilled each of our defined roles in relation to our mission, goals and objectives as a Board this past year?
- 14.2.2 How do we perceive our interpersonal working relationships?
- 14.2.3 How well do we receive input and how well do we communicate?
- 14.2.4 How well have we adhered to our annual work plan?
- 14.2.5 How would we rate our Board-Director relations?
- 14.2.6 How well have we adhered to our governance policies?
- 14.2.7 What have we accomplished this past year? How do we know?
- 14.3 The principles upon which the Board self-evaluation is based are as follows:
- 14.3.1 A learning organization or a professional learning community is focused on the improvement of practice.
- 14.3.2 A pre-determined process for evaluation strengthens the governance functions and builds credibility for the Board.

- 14.3.3 An evidence-based approach provides objectivity.
- 14.4 The components of the Board self-evaluation are:
 - 14.4.1 Review of Board Role Performance
 - 14.4.2 Monitoring Interpersonal Working Relationships
 - 14.4.3 Monitoring Board Representation/Communication
 - 14.4.4 Review of Annual Work Plan Completion
 - 14.4.5 Monitoring Board-Director Relations
 - 14.4.6 Review of Board Motions
 - 14.4.7 Review of Board Governance Policies
 - 14.4.8 Creating a Positive Path Forward

Reference: Sections 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 80.1, 81, 82, 84, 87, 106 The Education Act, 1995
Local Authorities Freedom of Information and Protection of Privacy Act
The Local Government Elections Act

Appendix

ELECTORAL SUBDIVISIONS

Subdivision No. 1

Commencing at Wascana Creek and Highway No. 1 bypass (Ring Road); north on centre line of said bypass to Victoria Avenue; east on centre line of Victoria Avenue to Fleet Street; north on centre line of Fleet Street to Dewdney Avenue; east on a centre line of Dewdney Avenue to city limits; south, east, and west on city limit to Wascana Creek; west on northern bank of said creek to the point of commencement.

Subdivision No. 2

Commencing at south city limit and Albert Street; north on centre line of Albert Street to College Avenue; east on centre line of College Avenue to Hamilton Street; north on centre line of Hamilton Street to Victoria Avenue; east on centre line of Victoria Avenue to Arcola Avenue; south-east on centre line of Arcola Avenue to Highway No. 1 (Ring Road); south on centre line of Highway No. 1 (Ring Road) to Wascana Creek; south on the northern bank of said creek to city limit; south and west on the city limit to the point of commencement.

Subdivision No. 3

Commencing at Albert Street and south city limit; west and north on city limit to the Canadian Pacific Railway main line right-of-way; northeast on centre line of said railway right-of-way to the northern production of Retallack Street; south on centre line of Retallack Street to College Avenue; east on centre line of College Avenue to Albert Street; south on centre line of Albert Street to point of commencement.

Subdivision No. 4

Commencing at Albert Street and Saskatchewan Drive; north on centre line of Albert Street to Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to southerly production of Cornwall Street; north on centre line of Cornwall Street to 5th Avenue North; west on centre line of 5th Avenue North to Albert Street; north on centre line of Albert Street to Ring Road; east on centre line of Ring Road to Winnipeg Street; north on centre line of the northerly production of Winnipeg Street to city limit; east, and south along city limits to Dewdney Avenue; west on centre line Dewdney Avenue to Fleet Street; south on centre line of Fleet Street to Victoria Avenue; west on centre line of Victoria Avenue to Highway No. 1 bypass (Ring Road); south on centre line of said bypass to Arcola Avenue; northwest on center line of Arcola Avenue to Victoria Avenue; west on centre line of Victoria Avenue to Hamilton Street; north on centre line Hamilton Street to Saskatchewan Drive; west on centre line Saskatchewan Drive to point of commencement.

Subdivision No. 5

Commencing at Albert Street and Saskatchewan Drive; east on center line of Saskatchewan Drive to Hamilton Street; south on centre line of Hamilton Street to College Avenue; west on centre line of College Avenue to Retallack Street; north on the centre line of the northerly production of Retallack Street to the Canadian Pacific Railway main line right-of-way; west on centre line of said railway right-of-way to city limit; west and north on city limit to Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to Albert Street; south on centre line of Albert Street to point of commencement.

Subdivision No. 6

Commencing at Lewan Drive and the Canadian National Railway main line right-of-way; north on centre line of Lewan Drive to 9th Avenue North (Ring road); west on centre line of 9th Avenue North to McCarthy Boulevard; north on centre line of McCarthy Boulevard to city limit; east and south on city limit to northern production of Winnipeg street; south on said production and center line of Winnipeg Street to Ring Road; west on centre line of Ring Road to Albert Street; south on centre line of Albert Street to 5th Avenue North; east on centre line 5th Avenue North to Cornwall Street; south on the center line of the southerly production of Cornwall Street to the Canadian National Railway main line right-of-way; west on centre line of said railway right-of-way to point of commencement.

Subdivision No. 7

Commencing at Lewan Drive and the Canadian National Railway main line right-of-way; north on centre line of Lewan Drive to 9th Avenue North (Ring road); west on centre line of 9th Avenue North to McCarthy Boulevard; north on centre line of McCarthy Boulevard to city limit; west and south on city limit to the Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to point of commencement.

Electoral Subdivision 1

~~Commencing at Wascana Creek and Highway No. 1 bypass (Ring Road); north on centre line of said bypass to Dowdney Avenue; east on centre line of Dowdney Avenue to Fleet Street; north on centre line of Fleet Street and its north production to Canadian Pacific Railway right-of-way, northeast on the centre line of said right-of-way to city limits; south, east, and west on city limit to Wascana Creek; west on northern bank said creek to the point of commencement.~~

Electoral Subdivision 2

~~Commencing at south city limit and Albert Street; north on centre line of Albert Street to College Avenue; east on centre line of College Avenue to Winnipeg Street; north on centre line of Winnipeg Street to Victoria Avenue; east on centre line of Victoria Avenue to Atkinson Street; north on centre line of Atkinson Street to Arcola Avenue; south-east on centre line of Arcola Avenue to Victoria Avenue; east on centre line of Victoria Avenue to Highway No. 1 (Ring Road); south on centre line of Highway No. 1 (Ring Road) to Wascana~~

~~Creek; south on the northern bank of said creek to city limit; south and west on the city limit to point of commencement.~~

Electoral Subdivision 3

~~Commencing at Albert Street and south city limit; west and north city limit to the west production of 17th Avenue; east on centre line of said production to the intersection of Lewvan Drive and Wascana Creek; east on south bank of Wascana Creek to Albert Street; south on centre line of Albert Street to point of commencement.~~

Electoral Subdivision 4

~~Commencing at College Avenue and Albert Street, north on centre line of Albert Street to Canadian Pacific Railway main line right-of-way; northeast on centre line of said railway right-of-way to Winnipeg Street; north on centre line of Winnipeg Street to Canadian National Railway main line right-of-way; west on centre line of said railway right-of-way to Albert Street; north on centre line of Albert Street to city limit; north, east, and south on city limits to Canadian Pacific Railway right-of-way; south west on centre line of said right-of-way to north production of Fleet Street; south on centre line of said production and Fleet Street to Dewdney Avenue; west on centre line of Dewdney Avenue to Highway No. 1 (Ring Road); south on centre line of Highway No. 1 (Ring Road) to Victoria Avenue; west on centre line of Victoria Avenue to Arcola Avenue; northwest on centre line of Arcola Avenue to Atkinson Street; south on centre line of Atkinson Street to Victoria Avenue; west on centre line of Victoria Avenue to Winnipeg Street; south on centre line of Winnipeg Street to College Avenue; west on centre line of College Avenue to point of commencement.~~

Appendix

Electoral Subdivision 5

~~Commencing at Albert Street and Wascana Creek; west on north bank of said creek to intersection of Lewvan Drive and west production of 17th Avenue; west on centre line of said production to city limit; north, west, and east on city limit to Dewdney Avenue; east on centre line of Dewdney Avenue to Lewvan Drive; north on centre line of Lewvan Drive to Pasqua Street; north on centre line of Pasqua Street to Coronation Park Storm Channel; east on centre line of Coronation Park Storm Channel to Angus Road; north on centre line of Angus Road to 6th Avenue North; east on centre line of 6th Avenue North to Albert Street; south on centre line of Albert Street to Canadian National Railway main line right-of-way; east on centre line of said railway right-of-way to Winnipeg Street; south on centre line of Winnipeg Street to Canadian Pacific Railway main line right-of-way; southwest on centre line of said railway right-of-way to Albert Street; south on centre line of Albert Street to point of commencement.~~

Electoral Subdivision 6

~~Commencing at Lewvan Drive and Dewdney Avenue; west on centre line of Dewdney Avenue to McCarthy Boulevard; north on centre line of McCarthy Boulevard to Dalglish Drive; east on centre line of Dalglish Drive to McIntosh Street; north on centre line of McIntosh Street to Junor Drive; west on centre~~

~~line of west production line of Junor Drive to the south production line of the rear property limit west of Webster Crescent; north on said rear property limit and north on centre line of the north production line of said rear property limit to city limit; east on city limit to Albert Street; south on centre line of Albert Street to 6th Avenue North; west on centre line of 6th Avenue North to Angus Road; south on centre line of Angus Road to Coronation Park Storm Channel; west on centre line of Coronation Park Storm Channel to Pasqua Street; south on centre line of Pasqua Street to Lowvan Drive; south on centre line of Lowvan Drive to point of commencement.~~

~~Electoral Subdivision 7~~

~~Commencing at McCarthy Boulevard and Dewdney Avenue; west on centre line Dewdney Avenue to city limit; north, west, and east on city limit to north production line of the rear property limit west of Webster Crescent; south on said production line, property limit, and south production line of said property limit to the west production line of Junor Drive; east on said production line to McIntosh Street; south on centre line of McIntosh Street to Dalgliesh Drive; west on centre line of Dalgliesh Drive to McCarthy Boulevard; south on centre line of McCarthy Boulevard to point of commencement.~~

Reference: The Local Government Elections Act
Ministerial Order [ED03/2016-27](#) ~~ED18/2009-10~~



REGINA BOARD OF EDUCATION

10a

BOARD MEETING DATE: JUNE 14, 2016

TOPIC: PREVENTATIVE MAINTENANCE AND RENEWAL (PMR)

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

Each year the Ministry of Education provides funding for the Preventative Maintenance and Renewal Program. Under the current Board Governance Model, the project requests have, in the past, been approved for submission by Administration. The Ministry of Education has recently changed its processes and now requires Board approval of the submission.

CURRENT STATUS

PMR projects are pre-planned for a three-year period. Amendments are made from time to time based on changing priorities. A complete list of project requests, including the amendments, is attached for your consideration:

2016-17 fiscal year Amendment

- \$873,234 (Sheldon and Hunt roofing)

2017-18 fiscal year

- \$3,743,628 (mostly roofing but includes Martin Collegiate asbestos flooring removal)

2018-19 fiscal year

- \$5,373,738 (mostly roofing but includes asbestos ceiling removals in Campbell and Martin Collegiates)

2019-20 fiscal year

- \$3,958,956 (entirely roofing)

RECOMMENDATION

That the 2017-18, 2018-19 and 2019-20 PMR Plans, and the 2016-17 amendments, be approved, as presented, for submission to the Ministry of Education, with the understanding that Administration may revise same as necessary.

PREPARED BY	DATE	ATTACHMENTS
Dave Bryanton, Superintendent, Educational Facilities	June 10, 2016	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No