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NOTICE

MEETING OF THE BOARD OF EDUCATION
of the Regina School Division No. 4 of Saskatchewan

March 24, 2015, at 7:00 p.m.

Regina Public School Board Office – 1600 4th Avenue

AGENDA

1. Adoption of Agenda
2. Declaration of Any Conflicts of Interest re: Agenda Items
3. Approving of minutes of the Board meeting of March 3, 2015 Request approval.
4. DELEGATIONS / PRESENTATIONS
 - a) Credit Attainment/Attendance Strategy (p. 1) Mr. Darren Boldt and Mr. Luc Lermينياux to comment.
5. EMPLOYEE GROUPS
6. STANDING COMMITTEES

7. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

- a) Mandate Determination 2015
(enclosure) Suggest discussion in closed session.

8. BUSINESS ARISING OUT OF THE MINUTES

- a) 2015-16 and 2016-17 School Year Calendars
([pp. 2-4](#)) Mr. Mike Walter to comment.
- b) Legal Matter
(enclosure) Suggest discussion in closed session.
- c) Budget Matters
(enclosures) Suggest discussion in closed session.

9. CORRESPONDENCE10. NEW BUSINESS

- a) SAMA Annual Meeting
Appointment of Voting Delegate
([pp. 5-7](#)) Request direction.
- b) Twelfth Year (formerly Youth Salute)
([p. 8](#)) Mrs. Katherine Gagne to comment.

- c) Personnel Matter
(enclosure)

Suggest discussion in closed session.

- d) Board Self-Evaluation and Planning

Suggest discussion in closed session.

11. NOTICES OF MOTION

12. OTHER BUSINESS

13. SUBDIVISION REPORTS

14. INFORMATION

SSBA Spring Assembly	April 16-17, 2015, Hilton Doubletree Hotel, Regina.
Regina Regional Heritage Fair	Friday, May 1, 2015, First Nations University of Canada [public viewing scheduled for the afternoon].

<i>Board Standing Committees:</i>	<i>Meeting Dates:</i>
Audit and Compliance Committee Meeting	Wednesday, April 1, 2015, 1:00PM, RPS Division Office, Committee Room.
Community Relations Committee Meeting	To be determined.
Policy and Planning Committee Meeting	To be determined.
Public Education Advocacy Committee Meeting	To be determined.

Upcoming Board Meetings:

Tuesday, April 14, 2015, 7:00 PM
Tuesday, May 5, 2015, 7:00 PM

Upcoming Executive Search Meetings:

Tuesday, April 14, 2015, 4:30PM
Thursday, April 23, 2015, 4:30PM
Thursday, May 7 & Friday, May 8, 2015



REGINA BOARD OF EDUCATION

4a

BOARD MEETING DATE: MARCH 24, 2015

TOPIC: IMPROVING STUDENT ATTENDANCE AND CREDIT
ATTAINMENT (PRIORITY STRATEGY #4)

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

The Board of Education, as part of its legislated mandate, has responsibility for the oversight of the educational programs in the Division. Thus, periodic updates are provided by staff on programs and progress towards goals included in the Regina Public Schools Education Strategic Plan.

CURRENT STATUS

Responsibility for improving student attendance and credit attainment as a means of increasing graduation rates rests with leads, Darren Boldt and Luc Lermineaux, Superintendents of Student Achievement. It is overseen by Greg Enion, Deputy Director, Student Achievement, and Mike Walter, Deputy Director, School Services. An overview of our current programming and plans under development in the area of improving attendance and credit attainment as they relate to the Regina Public Schools Education Strategic Plan will be given.

PREPARED BY	DATE	ATTACHMENTS
Greg Enion, Deputy Director, Student Achievement	March 19, 2015	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



REGINA BOARD OF EDUCATION

8a

BOARD MEETING DATE: MARCH 24, 2015

TOPIC: 2015-2016 AND 2016-2017 SCHOOL YEAR CALENDARS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

At the February 10, 2015, Board meeting, the Board voted to approve, in principle, the 2015-2016 and 2016-2017 school year calendars, pending Ministry approval.

The Ministry has approved the 2015-2016 school year calendar. However, it included the wrong date for Teacher Convention. The correct date is Friday, March 11, 2016. An updated [calendar](#) is provided for approval.

There are two issues of concern with respect to the 2016-2017 school year calendar. First, the Ministry of Education identified that the Christmas break must start no later than December 23rd, so the last day for students and staff must be December 22nd. The Division's calendar for 2016-2017 provided for the last day for students and staff before the Christmas break as December 23rd. Therefore, the calendar approved by the Board does not meet the legislative requirements as per *The Education Act, 1995*.

The second issue is the Final Report by the Joint Committee (SSBA, Ministry of Education, STF) called, "Understanding and Exploration of Teacher Time and Workload Intensification." This report is the result of work by the three organizations, tied to provincial bargaining among the SSBA, Ministry of Education, and STF. In this report, one of the action items reads as follows: "Every school division will have a calendar development policy and process that is based on the best practices, principals, and processes, and includes consultations with teachers, students, parents, support staff, school community councils, or the broader community into the school year calendar." This action item is to start by October 2015.

CURRENT STATUS

The 2016-2017 school year calendar has been approved by the Board, but does not meet the legislative requirements. As well, Division management is reviewing the implications of the "Understanding and Exploration of Teacher Time and Workload Intensification" report.

RECOMMENDATIONS

- 1) That the revised 2015-2016 school year calendar be approved as presented.

- 2) That approval of the 2016-2017 school year calendar be rescinded, and the Division's Administration develop a consultation plan for establishing the 2016-2017 school year calendar.

PREPARED BY	DATE	ATTACHMENTS
Mike Walter, Deputy Director, School Services	March 19, 2015	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Regina Public Schools

2015-2016 Elementary Calendar - DRAFT

August 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 27, 28 : Plan, Orientation, In-service
 Aug. 31: LINC designated PD/Staff meeting days)

September 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

February 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

October 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

First day for Student: Sept. 1
Last Day for Students: June 29
Elem Staff Devel. Days
Stat Holiday
Teacher Convention
School Holiday
June 30 Last Day of School for Staff

November 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Month	Staff	Students
August	3	0
September	21	21
October	21	20
November	20	19
December	14	13
January	20	19
February	16	16
March	18	16
April	20	19
May	20	19
June	22	20
TOTAL	195	182

Students: 182 days x 314 min =
 952.4 hours of instruction

December 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



REGINA BOARD OF EDUCATION

10a

BOARD MEETING DATE: MARCH 24, 2015

TOPIC: 2015 SAMA ANNUAL MEETING
APPOINTMENT OF VOTING DELEGATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

BACKGROUND

At the December 16, 2014, Board meeting, Dr. J. Ekong was appointed to serve as Board representative to the Saskatchewan Assessment Management Agency.

CURRENT STATUS

The [SAMA 2015 Annual Meeting](#) is being held in Regina on April 15, 2015. A voting delegate for that meeting must be appointed at the March 24, 2015, Board meeting.

RECOMMENDATION

That Dr. J. Ekong be appointed as the Board's voting delegate to the Saskatchewan Assessment Management Agency Annual Meeting to be held April 15, 2015, in Regina.

PREPARED BY	DATE	ATTACHMENTS
Debra Burnett, Deputy Director, Division Services	March 18, 2015	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

CONFIRMATION OF VOTING DELEGATE(S)

Please complete this form and the Registration Form (see reverse) and return them, along with payment of your registration fee, to SAMA.

1st Voting Delegate:

(Name of Delegate)

Has been appointed by:

Municipal Council

to attend SAMA's 2015 Annual Meeting as its voting delegate.

Signed by

(Mayor, Reeve, Clerk or Administrator)

2nd Voting Delegate:

(Name of Delegate)

Has been appointed by:

Municipal Council

to attend SAMA's 2015 Annual Meeting as its voting delegate.

Signed by

(Mayor, Reeve, Clerk or Administrator)

**MAIL COMPLETED FORMS AND
PAYMENT OF REGISTRATION FEE TO:**



#200 - 2201 - 11th Avenue
Regina SK S4P QJ8

INFORMATION SESSIONS IN DETAIL

BOARD OF DIRECTORS OPEN FORUM

This open forum will provide delegates with a venue to ask questions and make comments to the SAMA Board on any assessment related matter that they would like to bring forward for the Board's consideration and response. The SAMA Board is interested in hearing your views about any topics related to the assessment system in Saskatchewan, which could include SAMA's 2014-2017 Budget and Funding Plan, the future of assessment in the province or SAMA's 2014 Annual Report.

KEYNOTE SPEAKER – PAUL MARTIN "STATE OF THE PROVINCE"

Paul Martin is one of Western Canada's top professional communicators. His unique blend of communication and business knowledge has made him one of the most sought-after consultants in the Prairie region. Paul's keynote address will examine Saskatchewan's current economic situation, and how some of the recent changes affect the people who live in the province.

A LOOK AHEAD TO 2017 – PRELIMINARY VALUE TRENDS

SAMA is committed to providing information to the public well in advance of the 2017 Revaluation, allowing municipalities and government time to anticipate and plan for the eventual changes to assessed values. This session will detail current trend information regarding the upcoming revaluation, and outline the expected changes to assessed values in 2017.

SAMA'S TECHNOLOGY INFRASTRUCTURE PROGRAM – WHERE ARE WE NOW?

SAMA's 2014 to 2017 funding plan is focused on improving our employees' ability to deliver services to our client municipalities by simplifying valuation policies, implementing new technologies and improving our processes. The Agency's Technology Infrastructure (TI) Program will make up a large part of this effort.

This session will inform delegates on the updates to the Agency's technology that have already begun and the timelines for future upgrades over the four year span of the program.

VOTING REGULATIONS

Upon payment of any fee required, each municipal council may register two (2) voting delegates to attend the annual meeting.

A voting delegate must be named in advance of the meeting as a designated voting delegate. A voting delegate must submit to SAMA a written declaration signed by a mayor, reeve, clerk or administrator of a municipality confirming that he or she has been appointed by that municipal council to attend the SAMA Annual Meeting as a voting delegate.

Other local government officials and non-elected representatives may be appointed by the council as non-voting participants. They may participate in discussions, but do not have voting privileges.

There is no proxy voting.

FOR INFORMATION CONTACT:



Tel: 800-667-SAMA (7262) or 306-924-8000

Fax: 306-924-8070

Email: info.requests@sama.sk.ca

Mail: #200 - 2201 - 11th Avenue

Regina SK S4P QJ8

www.sama.sk.ca

2015 ANNUAL MEETING
Assessment and Technology –
Where are we now?

APRIL 15, 2015

Queensbury
CONVENTION CENTRE

CHAIR'S MESSAGE



The Saskatchewan Assessment Management Agency (SAMA) would like to invite you to our 2015 Annual Meeting, taking place in Regina on Wednesday, April 15th in Salon 1 at the Queensbury Convention Centre.

The theme for the 2015 Annual Meeting is "Assessment and Technology - Where Are We Now?" In 2015, SAMA implemented an updated 2014-2017 funding plan that brought changes to how the assessment system in Saskatchewan is supported, and sought to upgrade the technology SAMA uses to assess properties. Updating the Agency's funding formula, and implementing new technologies, will allow SAMA to continue to capture year-over-year growth for municipalities through our annual maintenance programs as well as build new inspection capacities.

The 2015 SAMA Annual Meeting will provide a forum for delegates to discuss SAMA's 2014-2017 Budget and Funding Plan and the upcoming 2017 Revaluation, debate submitted resolutions and consider strategies for the future. As Chair, I will provide the annual report from the Board of Directors, and review SAMA's 2014 Audited Financial Statements.

SAMA is pleased to welcome as our keynote speaker, Paul Martin, whose keynote address is titled, "State of the Province." Paul Martin is one of Western Canada's top professional communicators and specializes in business and the economy.

The 2015 Annual Meeting will offer three additional information sessions:

1. Board of Directors Open Forum
2. A Look Ahead to 2017 - Preliminary Value Trends
3. SAMA's Technology Infrastructure Program - Where Are We Now?

New for 2015, SAMA has partnered with Government Relations to offer a half day training session the day before our annual meeting specifically geared to administrators. Elected officials are welcome to attend the training session as well, but the content will be geared more towards administrators. The session will cover the basics of the assessment system, as well as information on the municipality's role in assessment and the various tax tools at their disposal. This session will run Tuesday April 14th from 1:30 pm - 4:30 pm in Salon 2 at the Queensbury Convention Centre.

We look forward to the participation of all municipalities and local government organizations at the April 15th Annual Meeting. In partnership with you, SAMA can continue to improve assessment policies and practices, and enhance the services we provide.

Neal Hardy

Paul Martin

Chair, Board of Directors

AGENDA

Registration

8:15 a.m.

9:30 a.m.

Opening and Welcome
Annual Meeting Chair, John Wagner
Minister of Government Relations, Jim Reiter
Mayor of Regina, Michael Fougere
SAMA Chair, Neal Hardy

10:00 a.m.

Progress Report
Irvin Blank, SAMA Chief Executive Officer
and
Todd Treslan, Managing Director,
Assessment Services
Assessment Services Update

10:45 a.m.

Coffee Break

11:00 a.m.

Assessment Jurisdiction Updates
City of Prince Albert
City of Regina
City of Saskatoon
City of Swift Current

11:30 a.m.

Annual Report from the Board of Directors and Review of SAMA's 2014 Audited Financial Statements
Neal Hardy, SAMA Chair

11:40 a.m.

Board of Directors Open Forum

12:00 p.m.

Lunch

12:45 p.m.

Keynote Speaker - Paul Martin
"State of the Province"

1:30 p.m.

Plenary Information Session
"A Look Ahead to 2017 - Preliminary Value Trends"

1:45 p.m.

Plenary Information Session
"SAMA's Technology Infrastructure Program - Where Are We Now?"

2:00 p.m.

Resolutions

2:30 p.m.

Adjournment

WHAT'S NEW FOR 2015

ADMINISTRATOR TRAINING SESSION

New for 2015, SAMA has partnered with Government Relations to offer a half day training session specifically geared to administrators.

The session will run from 1:30 pm to 4:30 pm on April 14, 2015, the day before SAMA's Annual Meeting, and will be held in Salon 2 at the Queensbury Convention Centre.

The training session will detail various aspects of the assessment system, give some information on tax policy and Boards of Revision, and tie everything back to the administrator's role as local assessor.

There is no additional cost for the training session above the registration fee for the Annual Meeting.

Elected officials are welcome to attend the training session, but the content will be geared more towards administrators.

When returning your completed registration form for the Annual Meeting, please indicate if you plan on attending the training session.

ANNUAL MEETING BYLAW CHANGES

The SAMA Board has updated SAMA's Annual Meeting bylaw for 2015 to simplify and streamline the process for our delegates.

In the past, municipalities could only nominate one voting delegate, who had to be an elected official. Starting in 2015, municipalities can select up to two voting delegates, and those voting delegates can be any person so named by the municipality, including mayors, reeves, councillors and administrators.

The date for submitting a resolution has been extended.

Municipal councils may submit resolutions up to one month before the date of the annual meeting. Previously, resolutions had to be submitted two months prior to the annual meeting. Municipalities can still submit emergent resolutions after the one month deadline subject to the Board's review.

SAMA's Annual Meeting Bylaw is available in full on our website (www.sama.sk.ca).

REGISTRATION FORM

Please complete this form and the Confirmation of Voting Delegate form (see reverse) and return them, along with payment of your registration fee, to SAMA.

Name(s): _____

Voting Delegate * ☐ Non-voting Participant ** ☐

REPRESENTING:

(Municipality) _____

BUSINESS ADDRESS:

Will you be attending the administrator training session on April 14, 2015, from 1:30pm - 4:30pm:

- ☐ Yes (please indicate how many people from your municipality will be attending: _____)
- ☐ No

REGISTRATION FEE:

Until March 31: \$60 per person (GST included)
After March 31: \$70 per person (GST included)

There is no additional cost to attend the administrator training session.

Please make cheques payable to the Saskatchewan Assessment Management Agency.

* A voting delegate is a person named by the municipal council and must complete the confirmation form on the reverse side. Municipalities can name up to two voting delegates.

** A non-voting participant must be appointed by a municipal council or invited by the board as a representative of a group or organization interested in assessment matters.



REGINA BOARD OF EDUCATION

10b**BOARD MEETING DATE: MARCH 24, 2015****TOPIC: TWELFTH YEAR (YOUTH SALUTE)**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: External Reports/Presentations	

CURRENT STATUS

The Twelfth Year (formerly known as Youth Salute) opening ceremony will be held on **Friday, May 1, 2015**, at the Artful Dodger (1651 11th Avenue). The event will start at 6:30 p.m. with the formal program at 7:30 p.m.

This joint project, now organized by En Route Photography & Design in cooperation with the Regina Public and Catholic School Boards, recognizes the contributions of today's high school students in a positive and public manner. This year, one Grade 11 and three Grade 12 students from each high school will be recognized by having their photographs and autobiographies displayed at the Artful Dodger.

En Route Photography & Design organizers request that one of our Board members attend the opening ceremony to bring greetings and congratulations on behalf of Regina Public Schools.

PREPARED BY	DATE	ATTACHMENTS
Cathy Wall, Communications Assistant	March 6, 2015	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No