

## **NOTICE**

### **MEETING OF THE BOARD OF EDUCATION**

of the Regina School Division No. 4 of Saskatchewan

May 22, 2012, at 7:00 p.m.

Regina Public School Board Office – 1600 4th Avenue

## **A G E N D A**

1. Adoption of Agenda
2. Approving of minutes of the Board meeting of April 24, 2012 Request approval.
3. DELEGATIONS / PRESENTATIONS
  - a) Signing of Contract between SGEU Local 4292 and Board of Education of the Regina School Division No. 4 of Saskatchewan (enclosure) Ms. Paula Hesselink, Ms. Pat Gwilliam, Ms. Marla Dufour, and Mr. Joe Pylatuk to comment.
4. EMPLOYEE GROUPS
5. STANDING COMMITTEES
  - a) Audit and Policy Review Committee (pp. 1-3 & enclosure) Mr. Dale West to comment.

b) Strategic Planning Committee  
(enclosure) Mr. Tim Stobbs to comment.

c) Community Relations Committee  
(pp. 4-6) Mrs. Angela Fraser to comment.

6. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

a) Public Engagement Update Mrs. Angela Fraser and Ms. Carla Beck to comment.

7. BUSINESS ARISING OUT OF THE MINUTES

a) High School Facility Study Update  
(enclosure) Ms. Julie MacRae to comment.

b) School Merger Activities Update  
(enclosure) Suggest discussion in closed session.

c) 2012-13 Budget  
(enclosure) Suggest discussion in closed session.

d) Director Evaluation  
(enclosure) Suggest discussion in closed session.

8. CORRESPONDENCE9. NEW BUSINESS

- a) Establishing June 12, 2012, Board Meeting (p. 7) Ms. Julie MacRae to comment.
- b) Community Development Project – Shared Use Facilities Meeting (enclosure) Ms. Julie MacRae to comment.
- c) June 5, 2012, Board Meeting (enclosure) Suggest discussion in closed session.
- d) Policy Review Suggest discussion in closed session.

10. NOTICES OF MOTION11. OTHER BUSINESS12. INFORMATION

Director and Board Self-Evaluations	Friday, May 25, 2012, 9:00AM-4:00PM, Best Western Seven Oaks, Cypress Room. <i>(lunch provided)</i>
Strategic Planning Committee Meeting	Monday, May 28, 2012, 4:00-5:30PM, RPS Division Office, Committee Room.

Community Relations Committee Meeting	Wednesday, May 30, 2012, 4:00-5:30PM, RPS Division Office, Committee Room.
Elders Advisory Council Meeting	<i>Tentatively</i> Thursday, May 31, 2012, 11:30AM-1:30PM, RPS Division Office, Elders Room ( <i>lunch provided</i> ).
Public Section General Meeting	May 31-June 1, 2012, Hotel Saskatchewan, Regina.
Special Board Meeting re: Director and Board Self-Evaluations	Tuesday, June 12, 2012, 11:30AM-1:00PM, RPS Division Office, Committee Room. ( <i>lunch provided</i> )
SSBA Trustee Academy	June 13-15, 2012.
RPSTA Evening Honouring Superannuating Teachers	Thursday, June 14, 2012, 7:00PM, Conexus Arts Centre, H. B. Bell Family Lobby.
Audit and Policy Review Committee Meeting	As yet undetermined.
Public Education Advocacy Committee Meeting	As yet undetermined.

***Upcoming Board Meetings:***

Tuesday, June 5, 2012, 7:00 PM
Tuesday, June 19, 2012, 7:00 PM

**Meeting of the Audit and Policy Review Committee  
A Standing Committee of the Regina Board of Education**

5a

**Monday, April 23, 2012  
The Committee Room  
Regina Board of Education Division Office**

**MINUTES**

**Attending:** Mr. Dale West, Ms. Carla Beck, Ms. Debra Burnett, Mr. Bruce Lipinski, Ms. Julie MacRae, Mr. Mark Whiting

**Regrets:** Mrs. Cindy Anderson, Mrs. Katherine Gagne

**Chair:** Mr. Dale West

**Minute Taker:** Ms. Suzanne Shuba

AGENDA ITEM	DISCUSSION POINTS	ACTIONS
<b><u>Agenda Item #1</u></b> <b>Welcome and Introductions</b>	Mr. D. West welcomed everyone.	
<b><u>Agenda Item #2</u></b> <b>Adoption of Agenda</b>	<u>Motion by Ms. C. Beck</u> That the agenda be adopted as presented. Motion Carried.	
<b><u>Agenda Item #3</u></b> <b>Draft Policy 14 Sustainability</b>	Ms. Julie MacRae, Director of Education, presented the draft Policy 14 <i>Sustainability</i> , as a statement of the Board's commitment, approached from a point of awareness and moving towards stewardship.	<b><u>Motion by Ms. C. Beck:</u></b> <b>That draft Policy 14 Sustainability be presented to the Board at its May 22, 2012, Board meeting, for approval. Motion Carried.</b>
<b><u>Agenda Item #4</u></b> <b>Subsequent Events Audits</b>	Information relative to subsequent events audits had been distributed. Mr. Bruce Lipinski, Superintendent, Business Affairs, noted that, in order to meet the requirements for the audit of the Province's consolidated financial statements, the Board had to complete financial schedules for the Ministry of Finance regarding the Board's financial activities between August 31, 2011, and March 31, 2012, including contractual obligations involving lease and construction contracts, legal obligations in excess of \$2 million, guaranteed debt obligations, and other significant transactions. He advised that these schedules were submitted to the Ministry of Finance on April 4, 2012. He further noted that an additional subsequent events audit is required for the period between March 31, 2012, and June 2012, with the materiality requirement of that subsequent events audit being \$80 million. He advised that, at this time, there would be nothing for the Board to report with respect to this time period.	<b><u>Motion by Ms. C. Beck:</u></b> <b>That the Subsequent Events Audits Report be received. Motion Carried.</b>

AGENDA ITEM	DISCUSSION POINTS	ACTIONS
<b><u>Agenda Item #5</u></b> <b>Other Business</b>	Mr. D. West requested an update on the IT audit being performed by MNP LLP. Ms. Debra Burnett, Deputy Director, Division Services, provided additional information and responded to questions.	
<b><u>Agenda Item #6</u></b> <b>Thank You and Adjournment</b>	<u>Motion by Ms. C. Beck</u> That the meeting adjourn. Motion Carried. Meeting was adjourned at 4:22 PM.	

**THE BOARD OF EDUCATION**  
**of the Regina School Division No. 4 of Saskatchewan**

**Audit and Policy Review Committee Meeting**

*Monday, April 23, 2012*

*4:00 p.m. to 5:00 p.m.*

*The Committee Room*

*Regina Board of Education Division Office*

*1600 4th Avenue, Regina, SK*

**AGENDA**

Chair: Mr. Dale West

1. Welcome and Introductions
2. Adoption of Agenda
3. Draft Policy 14 *Sustainability* (attached)      J. MacRae
4. Subsequent Events Audits (attached)      B. Lipinski
5. Other Business
6. Thank You and Adjournment

***Audit and Policy Review Committee – Membership and Scope***

***Membership:*** Three members of the Board and two members of Administration

***Scope:*** To review and monitor Board policies on a continuing basis with reference to legislative changes, trends and practices; to receive program reviews as identified by the Board or Administration and make recommendations; and, to review the external Auditors Report and Letter to Management and make recommendations.

**Meeting of the Community Relations Committee  
A Standing Committee of the Regina Board of Education**

5c

**Wednesday, April 25, 2012  
The Committee Room  
Regina Board of Education Division Office**

**MINUTES**

**Attending:** Mrs. Angela Fraser, Mrs. Cindy Anderson, Dr. Barbara Young, Mrs. Julie MacRae, Mr. Mike Walter, Mr. Bruce Baldwin

**Regrets:** Mrs. Katherine Gagne

**Chair:** Mrs. Angela Fraser

**Minute Taker:** Ms. Alma Tholl

AGENDA ITEM	DISCUSSION POINTS	ACTIONS
<b><u>Agenda Item #1</u> Welcome</b>	Mrs. Angela Fraser welcomed committee members.	
<b><u>Agenda Item #2</u> School Community Council Meetings: Reporting Expectations</b>	<p>SCC and Trustee meetings were conducted through February, March and April, 2012. Positive feedback was received.</p> <p>The Committee discussed the collating of information received at the SCC meetings and what the reporting expectation of the Committee was. It was agreed a final report would be completed and circulated to Trustees prior to Board planning session in August.</p> <p>It was agreed the smaller SCC group meetings do not need to be held every year. It was discussed that for the 2012-13 school year a large group event could be planned to bring all SCCs together. Topic for a large group SCC event should be a draw for all parents to attend, e.g. <i>How do you support a school literacy plan from home?</i> It was agreed a survey could be done to see what kind of topics would be of benefit /interest to parents.</p>	<p><b><u>Action:</u> Final report from the SCC/Trustee meetings to be completed and circulated to Trustees prior to the Board planning session in August 2012.</b></p> <p><b>The final report to be circulated to Principals and SCC Chairs and also posted on the RPS website.</b></p> <p><b><u>Action:</u> One SCC and Trustee event to be held in 2012-2013.</b></p>
<b><u>Agenda Item #3</u> Meeting with Mayor and City Council: Agenda Planning</b>	Meeting with the Mayor and Council will be held on Wednesday, May 15, 2012, at Division Office. The agenda was discussed at the Tuesday, April 24, 2012, Board meeting.	
<b><u>Agenda Item #4</u> Student Exchange Meeting: Agenda Review</b>	<p>The Agenda for the May 2, 2012, Student Leadership Forum with Trustees was circulated and reviewed.</p> <p>The committee discussed what the focus question(s) were to be and potential topics were discussed. Potential topics were: student engagement, school culture (as it relates to racism/bullying) and creating a safe, caring learning environment in schools.</p>	<b><u>Action:</u> Mike Walter to pass along the feedback from the committee regarding focus question(s) to Darren Boldt.</b>



AGENDA ITEM	DISCUSSION POINTS	ACTIONS
	The Committee discussed not grouping students according to Trustee Subdivisions; it was agreed to mix students from various schools among the Trustees.	
<b><u>Agenda Item #5</u></b> <b>Next Meeting Date (attached)</b>	Attached Memo with suggestion dates for the next meeting was reviewed.  The consensus of the Committee was Wednesday, May 30, 2012, from 4:00PM-5:30PM.	
<b><u>Agenda Items #6</u></b> <b>Thank you and Adjournment</b>	Angela thanked everyone for attending the meeting and the meeting was adjourned.	

**THE BOARD OF EDUCATION  
of the Regina School Division No. 4 of Saskatchewan**

**Meeting of the  
Community Relations Committee  
*A Standing Committee of the Regina Board of Education***

***Wednesday, April 25, 2012  
4:00 p.m. to 5:30 p.m.***

***The Committee Room  
Regina Board of Education Division Office  
1600-4<sup>th</sup> Avenue, Regina, SK***

**AGENDA**

Chair: Mrs. Angela Fraser

1. Welcome
2. School Community Council Meetings: Reporting Expectations (Attached)  
– J. MacRae
3. Meeting with Mayor and City Council: Agenda Planning (Attached) – J. MacRae
4. Student Engagement Meeting: Agenda Review (Attached) – J. MacRae
5. Next Meeting Date (Attached) – J. MacRae
6. Thank you and Adjourn

***Community Relations Committee – Membership and Scope***

***Membership:*** Three members of the Board and two members of Administration

***Scope:*** To make recommendations with respect to School Community Councils and to make recommendations with respect to Learning Improvement Plans



**REGINA  
PUBLIC  
SCHOOLS**

**DATE: May 8, 2012**

**MEMO TO: Members of the Board**

**FROM: Julie MacRae, Director of Education**

**RE: Establishing June 12, 2012, Board Meeting**

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As you are aware, the final step in the Board self-evaluation process contemplates a June 12, 2012, Board meeting with the consultant. In order to establish said meeting, adoption of the following motion is required:

That a Board meeting be scheduled for Tuesday, June 12, 2012, at 11:30 a.m., at 1600 4th Avenue, Regina, for the purpose of considering the results of the Board self-evaluation and positive path forward processes.